

**SECOND AMENDMENT TO EMPLOYMENT AGREEMENT FOR ASSISTANT
SUPERINTENDENT, HUMAN RESOURCES
BETWEEN
VENTURA UNIFIED SCHOOL DISTRICT
AND
GINA WOLOWICZ**

WHEREAS, on the 15th day of February, 2022 the Board of Education of the Ventura Unified School District (hereinafter referred to as the “Board”) and Gina Wolowicz (hereinafter referred to as the “Assistant Superintendent, Human Resources” or “Wolowicz”) collectively referred to as the Parties, entered into an Employment Agreement for Assistant Superintendent, Human Resources, hereinafter “the Agreement;”

WHEREAS, on the 27th day of June, 2023 the Board of Education of the Ventura Unified School District and Wolowicz entered into a First Amendment to the Agreement;

WHEREAS, Section 11 of the Agreement provides that “No amendments or waiver of this Agreement or any provisions herein shall be effective unless in writing signed by all parties;” and

WHEREAS the Board and Assistant Superintendent, Human Resources now wish to amend the Agreement;

NOW THEREFORE, the Board and Assistant Superintendent, Human Resources hereby agree to amend the Agreement by way of this “Second Amendment to the Employment Agreement for Assistant Superintendent, Human Resources” (hereinafter the “Second Amendment”) this 26th day of August, as follows:

- (1). Section 1, Term: The District hereby employs the Assistant Superintendent, Human Resources for a period beginning on July 1, 2025 through June 30, 2028. (Unless otherwise terminated earlier as set forth in Section 8 “Termination of Employment.”)

- (2). Section 4, Work Days/Vacation: The Assistant Superintendent, Human Resources work year shall be 224 days. The Assistant Superintendent, Human Resources shall be required to render twelve (12) months of full and regular service to the District during each school year, except that they shall be entitled to twenty-two (22) days of annual vacation with pay. The Assistant Superintendent, Human Resources shall not carry over more than twenty-nine (29) accrued and unused days of vacation at the end of each contract year during the term of this Agreement. The Superintendent may insist on the Assistant Superintendent, Human Resources taking all or a portion of vacation in the event of excess accumulation. In the event vacation is not taken during the school year in which it is granted, it may only be accumulated to a total of forty (40) days. Upon accruing forty (40) earned and

unused vacation days, Assistant Superintendent, Human Resources shall not accrue any further vacation days unless and until the number of accrued days falls below forty (40). In the event of expiration or termination of this Agreement, Assistant Superintendent, Human Resources shall be entitled to compensation for accrued and unused vacation at the salary rate effective during the last year of the Agreement. However, at the Assistant Superintendent, Human Resources' discretion, they may elect to add up to fifteen (15) days of the aforementioned vacation days onto their positive work year calendar as additional work days with the commensurate additional regular compensation thereby increasing the number of work days in their work calendar beyond the initial 224 days. Any allocation of vacation days to the positive work year calendar will reduce the vacation allocation of twenty-two (22) vacation days in future years. The Assistant Superintendent, Human Resources must notify and obtain approval of the Superintendent on or before June 15, 2026, for any allocation of vacation days to their positive work year calendar. The allocation will be effective the first day of the month after the month the election is approved and made. The ability to exercise the election expires at the end of business on June 15, 2026; and

The Board and Assistant Superintendent, Human Resources agree that no other amendments are made to the Agreement. The specific amendments in this Second Amendment and First Amendment constitute the only changes to the Agreement, which together with the Agreement constitute the Parties' full and complete agreement. No other verbal expressions or understandings not specifically set forth in the Agreement, the First Amendment or this Second Amendment are considered part of the Parties' agreement.

The Parties hereby enter and accept this Second Amendment to the Employment Agreement for Assistant Superintendent, Human Resources of the Ventura Unified School District.

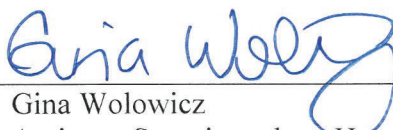
For the Board of Education of the Ventura Unified School District

DATE: 8/26/25

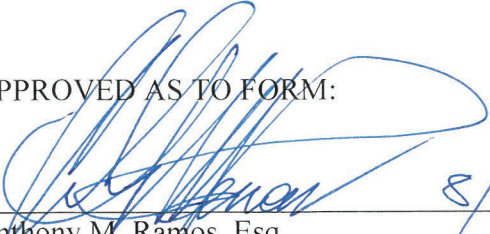
By: 
Antonio Castro, Ed. D., Superintendent
Ventura Unified School District

For Gina Wolowicz, Assistant Superintendent,
Human Resources

DATE: 8/26/25

By: 
Gina Wolowicz
Assistant Superintendent, Human Resources
Ventura Unified School District

APPROVED AS TO FORM:



Anthony M. Ramos, Esq.
General Counsel
Ventura Unified School District

8/27/25

Date