General Meeting: Tuesday, July 14, 2026, at 6:00 pm at
Lakes International Language Academy Upper School,
19850 Fenway Ave N, Forest Lake, MN 55025

Please click the link below to join the webinar:
https://meet.google.com/jmn-rgiy-oya

Lakes International Language Academy General Board

Google Meet settings: Host management on; host joins first. Participants must be admitted.

AGENDA

1. **General Business**
    a. Call to Order
    b. Establish a Quorum
    c. LILA Mission Statement: ***LILA prepares tomorrow's critical thinkers and global citizens through language acquisition and inquiry-driven study***.
    d. Community Input

    (Please request a speaker's card here or contact mrynders@mylila.org.)

    Anyone wishing to address the School Board may do so at this time by requesting a speaker's card. Each person will be allowed 3 minutes to speak. Though board protocol does not allow us to engage in discussion about your concern at this time, we appreciate your taking the time to share your feedback with us. Items may be referred to the administration or to a future meeting for further consideration.
    e. Review of Agenda
    f. Conflict of Interest Disclosure
    g. School/Community Presentation
    h. Celebrate LILA

2. **School Update:** Executive Director Nicole Rasmussen (Staff Changes Report)
    a. Reflection on Strategic Plan
    b. (Enrollment Report)

3. **Action Items**
    a. Elect Officers (open nominations, accept nominations, close nominations, vote)
        i. Elect Board Chair
        ii. Elect Vice Chair
        iii. Elect Secretary

iv. Elect Treasurer

b. Treasurer's Report (May 2026 financial reports)
c. Base Rent Memorandum (annual requirement, CFO, see folder)
d. Appoint LBC board members for FY27 (see recommendation, board folder)
e. Recommended Write Offs for FY26 (board folder)
f. Policy 116 *Depository Designation and Electronic Funds Transfers* (see folder)
g. Approve acceptance of state Building and Cyber Security Grant for $15,000
h. New hires and terminations

4. **Dialog/Discussion Items**
   a. Analysis of Volunteers of America of MN (LILA authorizer) annual report (CFO)
   b. 2026-27 Committee Membership; descriptions in Section 4 of board handbook
      i. All members sign up for 3 committees except the Secretary who is on the Executive Committee and 1 other committee.
         1. Executive Committee (the officers)
         2. Finance & Audit
         3. Policy Review
         4. Election
         5. Executive Director Review
         6. Annual Meeting
         7. Board Member Training
         8. Director Succession/Strategic Planning
   c. Set schedule for 2026-27 regular board meetings
      i. Not on election days
      ii. Not during spring break or official holidays

5. **Reports**
   a. Finance & Audit Committee Meeting Minutes, 7.13.2026 (for review and file)
   b. Executive Committee Meeting Minutes, (for review and file)
   c. Recent New Hires/Terminations (for review and file–Staff Changes link above)

6. **Consent Agenda** (Chair)
   a. Secretary's Reports (6.9.2026 Board Meeting Minutes)
   b. Donations Report (June 2026)

7. **Announcements** (Chair)
   a. Community Updates
   b. Board Member Training Updates
      Katie Quesada, 6/29/26
      Training from MN Charter Board website:
      "Board's Roles and Responsibilities" -Complete Board Member Training.
      "Open Meeting Law" -Conduct Open Meetings
      "Data Practices" -Safeguard Personnel Data

Format: [Board member Name] (date): “Title” (context optional) by [individual or organization name].

Example: John Doe (7.9.2025): “Navigating Non-Profit Financials: A Board Members Guide to Reporting” by CLA’s Saikrishnan & Dodson.

8. **Reflection on Board Performance** (Chair)

9. **Adjourn** (Chair)