DEVICE CARE & SECURITY

DEVICE CARE

- Devices need to be charged adequately each day in order to perform throughout the school day.
- Devices must always be within the protective case provided by the school district. The cases are designed to adequately protect the device from normal treatment and provide a suitable means for carrying it within the school.
- Only use a clean, slightly damp, lint-free cloth to clean the screen, no cleansers of any type (i.e. no Clorox wipes). Cleansers will damage the screen.
- Avoid rough treatment or excessive pressure which may cause damage to the device.
- Close the protective cover on the device when not in use.
- Use a designated pouch or compartment away from direct sunlight and moisture for the charging cord and block for easy access, prevent damage, and to prevent misplacement.
- Avoid pulling or twisting the charger cables, gently plugging and unplugging the charger will extend its lifespan.
- Unplug headphones prior to transporting your device to avoid breaking the connection.

DEVICE SECURITY

- Devices are never to be left unattended. If a device is found unattended, it will be brought to the office. Repeat offenders will have an appropriate consequence.
- Learners are not allowed to leave their device in an unlocked locker, vehicle, or outside due to lack of security.
- Devices must not be kept in a vehicle or outside due to Low- or high-temperature conditions, which may cause your device to change its ability to regulate its temperature.
- Learners will be notified to ensure the device is powered on and connects to Wi-Fi to accept critical operating system updates when necessary.

DEVICE USE

- The device is provided for use by the learner for educational purposes. Avoid using the device for adults in the family.
- Learners may set up wireless networks on their devices for use at home, following the ACDA: Use of West Fargo School District Computer Network with the use of a district owned device.
- Learners and guardians may decline the privilege of taking the device home. Learners and guardians who decline the privilege of taking the device home must check out their device at the beginning of the day and check it back in to the office at the end of the day. Electing not to take the device home does not excuse the learner from due dates for required instructional tasks.

The statements in this document are intended to provide guidance for daily procedures and practices in order to maintain order, efficiency, and continuity amongst our schools.