Clinton-Glen Gardner Board of Education
November 19, 2025
WORK/BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. **Call to Order**

2. **Opening Statement:**

Mrs. Dunker called the meeting together at 7:01 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. **Roll Call**

Present: Ashley Dunker, Meghan Moore, Laura Burr, Dan Brkich
Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary
Absent: Theresa Tsakalakos, Benedict Valliere

4. **Monthly School Data:**
   - A. **Enrollment Data Report (Attachment #1)**
   - B. **Student Suspensions:**
     1. In-School Suspensions: 1
     2. Out-of-School Suspensions: 1
   - C. **School Nurse's Report (Attachment #2)**
   - D. **Violence and Vandalism** (EVVRS Data)
   - E. **Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

RESOLUTION 2025-2026: 33 ACCEPT SCHOOL DATA REPORTS

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 4-0-0, to accept the aforementioned monthly school data report, items 4A-E

5. Superintendent/Principal's Report

Approval of Submission of Memorandum of Agreement for Education and Law Enforcement for the 2025-2026 School Year

RESOLUTION 2025-2026: 34 APPROVE SUBMISSION OF 25/26 MOA FOR ED & LAW ENFORCEMENT
Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 4-0-0, to approve of Submission of Memorandum of Agreement for Education and Law Enforcement for the 2025-2026 School Year

A. Clinton Education Association Report
Mrs. Lunger and Mrs. Malmros presented the happenings around the school.
Students also attended to perform/read free poetry writings.

B. Assistant Principal- Curriculum Coordinator Report

RESOLUTION 2025-2026: 35 APPROVE PILOT SCIENCESKETCH
Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 4-0-0, to approve pilot of grade 4 ScienceSketch, an online platform developed by WestEd & North Carolina State University and funded through a USDOE grant. **(Attachment #4)**

C. Special Services Report

RESOLUTION 2025-2026: 36 APPROVE 26/27 LEA ENROLLMENT & PLANNING FOR PRESCHOOL
Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 4-0-0, to approve the 2026-2027 LEA Enrollment and Planning for Preschool **(Attachment #5)**

RESOLUTION 2025-2026: 37 APPROVE 3 YR PRESCHOOL PLAN AND ANNUAL UPDATE
Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 4-0-0, to approve Three-year Preschool Program Plan and Annual Update **(Attachment #6)**

Presentation by BKC result of audit for 2024-2025 School Year

6 Public Comment NONE

7. Personnel

RESOLUTION 2025-2026: 38 APPROVE ALL ITEMS IN SECTIONS 7, 8, 9
Mrs. Burr moved, seconded by Mrs. Moore, and passed by a roll call vote, 4-0-0, to approve all items under Sections 7, 8 and 9.

A. Staff approvals

Motion: To approve the following staff member and rates for the listed position for the 2025/2026 school year:**RESOLUTION 2025-2026: 38**

Position	Name	Rate	Effective Date
Aftercare Jr Asst	Ali Adase; AJ Harris; Paisley Testa	$15.49/hr	Pending completed paperwork
Custodial Sub	Luke Testa	$18.00/hr	Pending completed paperwork
Substitute Teacher	Nick Gerard	$125.00 per diem	pending completed paperwork
Substitute Teacher	Emmy Sothman	$125.00 per diem	pending completed paperwork
Substitute Teacher	Jennifer Zuluaga	$125.00 per diem	11/19/2025
Substitute Teacher	Morgan Strahle	$125.00 per diem	pending completed paperwork
Substitute Teacher	Ashlie Hanley	$125.00 per diem	pending completed paperwork

B. Resignation

Motion: To approve the resignation of district's cash reconciler effective December 31, 2025 **(Attachment #7)RESOLUTION 2025-2026: 38**

C. Co-Curricular 2025-2026

Motion: To approve the following staff member(s) for the following co-curricular/club appointments for 2025-2026:**RESOLUTION 2025-2026: 38**

Activity	Staff Member	Rate
Clay Club	Suzanne Lauricella	$610.50

8. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:**RESOLUTION 2025-2026: 38**

Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
Taking the Lead: Comegno's Top 20 Strategies to Empower Case Managers (Retroactive)	10/29/25	Toni Cespedes Lauren Peachy	$0	$0	Mileage
Wilson Dyslexia Conference (Virtual)	2/26/26	Jessica Latanzio Crespo	$69	$125	$194
Differentiation in Math Class	12/10/25	Deb Wellet	$0	$0	$0
ASHA Learning Pass Digital Subscription PD	self-paced	Amanda Thoams Nicole Vazquez	$144 each	$0	$288
OBM Specialist Certificate (Virtual)	120 days from sign up to complete	Carolyn Schorr	$495	$0	$495

B. Field Trips

Motion: To approve the following requests for field trips as listed:**RESOLUTION 2025-2026: 38**			
Date	**Grade**	**Destination**	**Cost per student**
November 2025	6th - 8th Grade	Red Mill	TBD
December 2025	5th - 6th Grade	State Theatre of New Jersey	$20.00
December 2025	4th Grade	Morris Museum	$20.00
January 2026	8th Grade	Voorhees High School	N/A
January 2026	8th Grade	North Hunterdon High School	N/A

9. Policy and Regulations

Motion: To approve the listed First Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):**RESOLUTION 2025-2026: 38**

Policy #	**Title**	**Action**	**Att. #**
P8454	Management of Pediculous	**2nd rdg**	**8**

RESOLUTION 2025-2026: 39 APPROVE BUSINESS ADMINISTRATOR ITEMS 10A-B
Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 4-0-0, to approve the following items 10A-B:

A. Audit of 2024-2025 School Year by Bedard, Kurowicki & Co.

Motion: Accepting the audit, ACFR, and approving the Corrective Action Plan (CAP) for the 2024-2025 school year **(Attachment #9)**

B. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the October 15, 2025 Business Session and Executive session. **(Attachment #10)**

2. Certification of the Secretary's and the Cash Reconciler's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:A:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the

2025-2026 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-9.1, and that no line-item account has encumbrances and expenditure, which in totally exceed the line-item appropriation in violation of NJAC 6A23-2.22(a) that as of the date of their reports

Sep 2025	$3,537,749.13	**(Attachment #11)**
Oct 2025	$2,604,890.24	**(Attachment #12)**

3. Approval of the Bill List in the specified amounts **(Attachment #13)**
   a. General Account: $ 1,462,217.04 (10/16/2025-11/14/2025)
   b. Cafeteria Account: $ 0 (NO CAFE CHECKS WRITTEN IN OCT)

4. Checking Account Balances:

   Checking Account Balances – Sept, 2025

   a. Student Activities $ 81,831.84
   b. Cafeteria: $ 213,437.79
   c. Payroll Agency: $ 5,578.03
   d. Unemployment: $ 121,906.67

   Checking Account Balances – Oct, 2025 (No December meeting)

   a. Payroll Agency: $ 5,213.53
   b. Student Activities: $ 77,843.46
   c. Cafeteria: $ 240,025.85
   d. Unemployment $ 122,015.39

5. Transfers in the amount of:

   September:
   Fund 10 $17,483.98 **(Attachment #14)**

   October:
   Fund 10 $6,579.08 **(Attachment #15)**

11. Correspondence

Glen Gardner VFW Post thank you letter **(Attachment #16)**

12. New Business

A. Calendar for 2026-2027 Budget Year (Attachment #17)

B. Budget Goals for 2026-2027

C. There is no December 2025 Board Meeting scheduled. The next meeting will be the Reorg Meeting on January 7, 2026

D. Supplemental wage payments are currently paid on second direct deposit; this is costly and not in accordance with IRS Publication 15 (Circular E) tax guide. Moving to all regular and supplemental wages paid on one check is presented for discussion and approval (No offer of second check with Federal tax withholding of 22%) If in agreement this would be beginning January 2026.

Board is in agreement. Discussion will be had with CEA

13. Old Business

A. Board Meetings Dates for 2026 (Attachment #18)

RESOLUTION 2025-2026: 40 APPROVE BOARD MEETING DATES 2026
Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 4-0-0, to approve the Board meeting dates for 2026.

2025-2026 Goals

- **Teachers will focus on building a positive school culture by modeling and teaching respect, acceptance, and character at the elementary level, and promoting the ABCs of Middle School — Accountability, Belonging, and Character — in grades 5–8.**
- **Strengthen literacy instruction to align with NJ literacy law requirements.Incorporate evidence-based literacy strategies in daily instruction.**
- **Implement the district's new Math in Focus program with fidelity in daily instruction. Leverage program resources, including manipulatives and other supports, to maximize learning opportunities and meet the needs of diverse learners.**

14. Public Comment NONE

15. Executive Session

RESOLUTION 2025-2026: 40 ADJOURN TO EXECUTIVE SESSION
Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 4-0-0, to adjourn to Executive Session at 8:44 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

HIB/Contract

16. HIB Report Receipt # 1

HIB#	1st or 2nd reading	Status (Confirmed as HIB or Not confirmed as HIB)
HIB Report Receipt# 1	1st reading	Confirmed as NOT HIB

RESOLUTION 2025-2026: 41 RESUME BUSINESS SESSION MEETING
Mrs. Burr moved, seconded by Mrs. Moore, at 9:02 pm and passed unanimously by roll call vote, 4-0-0, to resume the regular business session meeting.

16. Adjournment

RESOLUTION 2025-2026: 42 ADJOURNMENT
Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 4-0-0, to adjourn the Board Meeting at 9:03 pm.

Respectfully submitted,

Bernadette Wang, Business Administrator

Ashley Dunker, President