How to Change Contact Information in ParentSquare

Thank you for verifying your contact information. It is important your email and phone number are correct so you can receive the most up-to-date information from the district.

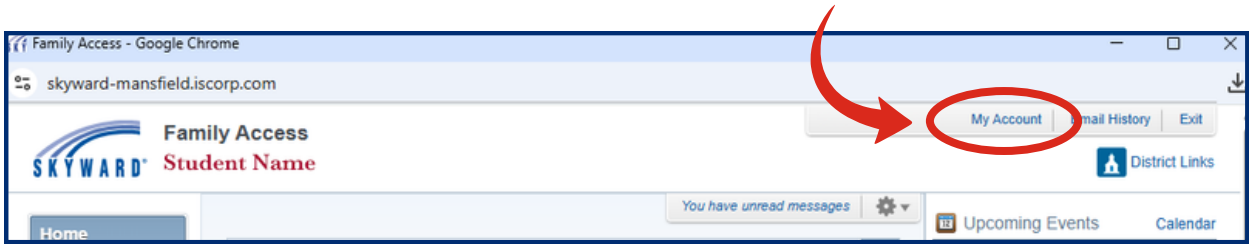
ParentSquare receives its contact information directly from Skyward. So, if your email or phone number are incorrect in Parentsquare, the change needs to be made in Skyward.

Please follow the steps below. Once the changes are made, ParentSquare should reflect the corrected information within 24-48 hours.

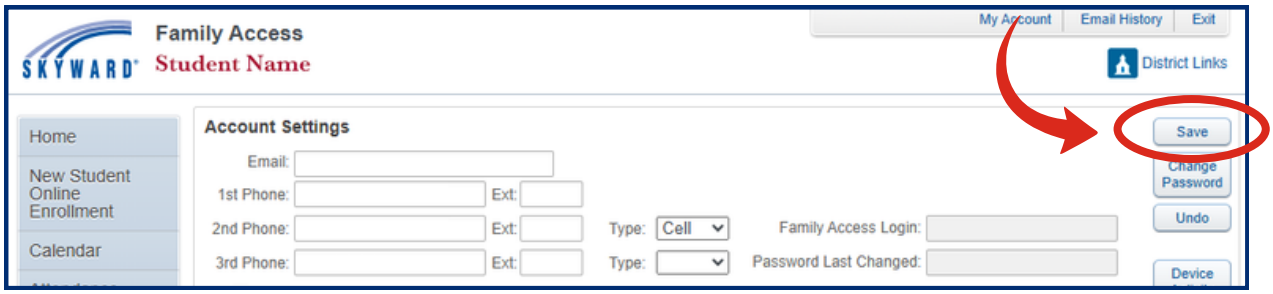
Parents/Guardians

If your contact information is wrong in ParentSquare, you can correct it by making edits in Skyward Family Access. You can find Skyward Family Access at www.mansfieldisd.org/skyward.

1. Log in.
2. Click on 'My Account' at the top of the screen.



3. Under 'Account Settings,' you can make edits to your email and phone number.
4. When finished, click 'Save' on the upper right side of the screen.



MISD Employees

To receive text messages, your cellphone number must be current in Skyward. To request a correction, go to Skyward Employee Access, click on 'Employee Information' tab. Click on 'Request Changes' button.

MISD
Mansfield Independent School District