COLLEGE (POST SECONDARY) ENROLLMENT & FLEXIBLE SCHEDULING

Please refer to North Dakota Century Code for guidance: https://ndlegis.gov/cencode/t15-1c25.pdf

This is **not applicable** to the Dual Credit courses that are already offered and approved through the district-established partnerships. See the list of approved courses in the handbook: Dual Credit Courses.

West Fargo Public Schools provides students with opportunities to extend their learning beyond the traditional high school setting through postsecondary enrollment, dual credit, online coursework, and other advanced pathways. These options allow students to earn both high school and college credit while remaining enrolled in the district.
All opportunities are aligned with **North Dakota Century Code Chapter 15.1-25 (Postsecondary Enrollment Options Program)**.

Postsecondary Enrollment Options (Dual Credit & Early Entry)
Students in grades 10, 11, and 12 may enroll in approved postsecondary courses offered by accredited colleges or universities.

- A **three-semester-hour college course is equivalent to one high school credit**
- Students may earn **both high school and postsecondary credit**
- Students remain **enrolled in the school district**
- Students remain eligible for **extracurricular activities**

Approval Process
Prior to enrollment in any postsecondary or off-campus course, students must:

1. Meet with their school counselor and administrator to develop an academic plan
2. Obtain **written approval from the superintendent or designee**
    - See more information and the application for a college course substitution in our student handbook.
3. Ensure courses align with:
    - Graduation requirements
    - Postsecondary and/or career goals

The district determines the number of credits for which a student is eligible.

Full-Time Status & Flexible Scheduling

West Fargo Public Schools recognizes that students may fulfill graduation requirements prior to their final year and may wish to pursue advanced or alternative learning opportunities.

Credit-Based Enrollment
Students are expected to maintain a **full academic schedule equivalent to six (6) high school credits per school year**, which may include a combination of:

- High school courses
- Approved postsecondary (dual credit) courses
- Approved online or virtual coursework
- Other district-approved learning experiences

On-Campus Enrollment Expectations
To maintain connection to the school community and ensure appropriate support:

- **Standard Flexible Schedule:**
  Students are expected to be enrolled in **at least two on-campus credits** per semester**.**

The statements in this document are intended to provide guidance for daily procedures and practices in order to maintain order, efficiency, and continuity amongst our schools.

Reduced On-Campus Schedule:
Senior Flexible Schedule Application – Fill out form

Seniors may be approved on a case-by-case basis through an application and administrative approval process to have an academic schedule

EXPECTATIONS		
Grades 9-12	At least 6 credits	At least 4 face-to-face
Grade 12 – approval only	4 credits	All face to face

Structured Learning Requirement:
Seniors with an approved course load of only four on-campus courses must have a **structured learning plan** for the remainder of the school day. This may include:

- Postsecondary coursework
- Verified online coursework
- Approved career or internship experiences (if applicable)
- Unscheduled or unstructured "open periods" are not permitted.

Academic Expectations & Monitoring

Students participating in postsecondary or flexible scheduling options must:

- Maintain satisfactory academic progress in all courses (high school and postsecondary)
- Adhere to district academic and attendance expectations
- Understand that postsecondary grades become part of a **permanent college transcript**
- Students are required to share their postsecondary academic progress with their assigned high school counselor.

Failure to meet expectations may result in a return to a more traditional high school schedule.

Considerations
Refer to the student handbook for College Admission Requirements include NCAA guidelines.

Access & Support
All students are encouraged to explore postsecondary and flexible learning opportunities. School counselors are available to assist with:

- Academic planning
- Course selection
- Postsecondary enrollment processes
- Financial aid and scholarship information

Early planning is recommended to ensure students maximize available opportunities.