

Central Middle School Building Committee			
Meeting Minutes			
MEETING DETAILS		 TOWN OF GREENWICH	
Meeting Number	26-011		
Purpose	Regular Meeting		
Meeting Date	5/26/26		
Meeting Time	8:00 AM		
Location	Mazza Room, Greenwich Town Hall		
Name	Committee Members	Present – In person	
Joe Rossetti	Chair, DRC Member	Present – In person	
Clare Kilgallen	Vice Chair; Communications Working Group Member, DRC Member	Present – Virtual	
Christina Poccia	Secretary, DRC Member	Present – Virtual	
Tony Turner		Present – Virtual	
Harry Fisher	BET Rep	Present – In person	
Bob Chaney	BOE Rep, DRC Member	Present – In person	
Joshua Caspi		Absent	
Todd Klair		Present – Virtual	
Stephanie Cowie	RTM Rep	Present – Virtual	
Name	Ex-Officio Members	Attendance	
Peter Sampanaro	RTM Rep	Present – Virtual	
Dennis Yeskey	P&Z	Present – Virtual	
Dan Watson	GPS	Present – Virtual	
Michael Kiselak	DPW	Absent	
Lauren Rabin	Board of Selectmen; Communications Working Group Chair	Present – Virtual	
Thomas Healy	CMS Principal	Present – Virtual	
Name	Neighborhood Liaisons	Attendance	
Rachel Koven		Absent	
Susan Rudolph		Present – Virtual	
Warren Silver		Present – Virtual	
Name	Town of Greenwich Officials		
Mark Dawson	Fire Marshal	Absent	
John Vallerie	Building Department Official	Absent	
Name	Company	Title	Attendance
Peter Rader	JLL	Vice President/Associate Director	Present – In person
Jose Cardoso	JLL	Senior Project Manager	Present – In person
John Munnick	JLL	Associate Project Manager	Present – In person
Tamara Rivera	JLL	Project Manager	Absent
Don Bucci	JLL	Managing Director	Absent
Stephen Gross	JLL	Vice President	Present – Virtual
Kemp Morhardt	SLAM	Principal	Present – Virtual
Stephen Martocchio	SLAM	Associate Principal	Present – Virtual
James Hoagland	SLAM	Senior Associate	Absent
Henry Withers	SLAM	Senior Landscape Architect	Absent
Amanda Hastings	SLAM	Senior Associate Interior Designer	Absent
Brian Hamel	CES	Senior Project Manager	Absent
Steve Muckle	CES	Project Manager	Absent
Andrew White	T&B	Mechanical Engineer	Absent
Tim Klepps	Turner Construction	Project Executive	Present – Virtual
Joe Phelan	Turner Construction	Senior Procurement Agent	Present – Virtual
Bill Leo	Turner Construction	Project Engineer	Present – Virtual
Peter Alfano	Turner Construction	Superintendent	Absent
Brian Nereson	Tighe & Bond	Principal Engineer	Present – Virtual
Kristin Malone	Colliers	Building Envelope Commissioning Specialist	Present – Virtual
Ravi Chavan	Colliers	Sr. Project Manager Commissioning & Energy Services	Absent
Sierra Keon	Colliers	Assistant Project Manager	Absent
Agenda Item	Topic	Description	
1.00	Call to Order	Chair Joe Rossetti called the meeting to order at approximately 8:01 a.m. and confirmed the meeting was being recorded.	
2.00	Housekeeping / Adjustments	No adjustments to the agenda were proposed.	
I.	OAC Meeting Rescheduled	The OAC meeting originally scheduled for Monday, May 25, 2026 (Memorial Day holiday) was rescheduled to Wednesday, May 27, 2026, 8:00-10:00 AM at CMS, Room 114 (by the media center)	
II.	Approval of Minutes (2026-05/12)	Minutes from the May 12, 2026 meeting were not distributed. No motion was made. Approval deferred to the June 9, 2026 meeting.	
III.	Neighborhood Correspondence	JLL reported receipt of an email from the Nogakis on Wednesday regarding continued concerns about truck traffic. Turner Construction addressed the issue: one Grasso subcontractor vehicle was removed from site, and another vehicle received a warning for making an unauthorized left-hand turn. An approval letter for potential guard/monitoring at the site entrance was in preparation by Bill Leo, valued at approximately \$16,000 (\$2,000/week for security personnel).	
IV.	Meeting Frequency Discussion - Agenda Addition	Steph Cowie proposed discussion regarding moving regular meetings from bi-weekly to weekly through substantial completion.	
	Motion:	To add discussion regarding additional meetings to the agenda under New Business.	
	Moved by:	Ms. Steph Cowie	
	Seconded by:	Ms. Clare Kilgallen	
	Vote:	Vote: Unanimously approved, 8-0-0 Absent: Caspi	
3.00	Building Department & Fire Department Update:		
I.	Fire Suppression Redesign (PR-19) - Permit Status	Permit documents for PR-19 (Fire Pump House) were submitted to the Department of Buildings on May 15, 2026. John Vallerie confirmed receipt and stated documents are under review with Peter's office	
II.	Occupancy & Inspection – AHJ Approvals		

A.	Temporary Fire Suppression Options	The team convened to address recent changes in AHJ requirements that impact the project's TCO timeline. The original substantial completion date of August 4, 2026 was predicated on obtaining a TCO using a fire watch system. However, new information from the AHJ has indicated that a working fire suppression system is required for TCO, which would push substantial completion to October 9, 2026 due to the permanent pump house installation timeline. To maintain the August 4, 2026 TCO target and allow occupancy by August 22, 2026, the team is pursuing a temporary external fire pump system as an interim solution. The proposed temporary solution requires coordination across three critical areas. First, a flow test must be conducted to retest hydrant flow and determine water pressure availability, with a target of 650+ GPM. Previous testing showed only 400 GPM compared to the original 850+ GPM, making this retest critical to the solution design. The team is coordinating with Aquarion and the Greenwich Fire Department, with the Fire Department able to conduct an unofficial test if needed, though their equipment is uncalibrated. Second, MJ Daly is actively sourcing temporary pump equipment, though availability of appropriately-sized equipment is limited. Third, the state approval process must be navigated carefully. Fire Marshal Mark Dawson definitively stated that the fire watch option is not acceptable and will not be pursued with the state. Instead, the temporary diesel pump option is the recommended path, replicating the permanent pump configuration. This approach has been successfully implemented at Bridgeport Hospital and other Connecticut locations. Discussion regarding code compliance revealed differing perspectives on the approval pathway. Stephen Martocchio from SLAM stated that a code-compliant temporary solution should not require state modification and would only need local building department acceptance. However, John Vallerie from the Building Department preferred pursuing state modification for additional assurance. The team agreed to prepare a proposal memo for review by both John Vallerie and Fire Marshal Dawson, followed by a phone consultation with the state before formal submission. The technical requirements for the temporary pump system are well-defined. The pump must be diesel-powered with 24-hour fuel supply capacity per NFPA 20, require connection to the emergency generator and fire alarm system, and must complete a 4-hour testing protocol per NFPA 25. The water source configuration will depend on flow test results, utilizing street water if 650+ GPM is achieved or requiring a supplemental storage tank if flow rates fall below 650 GPM. The project timeline remains aggressive, with GPS requiring a clear path to TCO by June 15, 2026, and the fire alarm system with over 400 detection devices expected to be operational before August. Action Items The following action items were assigned: SLAM will provide the proposal memo to John Vallerie and Mark Dawson immediately; the Aquarion flow test must be scheduled urgently; a consultation call with the State Fire Marshal and Building Official needs to be scheduled; Turner and MJ Daly will continue sourcing temporary pump equipment; and SLAM will forward RFI responses regarding building code compliance to the Building Department.
B.	Project Schedule - Substantial Completion & Pump House	Current Schedule: Original Substantial Completion/TCO Target: August 4, 2026; Pump House Completion (Permanent System): October 9, 2026; School Occupancy Target: August 22, 2026. Change Order 42 (COR-042-R0): Turner issued proposed change order to adjust substantial completion date to October 9, 2026 to align with permanent fire suppression system availability. This change order was presented for discussion only, not voted on, pending resolution of temporary pump solution.
4.00	Design Items Discussion & Possible Vote:	
I.	Plaque - Status	Bill Leo (Turner) reported sample plaque should be received this week. Names have been finalized, and SLAM is preparing layout preview
II.	Move Management & FF&E Coordination Status	Tamara Rivera (JLL) presented comprehensive move schedule. Current Activities (Week of May 26): Furniture deliveries began May 26, 2026 (second floor installations with Robert Lloyd); Technology vendor R&B Enterprises began installations May 27, 2026; Furniture and technology installations continuing through August. Key Milestones: June 5, 2026 - Media Center goes offline; June 15, 2026 - Phase 1 move (Media Center relocation); June 18, 19, 22, 2026 - Principal walkthrough days for surplus item selection; Last Day of School: June 22, 2026; June 23-26, 2026 - Phase 2 major move-out (4-day operation) including equipment requiring advance setup (wood shop, technology); June 29, 2026 - District surplus sale; June 30, 2026 - Public surplus sale; June 30 - July 6, 2026 - Final surplus removal (5-day period over July 4th holiday). Onsite Coordination: Christine (SLAM) providing on-site coordination; Vendor safety training conducted 7:00-9:00 AM on May 26; First truck arrival at 10:00 AM on May 26. Joe Phelan (Turner) requested confirmation that JLL representatives be on-site during vendor arrivals to avoid disruptions; Tamara Rivera confirmed Jose Cardoso and Christine Poccia would be present as main points of contact
5.00	Invoices Discussion & Possible Vote:	
I. & II.	Eversource Invoices	The committee reviewed two Eversource utility invoices for electrical service.
	Motion:	To approve Eversource Account #5168 818 0181, dated May 4, 2026, in the amount of \$10,354.12, and Account #5151 879 0142, dated May 4, 2026, in the amount of \$47,509.42, as presented.
	Moved by:	Ms. Clare Kilgallen
	Seconded by:	Mr. Harry Fisher
	Vote:	Unanimously approved, 8-0-0 Absent: Caspi
III. & IV.	Special Testing Laboratories Invoices	The committee reviewed two Special Testing Laboratories invoices (revised amounts). Todd Klair questioned why October/November 2025 invoices were being presented in May 2026. JLL explained these were revised invoices with corrected pricing that had been under negotiation. Contract was previously supplemented by Building Committee approval to cover these costs from project budget
	Motion:	To approve Special Testing Laboratories Invoice #39726R, dated October 31, 2025, in the amount of \$25,453.17, and Invoice #39727R, dated November 30, 2025, in the amount of \$21,058.65, as presented.
	Moved by:	Ms. Clare Kilgallen
	Seconded by:	Mr. Harry Fisher
	Vote:	Unanimously approved, 8-0-0 Absent: Caspi
V. & VI.	SLAM Collaborative Invoices	The committee reviewed two SLAM Collaborative invoices primarily for contract administration services.
	Motion:	To approve SLAM Collaborative Invoice #1035959, dated May 18, 2026, in the amount of \$39,671.86, and Invoice #1035960, dated May 18, 2026, in the amount of \$13,510.55, as presented.
	Moved by:	Ms. Clare Kilgallen
	Seconded by:	Mr. Harry Fisher
	Vote:	Unanimously approved, 8-0-0 Absent: Caspi
6.00	Professional Team Update	
I.	Change Orders Discussion & Possible Vote	
A.	FF&E-003 - Network Infrastructure Equipment	Original Agenda Amount: \$28,994.50; Revised Amount: \$25,826.50. Description: Due to delegated design for second-floor classroom wing (Building C), cable run lengths from furthest point to Main Distribution Frame (MDF) exceeded maximum 300-foot Cat6 cable length. Additional Intermediate Distribution Frame (IDF) rack required, including network switches and UPS. Discussion: Jose Cardoso noted this should have been identified during design and should not be a change order at this stage. JLL in discussions with SLAM and D'Agostino regarding delegated design responsibility. Additional rack placed in existing mechanical space, not requiring new construction. Tony Tripodi (GPS Technology) reviewed and approved solution. Bill Leo confirmed Turner will also submit change order for related cabling work; cost estimate to be provided to SLAM and D'Agostino for review before formalization. Clare emphasized need for complete cost disclosure upfront. Christina Poccia raised concerns about HVAC/cooling requirements for additional equipment room; team to confirm adequate ventilation exists. Todd Klair requested verification of shop drawing approval status showing cable run lengths. Motion: To approve FF&E-003, equipment for additional rack installation, in the amount of \$25,826.50 Moved by: Ms. Clare Kilgallen Seconded by: Mr. Todd Klair Vote: Unanimously approved, 8-0-0 Absent: Caspi
B.	COR-035-R1 - Site Utility Fire Suppression Redesign & Pump House Addition - Part 1	Part 1 of 2 for site utility fire suppression redesign and pump house addition. Represents reduction from original larger value based on requested clarifications. Scope Exclusions (Not included in Part 1): Miscellaneous metals, Fireproofing, Drywall and general trades, HVAC and controls, Electrical and fire alarm, Low voltage and AV, Concrete flatwork. Budget Status: Original NOC amounts: Two NOCs totaling approximately \$2.26 million. After approval of COR-035-R1 and other previously approved change orders: \$840,000 remaining. Part 2 of this change order tracking below the \$840,000 remaining balance. Bill Leo to provide rough order of magnitude (ROM) for Part 2 costs by May 27, 2026. Technical Details: Pump house will have heating only (no cooling required per Stephen Martocchio). Turner's markup includes adding one staff member at lowest rate to focus on this work while completing demolition, bus loop, and building completion. New personnel will be brought in specifically for this work (not extending existing staff) Motion: To approve COR-035-R1, PR-019 R1, Part 1 of 2 for site utility fire suppression redesign and pump house addition in the amount of \$895,141.49. Moved by: Ms. Clare Kilgallen Seconded by: Mr. Bob Chaney Vote: Unanimously approved, 8-0-0 Absent: Caspi
C.	COR-039-R0 - Owner Requested Attic Stock Credits	Credit for owner-requested reduction in attic stock materials. Discussion: Clare Kilgallen questioned why credit goes to CM contingency rather than directly to owner. JLL explained credit will ultimately return to owner but cannot be released until project completion per contractual agreement. Clare requested confirmation this credit will be preserved and not drawn down by other items. Motion: To approve acceptance of the credit as stated in COR-039-R0 in the amount of (\$10,923.33). Moved by: Ms. Clare Kilgallen Seconded by: Mr. Bob Chaney Vote: Unanimously approved, 8-0-0 Absent: Caspi

D.	COR-040-R0 - PR-027 - Owner Requested Kiln Modifications	Complete kiln room solution including kiln equipment, architectural modifications, mechanical work, electrical work, and door modifications (two door locations: art room entry and kiln room entry). Clare Kilgallen noted modifications were required by Fire Marshal. Represents complete change order for kiln system following earlier Notice of Change; cost slightly higher than initially anticipated
	Motion:	To approve COR-040-R0, referencing PR-027, owner-requested kiln modifications in the amount of \$43,462.04.
	Moved by:	Ms. Clare Kilgallen
	Seconded by:	Ms. Steph Cowie
	Vote:	Unanimously approved, 8-0-0 Absent: Caspi
E.	COR-041-R0 - PR-028 - Owner Requested Pavers	Removed from agenda for vote; deferred to next meeting. Costs require adjustment. Not issued for recommendation.
F.	COR-042-R0 - Revised Substantial Completion Date	Proposed revision of Phase 1 Substantial Completion date to October 9, 2026 (from August 4, 2026) due to permanent fire suppression system (pump house) timeline. Status: Presented for discussion only, not for vote. Pending resolution of temporary fire suppression solution discussed earlier in meeting. Committee requested clearer understanding of what will be completed at various milestone dates before approving schedule change.
II.	Overall Status & Budget Risks	Project Budget: \$112,017,000. Current Status: Just under 60% invoiced to date. Owner Contingency Remaining: \$181,632.49. Status: Tight budget with large exposures remaining. Some holds and allowances exist that will be reviewed with Turner in coming weeks for potential givebacks. Primary Project Risks: (1) Schedule: Pump house timeline and temporary fire suppression solution (June 15 deadline for clarity to GPS); (2) Utilities: Ongoing coordination challenges (detailed below); (3) Budget: Limited remaining contingency with significant work remaining. Action Item: Joe Rossetti requested JLL and Turner develop cost estimate for temporary pump system even while final decision pending.
IV.	State Grant Reimbursement Requests:	
A.	Request #4 – (November 2025 – January 2026)	Request #4: Covering November 2025 - January 2026. Timeline: Submitted February 13, 2026; DAS Comments Received March 12, 2026 (minor edits requested); Resubmitted March 19, 2026; Status: No response received as of May 26, 2026 (60-day mark on May 19). JLL to follow up with Dr. Jones again this week
7.00	Construction & Schedule Update:	
I.	Site Safety	Turner Construction reported on overall site safety performance. No new safety incidents were identified since the previous CMSBC meeting. Ongoing safety orientations and daily safety briefings continue to be conducted to maintain compliance with project safety requirements and site protocols.
II.	Project Schedule	Turner provided an update on the overall project schedule. Substantial Completion: August 4, 2026 Pump House Completion (current forecast): October 09, 2026 The main building schedule remains aligned with the Substantial Completion milestone, while the pump house continues to be closely monitored due to its interdependency with life-safety systems and inspections.
A.	Schedule Risks	(Covered under Item 6.II above)
B.	Recovery Schedule Update	(Incorporated into milestone discussions below)
C.	Critical Dates / Milestones	Substantial Completion: Classroom work complete target: August 4, 2026; Punch list complete target: August 4, 2026; Second floor punch list in progress (SLAM conducting inspections); Corridor and group bathroom areas to begin punch list later this week. Mechanical Startups: First rooftop unit startup: May 28, 2026 (Thursday); Train unit for auditorium: May 28, 2026; Remaining units: Starting June 2, 2026 (one per day); Coordination: Colliers on-site as needed; Dan Watson's team invited; CES (engineer) to attend DOAS unit and one rooftop unit startup. Media Center Demolition: Target date maintained.
III.	Utilities - Initial MEP Startup	(Original target: March 3, 2026; multiple revisions through May 26, 2026)
A.	Permanent Electrical Power - Eversource	Status: ENERGIZED - May 22, 2026 (Friday) ✓. Major milestone achieved. Permanent power to building now active, enabling mechanical system startups. Confirmed dates: Water service May 21, 2026; Permanent power May 22, 2026
B.	Gas - Connecticut Natural Gas (CNG)	Status: Final tie-ins scheduled for May 26, 2026 (today). Timeline: CNG completing final connections May 26, 2026; Approximately 2-week period for metering department to complete installation; Purge effort required before connection to building; Estimated meter installation: Mid-June 2026. Impact: No schedule impact. Gas primarily needed for boilers (hot water, not currently required) and kitchen systems (will be operational well before school occupancy).
C.	Water - Aquarion	Status: Tap complete on street; out of roadway as of May 21, 2026 (Thursday) ✓. Remaining Work: Line flushing and testing (scheduled this week); Final connections to meter assembly; Estimated water system energization within building: Week of May 26, 2026. All water lines run to building; awaiting final flushing protocol completion before connection
D.	MEP Generator Delivery, Startup & Commissioning	Status: Generator delivery: May 27, 2026 (Tuesday - tomorrow); Generator pad: Poured and ready; Generator startup target: June 8, 2026
IV.	Two-Week Look-Ahead	Second Floor: Substantially complete except knuckle areas (exterior final touches); Light fixture installation completion; Ongoing punch list activities. First Floor: Auditorium: Millwork installation, wood wall covering installation, seat installation (seats arriving next week), space coming together well. Gymnasium: Wood flooring 50% complete; Installation continuing. Building-Wide: Painting throughout; Ceiling installation and ceiling padding; Flooring in select areas; Light fixture installation in corridors and classrooms (ongoing this week); Discussion with SLAM regarding final cleaning standards; cleaners to demonstrate level of finish achievable. Exterior: Knuckle area completion; Gutters and downspouts (final exterior piece). Site Work: Versalock wall construction (north side) - nearing completion; Granite curbing installation (north side); Pavers for knuckle areas (awaiting delivery); Backfilling former trailer areas; Landscaping installation (north and east sides) - starting this week, including trees. Additional Activities: Furniture deliveries and installation (ongoing); Technology equipment installation (ongoing).
	Road Closure Requests	Status: Submitted to Board of Selectmen for review. Sandwich Street Work: Duration: 6-8 weeks (conservative estimate); Reason: Deep rock excavation and utility line work; Team hopes to improve timeline once work commences. Indian Rock Lane: Affected Area: West of Ponderosa Drive only; Closure Dates: June 29 - August 7, 2026 (conservative estimate); Access: Eastern portion (Ponderosa to Orchard Street) remains open at all times. Board of Selectmen Process: First read completed; Second read upcoming; First Selectman Camelo and Lauren Rabin want public comment period before second read approval; No public notification sent yet as of May 26, 2026. Action Items: (1) Turner to send notification to affected residents before second read; (2) Turner to prepare large-format poster diagram for Board of Selectmen meeting presentation, similar to DPW's approach for their road closures; (3) Communications Working Group to coordinate notification strategy
	Fire Suppression System Tanks Update	Critical Development - Received During Meeting: Tim Klepps received text update from Pete Alfano (Capaso project manager): Tank Delivery: Week of June 29, 2026. Status: "Next in line to be fabricated"; All material in the shop; Deposit check provided by Capaso (recently submitted). Timeline Confirmation: Approximately 8 weeks from release (released May 4, 2026); Falls within originally quoted 6-8 week fabrication timeframe; Formal schedule update to be provided by Turner to Building Committee. Discussion: Steph Cowie expressed ongoing frustration with lack of firm delivery dates and questioned whether in-person visit to fabricator would help. Joe Phelan acknowledged challenges with Arrow contact responsiveness. Committee emphasized critical importance of these tanks to project schedule and school opening.
8.00	Committee / Working Group Reports	
I.	Regulatory Working Group (RWG)	Report by Steph Cowie: No formal report. Group has been actively engaged in temporary fire suppression solution discussions throughout the past week.
I.	Communication Working Group (CWG)	Report by Clare Kilgallen: Upcoming Publications: June newsletter edition deadline for professional team content: Thursday, May 29, 2026; June edition to be expanded as "Summer Edition" requiring: Month-by-month overview of summer activities, Updated project photographs, Detailed construction look-ahead through August. Road Closure Communications: Report provided in CWG section (covered above under Turner's update)
I.	Owner Architect Contractor (OAC)	Report by Joe Rossetti: Previous meeting: Monday (prior to Memorial Day); Next meeting: Wednesday, May 27, 2026, 8:00-10:00 AM at CMS; Primary discussion topics covered in this Building Committee meeting; Tank delivery status was primary OAC concern. Committee Composition Discussion: Clare Lawler Kilgallen raised need for clarity on OAC membership and reporting procedures: Peter Sampanaro has been attending but not formally designated; Bob Cheney has been attending; Proper subcommittee procedure requires OAC members to provide recommendations on change orders directly to full Building Committee; Building Committee members reviewing change orders at OAC meetings are better positioned to recommend approval than members working only from written materials; Request for formal designation of Building Committee representatives on OAC; Request for OAC members to provide verbal recommendations when change orders are presented for vote. Chairman's Response: Joe Rossetti encouraged all Building Committee members to attend OAC meetings (Mondays at 1:00 PM, or special meetings like May 27 at 8:00 AM). Noted he typically attends and provides comments as needed but prefers to maintain supportive rather than leading role during full committee discussions.
I.	Financial Working Group (FWG)	Report by Joe Rossetti: Meeting held Thursday, May 22, 2026; Reviewed project financial status and budget tracking; Will assess calendar and adjust meeting schedule if needed (may adjust by couple of weeks)
I.	Design Review Committee (DRC)	Inactive during current construction phase.
I.	Grand Opening Committee (GOC)	Report by Dennis Yeskey/Peter Sampanaro: No updates. Awaiting school readiness and GPS actions before resuming planning.
9.00	New Business	
I.	Meeting Frequency Discussion	(Item added to agenda under Housekeeping, Item 2.IV). Background: Steph Cowie initially proposed consideration of moving from bi-weekly to weekly meetings through substantial completion, given volume of critical items requiring committee attention. Discussion Points: Christina Poccia: Concern about consultant invoicing for additional weekly meetings; suggested structuring meetings with only committee members to manage costs. Clare Kilgallen: Suggested shorter, more frequent meetings might be more manageable than lengthy bi-weekly meetings; questioned whether all professionals need to attend; raised timing options (morning vs. evening). Peter Rader (JLL): Recommended maintaining current bi-weekly cadence with weekly OAC meetings. Noted: Today's meeting spent nearly one hour on fire pump (appropriately, given importance and presence of Building Official and Fire Marshal); Typical meetings run 90 minutes maximum; Detailed discussions should occur at OAC level; Weekly meetings would impact consultant workflow and work streams beyond just billing; Team would accommodate if committee decides otherwise; Special meetings can be called as needed. Steph Cowie: Agreed with staying the course; proposed special meetings in evenings if needed to balance accessibility; noted not wanting to write additional reports. Christina Poccia: Suggested AI-generated meeting summaries from OAC recordings to ease reporting burden. JLL clarified OAC meetings are not recorded by JLL and those meetings are owned by Turner (Turner issues meeting minutes). Resolution: Committee consensus to maintain bi-weekly meeting schedule with special meetings called as needed. Clare Kilgallen requested committee be given advance notice of potential special meetings with placeholder dates so members can reserve time. Specific placeholders to be determined when needs are clearer (e.g., following resolution of temporary fire pump decision). No motion required.
10.00	Next CMSBC Meeting	Monday, June 9, 2026 - 8:00 AM - Town Hall, Mazza Room (Hybrid)

11.00	Adjourn	A motion to adjourn was made by Clare Kilgallen and seconded by Joseph Rossetti. The meeting was adjourned at 09:57 AM
FINAL Prepared by:  Christina Poccia, Secretary Central Middle School Building Committee		