Students

Exhibit - Letter to Parents and Eligible Students Concerning Military Recruiters and Postsecondary Institutions Receiving Student Directory Information

For ease of administration, this letter combines the parent/guardian notices required by 10 U.S.C. §503(c), 20 U.S.C §7908, and 105 ILCS 5/10-20.5a, amended by P.A. 104-15.

On District letterhead

Date

Re: Military Recruiters and Postsecondary Institutions Receiving Student Directory Information

Dear Parents/Guardians:

Periodically, military recruiters and postsecondary educational institutions, including in conjunction with the Ill. Student Assistance Commission (ISAC), are granted access to some or all of the following information: the names, telephone numbers, addresses, birth dates, and electronic mail (email) addresses of our secondary students. This information is used for recruiting purposes and/or to inform students of educational and career opportunities. The school must provide this information unless the parent/guardian, or the student if he/she has attained the age of 18, submits a written request that the student's records not be released without their prior written consent.

Important: If you do not want military recruiters, institutions of higher learning, or ISAC to be given your secondary school student's name, telephone number, address, birth date, and/or email address, without your prior written consent, please complete the form below and return it to the Building Principal.

Sincerely,

Superintendent

To be completed and submitted to the Building Principal.

For parents/guardians:

☐ **Do not** release my child's name, telephone number, address, birth date, and/or email address to military recruiters, institutions of higher learning, or ISAC without first obtaining my prior written consent.

_____

Parent/Guardian Name (*please print*)

_____ _____

Parent/Guardian Signature (*if student is under age 18*) Date

For students age 18 or older:

☐ **Do not** release my name, telephone number, address, birth date, and/or email address to military recruiters, institutions of higher learning, or ISAC without first obtaining my prior written consent.

Student Name (*please print*)	Student ID Number
Student Signature (*if student is age 18 or older*)	Date

Revised: September 2021
June 2026