

Admissions Checklist



Each piece in an application helps us understand how your student will grow and thrive at ISI. The checklist is a tool to ensure essential tasks are completed.

☐ SCHEDULE A VISIT

While not required, all prospective students and families are encouraged to schedule a visit to learn more about why ISI is the most distinct institution in the Midwest! Visits may be scheduled at isind.org/admissions/visit and may be held in-person or virtually.

☐ COMPLETE THE APPLICATION FOR ADMISSION

All students: All candidates must complete the Application for Admission online at isind.org/admissions/apply.

Middle and High School: Complete the Upper School Essay requirement.

The ISI application system will guide you through the process, create an account for your student, and collect the \$50 application fee.

☐ APPLY FOR FINANCIAL AID

We encourage the families of all applicants to carefully review tuition and fees and to evaluate their own ability to pay school costs for the coming year and in future years. If parents/guardians think they will need assistance with ISI tuition, they must apply at the time of admission.

☐ SUBMIT SCHOOL RECORDS

Pre-Elementary (3yo-Kindergarten): Not required.

All other students: School records should be requested and sent directly from the student's current school. Transcripts for the previous year and the first semester of the current year, attendance records, teachers' comments, and standardized testing results should be included, as well as any 504 Plans or Individual Education Plans.

☐ COMPLETE RECOMMENDATION FORMS

Pre-Elementary (3yo-Kindergarten) & Elementary (Grades 1-5): One Recommendation Form, to be completed by a current early childhood educator, care provider, or teacher.

Middle and High School: Two Recommendation Forms, to be completed by current or immediately past teachers.

Recommendation Forms may be requested via the International School of Indiana's application system or sent directly from the recommender to admissions@isind.org for attachment to your student's application.

☐ SCHEDULE & ATTEND A SHADOW VISIT

Pre-Elementary (3yo-Kindergarten) & Elementary Grade 1: Students attend a Pre-Entry Visit, a 45-minute play-based assessment to confirm fit & readiness.

All other students: Prospective students shadow current students for a full day.

Shadow Visits may be scheduled directly with the Office of Admissions (admissions@isind.org, 317-923-1951, ext.334) and are waived for international students.

☐ SCHEDULE AN ADMISSIONS INTERVIEW

Pre-Elementary and Elementary: Not required.

Middle and High School: Interviews are held to confirm fit and readiness and may be conducted in person during Shadow Visits or virtually. For international students, admissions interviews are an opportunity to assess English proficiency.

☐ SUBMIT ENROLLMENT CONTRACT & CHECKLIST ITEMS

Once admitted, students and families are encouraged to review tuition & fees, apply for financial aid (if eligible), and confirm enrollment by submitting their Enrollment Contract and completing their Enrollment Checklist.

KEY DATES

These dates reflect the deadlines for priority status applicants.

NOVEMBER 1

Admissions Application Deadline

NOVEMBER 15

Financial Aid Application Deadline

DECEMBER 15

Admissions Decision Notification

Financial Aid Award Notification

MARCH 1

Enrollment Contract Deadline
Enrollment Deposit Due

* Applications will be reviewed and decisions will be released on a rolling basis for both admissions and financial aid if completed after the priority status deadlines.



Scan to learn more!