

Clinton-Glen Gardner Board of Education
March 16, 2026

WORK & BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

**Adopted
3/2016**

1. Call to Order

2. Opening Statement:

Mrs. Dunker called the meeting together at 5:31 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Gannett Legal Publication and Clinton Public School website, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

Present: Ashley Dunker, Meghan Moore, Theresa Tsakalakos, Dan Brkich, Lebanon Township representative Danielle Nugent (**Ms. Nugent left the meeting for another commitment at 6:26pm prior to the vote for the budget and did not return.)

Also Present: Seth Cohen, Superintendent/Principal

Bernadette Wang, Business Administrator/Board Secretary

Absent: Laura Burr

4. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 1

2. Out-of-School Suspensions: 1

C. School Nurse's Report (Attachment #2)

D. Fire Drill and Bus Evacuation Drill Report (Attachment #3)

E.

RESOLUTION 2025-2026: 66

ACCEPT SCHOOL DATA REPORTS

Mrs. Moore moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 5-0-0, to accept the aforementioned monthly school data report, items 4A-D.

5. Superintendent/Principal's Report

- **Musical "Wizard of Oz" Performers visited Pre-K**
- **Back to outdoor recess, track/baseball/softball are starting and egg drop is early this year Apr 1, 2026**

A. Student Representative Report**B. Clinton Education Association Report NONE****C. Assistant Principal- Curriculum Coordinator Report**

- 3 third grade students invite the Board on a walking field trip to see space related creations with Mr Stanbro which highlights the Wit and Wisdom program

D.Special Services Report by Dr. Kastner

- Recognizing student Emma Johnson for donation to Unified in the amount of \$305 that she received in lieu of birthday gifts. Special Olympics suggested buying cornhole boards with the funds. SONJ will be matching the donation amount and customizing the cornhole boards.
- PEA 26/27 budget review and discussion

RESOLUTION 2025-2026: 67**APPROVE LDTC CLINICAL INTERN**

Mrs. Moore moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 5-0-0, to approve LDTC clinical intern Tonysha Reed (Felician University) to be supervised by Dr. Jenine Kastner

6. Public Comment NONE**7. Personnel NONE****RESOLUTION 2025-2026: 68****APPROVE ALL ITEMS IN SECTION 8 A-B**

Mrs. Moore moved, seconded by Dr. Tsakalakos, and passed by a roll call vote, 5-0-0, to approve all items under section 8A-B:

A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12: RESOLUTION 2025-2026: 68					
Program Name	Date	Employee s	Event Cost	Substitut e Pay	Total Cost
"Break Through" Self Regulation Interventions for Children & Adolescents with Autism, ADHA, Sensory, or Emotional Challenges	4/17/26	Lauren Peachey	\$124.99	\$0	\$124.99
Mental Health Issues in the Classroom	3/27/26	Lauren Peachey	\$124.99	\$0	\$124.99
Multilingual Learners Summit: Moving from Crisis to Opportunity	4/15/26	Jen Watkins	\$195	\$125	\$320 + mileage and tolls
The Uncommon Thread - Programming, Foundational skills, and Assessments	3/20/26	Carolyn Schorr	\$0	\$0	\$0 + mileage and tolls
2026 New Jersey Speech and Hearing Convention	4/16/26 - 4/17/26	Nicole Vazquez	\$285	\$0	\$285 + mileage and tolls
Purchasing review	3/24/26	Bernadette Wang	\$195	0	\$195 + mileage and tolls
Purchasing annual review	3/31/26	Christina Muench	\$145	0	\$145 + mileage and tolls
Accounts Payable annual review	5/19/26	Christina Muench	\$145	0	\$145 + mileage and tolls
Administrative assistant annual review	5/12/26	Christina Muench	\$145	0	\$145 + mileage and tolls

B. Field Trips

Motion: To approve the following requests for field trips as listed: RESOLUTION 2025-2026: 68			
Date	Grade	Destination	Cost per student
March	3	RVCC Planetarium	\$21.00
April	6	Princeton University Art Museum	\$15.00
April	5	Echo Hill Park	\$12.00
May	1	Echo Hill Park	\$17.00

9. Policy and Regulations NONE

**Ms. Nugent left the meeting for another commitment at 6:26pm prior to the vote for the budget and did not return.

10. General Information: Business Administrator's Report**A. 2026-2027 School Budget Tentative Approval****RESOLUTION 2025-2026: 69 2026-27 SCHOOL BUDGET PRELIMINARY APPROVAL**

Mrs. Moore moved, seconded by Dr. Tsakalakos and passed by individual roll call vote, all ayes, 4-0-0, that the preliminary budget be approved for the 2026-2027 school year and that the Business Administrator/Board Secretary be authorized to submit the following preliminary budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline of March 27, 2026.

The Board of Education of Clinton-Glen Gardner hereby adopts the following Preliminary budget for the 2026-27 school year for the 2026-2027 school year using the 2026-2027 state aid figures. The Secretary to the Board of Education be authorized to submit to the Executive County superintendent for approval in accordance with N.J.S.A. 18A:7F-5 and 18A:7F-6:

The public hearing on the budget for the 2026-2027 school year will be held at Clinton Public School 10 School Street, Clinton NJ on Wednesday April 29, 2026 at 7:00PM

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

The proposed budget includes the adjustment for Healthcare in the amount of \$440,126. The district intends to utilize this adjustment for pay for the additional increase in health benefit premium.

The proposed budget includes the use of Capital Reserve transferred to the General Fund for the proposed renovation of roof top and HVAC upgrade for the estimated amount of \$200,000 in effect for 26-27 school year.

The proposed budget includes the use of Capital Reserved transferred to the Debt Service Fund of \$117,995 for mitigating impact to the taxpayer in effect for 26-27 school year.

The proposed budget includes the adjustment for banked cap in the amount of \$21,313. In accordance with N.J.A.C. 6A:23A-10.1(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to increase the tax levy above the 2% legal budget cap.

Anticipated Enrollment	524
------------------------	-----

Expenditures

General Current Expense	\$11,247,937
-------------------------	--------------

Capital Outlay	\$200,000
----------------	-----------

Capital Interest	\$1,000
------------------	---------

Revenue

Local Levy-General	\$9,219,260
--------------------	-------------

Withdraw from Emergency Reserve	0
---------------------------------	---

Withdraw from Cap Res	\$317,995
-----------------------	-----------

Misc Revenue	\$14,233
--------------	----------

Tuition	\$660,560
---------	-----------

State Aid	\$1, 436, 884
-----------	---------------

Total Operating Budget	\$11,648,932	Total Operating Budget	\$11,648,932
Special Revenue Fund	\$1,503,088	Special Revenue Fund	\$1,503,088
Repayment of Debt	\$178,780	Debt Reserve	\$0
		Debt Service Aid	\$60,785
		LocalTaxLevy-Debt	\$117,995
		Budgeted Fund Balance	\$0
		Total Debt Fund	\$178,780
Total Expenditures	\$13,330,800	Total Revenue	\$13,330,800

As per NJAC 6A:23A-7.3, the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement, as defined in NJAC 6A:23A-7.1 et seq.,

The NJAC 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board.

The 2026-2027 tentative budget includes a maximum travel appropriation of \$25,000.

Included in the 2026-27 proposed budget is a maximum regular business travel amount of \$1,000 per employee (total travel not to exceed \$1500 per employee)

The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

RESOLUTION 2025-2026: 70 APPROVE BUSINESS ADMINISTRATOR ITEMS 10B-H

Mrs. Moore moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 4-0-0, to approve the following items 10B-H:

B. 2026-2027 Preschool Expansion Aid Tentative Budget

Motion: To approve submission of the 2026-27 Preschool Expansion Aid tentative budget to the State for approval. **RESOLUTION 2025-2026: 70**

C. Withdrawal from Capital Reserve for Remainder of Cost for SGI Project

Motion: To approve withdrawal of additional \$103,047 from Capital Reserve to complete the SGI project. This will add to the original budgeted amount of \$239,040 to the final cost of \$342,087. **RESOLUTION 2025-2026: 70**

D. Cancel the Unspent Balance from the 2022 Playground Project

Motion: To approve canceling the unspent balance of \$16,250 from the 2022 Playground Project. The balance will be returned to the Debt Service Fund for future use. **RESOLUTION 2025-2026: 70**

E. Home Bound Instruction provided by Silvergate Preparatory LLC for SID# 9411964726

Motion: To approve retroactively to 3/09/2026 for SID 9411964726; 10 hours/week @ \$50/hour for duration potentially up to 60 days. Initial PO in the amount of \$4000 **RESOLUTION 2025-2026: 70**

F. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5: **RESOLUTION 2025-2026: 70**

1. Approval of Board of Education Minutes from the February 19, 2026 Work/Business Session and Executive Session(**Attachment #4**)
2. Certification of the Board of Secretary's and Cash reconciler's report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6A:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2025-2026 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which is totally exceed

the line item appropriation in violation of NJAC 6A 23-2.22(a) that as of the date of their reports.

(Attachment #5)

January 2026 \$3,098,054.52

3. Approval of the Bill List in the specified amounts **(Attachment #6)**
 - a. General Account: \$ 1,413,804.53(2/18/26 - 3/12/2026)
 - b. Cafeteria Account: \$ 41,575.39 (January/February 2026 checks)
 - c.
4. Checking Account Balances – January 2026
 - a. Student Activities \$ 79,481.77
 - b. Cafeteria: \$203,374.69
 - c. Payroll Agency: \$ 6,401.26
 - d. Unemployment: \$123,259.17

Transfer in the amount of:

Fund 10 \$48,492.82
Fund 20 \$ 22,560.00

(Attachment #7)

Reclassification in the amount of:

Between Fund 10 & Fund 20 \$222,673.06
(Attachment #8)

G. Donations

Motion: To accept the following donation:**RESOLUTION 2025-2026: 70**

Donor	Amount
Emma Johnson for Unified	\$305

H. Approve vendor

Motion: To approve Mindspace Psychiatry LLC for the 2025-2026 school year for the purpose of Psychiatric Evaluations @ \$1200 per evaluation **RESOLUTION 2025-2026: 70**

11. Correspondence

- A. SEMI Waiver Approval Letter (Attachment #9)**

12. New Business

- A. Change of September Board meeting date – 9/22/26**

13. Old Business

- A. Board Liaison Reports NONE**

2025-2026 Goals

- Teachers will focus on building a positive school culture by modeling and teaching respect, acceptance, and character at the elementary level, and promoting the ABCs of Middle School – Accountability, Belonging, and Character – in grades 5–8.
- Strengthen literacy instruction to align with NJ literacy law requirements. Incorporate evidence-based literacy strategies in daily instruction.
- Implement the district's new Math in Focus program with fidelity in daily instruction. Leverage program resources, including manipulatives and other supports, to maximize learning opportunities and meet the needs of diverse learners.

14. Public Comment NONE**15. Executive Session****RESOLUTION 2025-2026: 71****ADJOURN TO EXECUTIVE SESSION**

Mrs. Moore moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 4-0-0, to adjourn to Executive Session at 7:14 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

STUDENT MATTERS/HIB**16. RESOLUTION 2025-2026: 72****RESUME BUSINESS SESSION MEETING**

Mrs. Moore moved, seconded by Dr. Tsakalakos, at 7:40 pm and passed unanimously by roll call vote, 4-0-0, to resume the regular business session meeting.

HIB#	1st or 2nd reading	Status (Confirmed as HIB <u>or</u> Not confirmed as HIB)
HIB Report Receipt #4	2ND Reading	Confirmed as NOT HIB

RESOLUTION 2025-2026: 73**HIB**

Mrs. Moore moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 4-0-0, with Mrs. Burr abstaining, to affirm the recommendation of the superintendent that HIB #4 was found to NOT be HIB.

17. Adjournment**RESOLUTION 2025-2026: 74****ADJOURNMENT**

Mrs. Moore moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 4-0-0, to adjourn the Board Meeting at 7:41 pm.

Respectfully submitted,


Bernadette Wang, Business Administrator
Ashley Dunker, President