Clinton-Glen Gardner Board of Education
January 7, 2026
REORGANIZATION SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

Call to Order – Business Administrator/Board Secretary

Opening Statement:
This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Gannett Legal Publication and Clinton Public School website, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

1. Roll Call

Present: Ashley Dunker, Laura Burr, Meghan Moore, Dan Brkich, Theresa Tsakalakos, new Lebanon Township representative Danielle Nugent, replacing Benedict Valliere.
Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary

Reorganization Meeting

A. Oath of Office for newly elected Board Members
B. Election Results Click for PDF Nov 2025 Election results.pdf
C. Nominations for President

Mrs. Burr nominated Ashley Dunker

RESOLUTION 2025-2026: 43 NOMINATION OF BOARD PRESIDENT

Bernadette Wang closed nominations and votes for Ashley Dunker for President. Motion passed by a roll call vote, 5-0, 1 abstention (Mrs. Dunker)

Roll call: AD=A; MM=Y;TT=Y; LB=Y; DB=Y; Leb Twp rep DN=Y
(Y=AYE, N=NAY, A=ABSTAIN)

D. Board Secretary turns meeting over to President
E. Nominations for Vice President

Mr. Brkich nominated Mrs Burr

RESOLUTION 2025-2026: 43a NOMINATION OF BOARD VICE PRESIDENT

Mr. Brkich moved, seconded by Mrs. Moore, to close nominations and cast a vote for Mrs. Burr for Vice President. Motion carried unanimously with all "ayes" by roll call vote, 5-0, 1 abstention (Mrs. Burr)

Roll call: AD=Y; MM=Y;TT=Y; LB=A; DB=Y; Leb Twp rep DN=Y
(Y=AYE, N=NAY, A=ABSTAIN)

F. President announces committees and delegates:

Policy Committee: Dr. Tsakalakos and Mrs. Moore
Negotiations Committee: Mr. Brkich and Mrs. Moore
Education Foundation –CPSPIE Rep: Mrs. Burr
PTA & Booster Club Rep: Dr. Tsakalakos
NJSBA & HCSBA Delegate: Mrs. Moore
HCESC School Board Rep: Mrs. Dunker
~~NHVRSD Cluster BOE (now defunct)~~Board Roundtable: Mrs. Moore
Town Counsel Liaison: Mrs. Burr

G. Ethics Training Click for PDF (Click Here for Ethics Training PDF)
H. Annual Adoptions, authorizations and appointments

2. Annual School Year Approval, Adoptions and Authorizations

RESOLUTION 2025-2026: 43b ADOPTIONS, AUTHORIZATIONS, APPOINTMENTS

Mrs. Burr moved, seconded by Mrs. Moore to acknowledge and approve the adoptions, authorizations and appointments for the 2025-2026 school year. Motion passed unanimously by a roll call vote, 6-0-0.

1.	*To authorize the Superintendent/Principal to offer employment via a "Letter of Intent" to candidates for vacancies between regularly scheduled Board Meetings that require an emergent hire. This authority extends only to formerly approved Board of Education Positions, as represented on the district's Position Control Roster. The Superintendent/Principal is required to "straw poll" all members of the Board to discuss the candidate, qualifications, salary requirements, and references. Candidates who receive three "individual approvals" will be placed on the next agenda for formal hire. Should any aspect of this process not be followed, the "Letter of Intent" is void as of midnight on the calendar date of the Board of Education Meeting.*

2.	To authorize the Superintendent/Principal and the Business Administrator to initiate any line item transfers as may be necessary to facilitate any unanticipated encumbrances/ expenditures that may arise between Board meetings, with disclosure to the Board at subsequent Board meetings.
3.	To approve the following publication as the official newspaper. Legal notice viewing direction is available at the Clinton Public School website A. Gannett Legal Publication
4.	To approve Busch Law Group as general legal counsel; Schenck, Price, Smith & King, LLP as Special Education counsel and Wilenz Goldman & Spitzer as Bond Counsel.
5.	To approve Therapeutic Intervention, Inc. for physical and occupational therapy services
6.	To appoint Glasberg Behavioral Consulting Services, for BCBA behavioral services @ $175/hour up to 25 hours month
7.	To approve the firm of Bedard, Kurowicki & Co. CPA's as Financial Auditor and Phoenix Advisors, LLC as Financial Advisors.
8.	To approve Gianforcaro Architects and Engineers as Architect of Record.
9.	To name Acrisure as the Board's Broker of Record for medical insurance.
10.	To name Brown & Brown as the Board's Broker of Record for dental insurance.
11.	To appoint Arthur Gallagher & Company as our school commercial package insurance agent and NJSIG as General Insurance & Workers Compensation Provider.
12.	To approve Horizon of New Jersey for Health, Dental and vision Insurance.
13.	To appoint Education Consortium as the E-Rate Consultant.
14.	To appoint CDK Systems and R&L Payroll for Personnel and Payroll processing.
15.	To appoint Dr. Ronald Frank, M.D. as the School Physician @ $1600/yr
16.	To approve Bayada Nursing, BrightStar Care of Hunterdon & Delta T for alternate mandated nursing services, as needed.
17.	To appoint the Town of Clinton Police Chief as attendance officer.

18.	*To authorize the following signatures for the depositories of the board of education:* *A. <u>General Account</u> (3 Signatures) President, Business Administrator, Supt/Principal* *B. <u>Payroll Account</u> (1 Signature) Supt/Principal* *C. <u>Payroll Agency Account</u> (1 Signature) Supt/Principal* *D. <u>Student Activities Account</u> (2 Signatures) Supt/Principal, Business Administrator* *E. <u>Cafeteria Account</u> (2 Signatures) Supt/Principal, Business Administrator* *F. <u>Unemployment Account</u> (Any 1 Signature) Business Administrator, Supt/Principal* *G. <u>Capital Reserve</u> (Any 2 Signatures) President, Business Administrator, Supt/Principal* *H. <u>Emergency Reserve (Any 2 Signatures)</u> President, Business Administrator, Supt/Principal* *I. <u>Capital Projects Account and Sweep</u> (Any 2 Signatures) President, Business Administrator, Supt/Principal*
19.	*To designate the listed bank as approved depository, while authorizing the School Business Administrator to also select any depository which holds a current certificate of eligibility for the State of New Jersey Banking Association and offering the most financially beneficial services.* *Citizens Bank*
20.	*To authorize investments to be secured in any other bank holding a current certificate of eligibility for the State of New Jersey Banking Association*
21.	*To adopt the existing curriculum guides and Curriculum Evaluation Schedule (on file in Main Office).*
22.	*To adopt Clinton-Glen Gardner Board of Education Policy Manual (on file in Main Office).*
23.	*To adopt the textbook list (on file in Main Office).*
24.	*To adopt the NJSBA Code of Ethics.*
25.	*To set the petty cash account amount at $150 and to appoint the Business Administrator as the disbursing agent, funds to be reviewed by another administrator before paid.*
26.	*To designate the Business Administrator/Board Secretary as school funds investor.*
27.	*To authorize Business Administrator to remit payment, as deemed necessary, between scheduled Board meetings, for financial obligations that are contractual in nature, are considered emergency needs, or are to be paid timely to avoid late fees. All such expenditures shall be approved by the Superintendent/Principal or his designee.*
28.	*To appoint the Superintendent\Principal, as district Affirmative Action Officer.*

29.	*To appoint the Assistant Principal as the 504 Compliance Officer.*
30.	*To appoint the School Nurse as the Chemical Hygiene Officer.*
31.	*To appoint the Guidance Counselor as the Anti-Bullying Specialist.*
32.	*To appoint the Director of Special Services as the Anti-Bullying Coordinator.*
33.	*To approve purchasing and contracting through the Hunterdon County ESC and other regional ESC, as listed:* *A. Electricity* *B. General Supplies & Materials* *C. Equipment* *D. Janitorial Supplies* *E. Maintenance Contracting* *F. OT/PT Evaluation* *G. Paraprofessionals* *H. BCBA services* *I. Glen Gardner Regular & Special Ed Bus Routes* *J. Clinton Town Regular & Special Ed Bus Routes*
34.	*To participate in the Hunterdon County Educational Services Commission and Warren County Special Services transportation programs.*
35.	*To appoint Bernadette Wang as Board Secretary/ Business Administrator.*
36.	*To appoint the Vice-President of the Board as the Acting Secretary in the absence of the Board Secretary.*
37.	*To appoint the Supervisor of Building & Grounds as the Asbestos Management Officer, AHERA Officer, Safety & Health Designee, Indoor Air Quality Designee, Integrated Pest Management Coordinator, and Right to Know Officer.*
38.	*To appoint the School Business Administrator as the Qualified Purchasing Agent; and authorize to award contracts up to the bid threshold, and set quote threshold at 15% of bid threshold amount.*
39.	*To appoint the School Business Administrator as the Custodian of Records.*
40.	*To authorize Christina Muench to sign purchase orders, quarterly tax returns, and take minutes as needed in the absence of the Business Administrator/Board Secretary.*
41.	*(To appoint a new cash reconciler for the district at a later date)*

42.	*To approve the rate of pay for leave replacements at the recommendation of the superintendent subject to the approval of the Board.*
43.	*To approve the Substitute Rates as: Teacher $125/day, Nurse $50/hr, Custodian subs $18/hr and Secretary $15.92/hour or current minimum wage.*
44.	*To appoint the Business Administrator as the Public Agency Compliance Officer for the purpose of affirmative action with public contracting*
45.	*To approve time & material maintenance work with Hunterdon County Educational Services Commission, Middlesex Regional Educational Services Commission, Morris County Cooperative Purchasing.*

Maintenance Contractor	Rate	Service
Stank Environmental	$210/month	Pest Control
Mack Industries	$84/hour	Boilers
Republic Disposal	$479.85	Garbage Disposal
Fire & Securities Technologies FAST	Per proposal	Fire & Security

46.	*To approve OMNI as 3rd Party Administrator for district 403B Plan.*
47.	*To approve the listed Tax Shelter Annuities as approved vendors in the district 403B Plan:* *A. AMERIPRISE FINANCIAL RIVERSOURCE* *B. ASPIRE FINANCIAL SERVICES* *C. COREBRIDGE FINANCIAL FORMERLY AIG VALIC* *D. EQUITABLE FORMERLY AXA* *E. LINCOLN INVESTMENT PLANNING* *F. ROTH ASPIRE* *G. ROTH EQUITABLE FORMERLY AXA* *H. ROTH LINCOLN INVESTMENT* *I. ROTH SECURITY BENEFIT* *J. SECURITY BENEFIT*
48.	*To adopt all other resolutions still in force as policy of the Board.*
49.	*To approve the Danielson 2011 and the MPPR model as the approved observation tools to comply with AchieveNJ.*
50.	*To approve all job descriptions as listed in the Board Office.*
51.	*To appoint Dr. Jenine Kastner as Handle with Care Act point of contact designee*

52.	*To approve Kid Therapy Chester LLC for occupational therapy evaluation services @ $475 per evaluation*
53.	*To approve the following for providing Psychiatric evaluation/services:* *Dr. Steven Dyckman @ $1000 per evaluation*
54.	*To approve the NJ Commission for the Blind and Visually Impaired to provide services for blind/visually impaired.*
55.	*Approve Student Code of Conduct*
56.	*To approve Jon A Lyman as a contractor to provide CST Case Management services as needed @$75/hour*

3. Personnel

RESOLUTION 2025-2026: 44 APPROVE PERSONNEL & CURRICULUM SECTIONS
Mrs. Burr moved, seconded by Mrs. Moore , and passed by a roll call vote, 6-0-0, to approve personnel items 3 A-C , as well as Curriculum, Instruction, Assessment & Technology items 4 B :

A. Staff Approval:

Motion: To approve the following staff member and rates for the listed position for the 2025-2026 school year:

Position	**Name**	**Rate**	**Effective Date**	**Att.**
Before/Aftercare Sr. Staff	Nicholas Gerard	$20.50 (Sr Staff rate)	11/26/25	
Substitute Teacher	Emily Weed Jennifer Crilly Jay Hunter Jr. Thomas Fuller	$125.00 per diem	1/8/26	

B. Salary Increase

Motion: To advance the following staff member on the salary guide in accordance with CEA negotiated agreement:

Position	**Name**	**25/26 Current Step and Salary**	**25/26 Step and Salary**	**Effective**
Social Worker	**Lauren Peachey**	MA/10 $75390.00	MA+15/10 $76290.00	2/1/2026

C. Retirement

Motion: To approve with gratitude and best wishes the retirement of Stacy Viotto **(Attachment #1)**

Motion: To approve with gratitude and best wishes the retirement of Kelly DeJesus **(Attachment #2)**

Motion: To approve with gratitude and best wishes the retirement of Suzanne Stidworthy
(Attachment #3)

D. Fairleigh Dickinson University Student Observation

Motion: To approve Christian Zamrok to complete a student observation for a total of 5 days/30 hours **(Attachment #4)**

4. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
NONE					

Co-Curricular

B. Co-Curricular 2025-2026

Motion: To approve the following staff member(s) for the following co-curricular appointments for 2025-2026

Activity	Staff Member	Rate
Aim High **Session 1 (Fall)**	Jessica Latanzio-Crespo	$1221.00
4th Grade Musical Asst Dir #1b	Kelly DeJesus (replacing Evans as #1b)	$610.50

5. General Information: Business Administrator's Report

RESOLUTION 2025-2026: 45 APPROVE BUSINESS ADMINISTRATOR ITEMS 5 A-E
Mrs. Burr moved, seconded by Mrs.Moore, and passed unanimously by a roll call vote, 6-0-0, to approve the following items 5 A-E:

A. Classroom Heating

Motion: To authorize the Business Administrator the use of Maintenance Reserve of $1,736.00 for replace freeze stat in Room 21 and sensor in Room 36 **RESOLUTION 2025-2026: 45**

Motion: To authorize the Business Administrator to secure a vendor to provide the service to with Automatic Temperature Control. **(Attachment #5)RESOLUTION 2025-2026: 45**

B. Classroom Boiler & Blower Maintenance

Motion: To authorize the Business Administrator the use of Maintenance Reserve of $16,811.43 for boiler and classroom' blower issues.**RESOLUTION 2025-2026: 45**

Motion: To authorize the Business Administrator to secure a vendor to provide the service with Mack Industries Inc. **(Attachment #6) RESOLUTION 2025-2026: 45**

C. Nurse's Office Controller

Motion: To authorize the Business Administrator the use of Maintenance Reserve of $4,506.74 for nurse's office redlink controller and receiver replacement.**RESOLUTION 2025-2026: 45**

Motion: To authorize the Business Administrator to secure a vendor to provide the service with McCloskey Mechanical Contractor. **(Attachment #7)RESOLUTION 2025-2026: 45**

D. Plumbing Services

Motion: To authorize the Business Administrator the use of Maintenance Reserve of $8,270 for various repairs of necessary plumbing services.
RESOLUTION 2025-2026: 45
Motion: To authorize the Business Administrator to secure a vendor to provide the service with Rand Plumbing. **(Attachment #8)RESOLUTION 2025-2026: 45**

E. Bleacher and Back Boards Service

Motion: To authorize the Business Administrator the use of Corby Maintenance Reserve of $5,700.00 for service and repair of bleachers & backboards.**RESOLUTION 2025-2026: 45**

Motion: To authorize the Business Administrator secure a vendor to provide the service with Corby Associates, Inc. **(Attachment #9)RESOLUTION 2025-2026: 45**

6. Correspondence
Dr. Tsakalakos updated on Rebecca Beder starting "snack shack" fundraiser for booster club during CCYA basketball season and a thanks to Craig Reuter of Main Street Communications for donation of the new banner for the gym

7. New Business
A. 26-27 Budget
Mrs. Wang and Dr. Cohen present upcoming budget considerations for discussion

8. Old Business

Approval of 2026 Board of Education Meeting Dates (Attachment #10)
RESOLUTION 2025-2026: 45a APPROVE REVISED BOARD MEETING DATES 2026
Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to approve the Board meeting dates for 2026.

9. Public Comment NONE

10. Executive Session
RESOLUTION 2025-2026: 46 ADJOURN TO EXECUTIVE SESSION
Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to adjourn to Executive Session at 8:44 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters**.** The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

HIB/Student Matters

RESOLUTION 2025-2026: 46a RESUME BUSINESS SESSION MEETING
Mrs. Burr moved, seconded by Mrs Moore, at 8:47 pm and passed unanimously by roll call vote, 6-0-0, to resume the regular business session meeting.

11. HIB Report Receipt # 1 Second Reading

HIB#	**1st or 2nd reading**	**Status (Confirmed as HIB or Not confirmed as HIB)**
HIB Report Receipt# 1	**2nd reading**	**Confirmed as NOT HIB**

A. Motion to affirm, reject, or modify the superintendent's decision by roll call voice vote incident #1 **Confirmed as NOT HIB**.

RESOLUTION 2025-2026: 47 HIB

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to affirm the recommendation of the superintendent that HIB #1 was not found to be HIB.

RESOLUTION 2025-2026:48 APPROVE MED 19753-25 & AGENCY REF#2026-39955
Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to approve Resolution to address Mediation Number MED 19753-25 and Agency Reference Number 2026-39955;

WHEREAS, the Board is a Respondent in a special education due process action before the Office of Administrative Law, bearing Mediation Number MED 19753-25 and Agency Reference Number 2026-39955; and

WHEREAS, the parties wish to amicably resolve the action without further proceedings pursuant to the terms presented to the Board in a Settlement Agreement ("Agreement");

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Education approves the Agreement of the within referenced due process action on the terms and conditions contained therein; and

BE IT FURTHER RESOLVED THAT the Board President is authorized to execute the Agreement on behalf of the Board.

13. Adjournment

RESOLUTION 2025-2026: 49 ADJOURNMENT

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to adjourn the Board Meeting at 8:49 pm.

Respectfully submitted,

Bernadette Wang, Business Administrator

Ashley Dunker, President