

MEMORANDUM OF UNDERSTANDING
Between
The School District of Palm Beach County, Florida
And
Palm Beach County Classroom Teachers Association (CTA) and Service Employees International Union/Florida Public Services Union (SEIU/FPSU)

HealthCorps, Inc. Club Sponsor Stipend Program

This School District of Palm Beach County (District), the Palm Beach County Classroom Teachers Association (CTA), and the Service Employees International Union/Florida Public Services Union (SEIU/FPSU) agree to this Memorandum of Understanding as evidenced by the signatures below. The District, CTA, and SEIU/FPSU shall be collectively referred to as "the Parties". The Parties agree as follows:

Definitions

For the purpose of this MOU, the following definitions shall apply:

Club – Refers to the Teens Make Health Happen (TMHH) Club, operated in partnership with HealthCorps, Inc., a national non-profit organization with a presence in multiple states across the United States. This Club represents a formal collaboration between HealthCorps, Inc. and the District for the 2026–2027 school year.

Sponsor – A designated District employee responsible for supporting and overseeing the operations of the TMHH Club. The Sponsor will serve as the primary liaison between the Club and HealthCorps, Inc., and will be the sole recipient of the HealthCorps, Inc. TMHH Club stipend.

Mentor(s) – College students who have been vetted and approved by HealthCorps, Inc. through required background checks and fingerprinting procedures. These individuals are authorized to enter school campuses and work directly with students participating in the TMHH Club. Each participating school may be assigned one to two TMHH Club Mentor(s). All visitors entering a school campus must report to the school's main office to sign in, state the purpose of their visit, and obtain permission to proceed. Once cleared through the Raptor system, visitors will be issued a visitor's pass.

Regional Program Manager – A designated employee of HealthCorps, Inc. serving in Palm Beach County. This individual is a creative, friendly, and self-motivated leader responsible for overseeing the implementation of HealthCorps' community-wide wellness initiatives in the region. The HealthCorps Regional Program Manager trains, deploys, and supervises near-peer mentors to deliver HealthCorps' evidence-based programming. Responsibilities also include managing health-promoting initiatives such as Teens Make Health Happen (TMHH) Clubs, wellness campaigns, community events, and health fairs.

Participating High Schools

HealthCorps agrees to implement the TMHH program in partnership with the District during the 2026–2027 school year, serving up to fifteen (15) high school sites.

Sponsor Stipend

The District will receive a \$1,500 allocation per sponsor for their service during the school year. The allocation includes the employer's share of FICA tax, which reduces the annual stipend amount to \$1,393.40. To thank the Teens Make Health Happen (TMHH) Club Sponsor for their service during the school year, employees who take on this role will be eligible for the stipend for the school year (paid each semester if deliverables are met).

- **Fall Semester** – August 10, 2026 - December 18, 2026 = \$696.70 (minus standard taxes and deductions)
- **Spring Semester** – January 5, 2027 - May 27, 2027 = \$696.70 (minus standard taxes and deductions)

TMHH Club attendance documentation will be collected by the TMHH Club Sponsor and submitted to the HealthCorps Regional Program Manager at the end of each month.

Club Launch

To ensure a timely launch of club sessions and alignment with program expectations, the TMHH Club Sponsor is expected to begin sessions no later than the week of September 14, 2026, in the fall semester and the week of January 11, 2027, in the spring semester. While the stipend will not be automatically prorated for a delayed start, the District and HealthCorps reserve the right to review individual circumstances to determine appropriate compensation. Consideration will be given to any delays that are beyond the Club Sponsor's control. This approach supports accountability while allowing for flexibility when warranted.

TMHH Club Sponsor Commitment and Responsibilities

Commitment – Up to 12 hours per month:

- **Weekly Club Meetings (up to 7.5 hours/month):**
 - Attend weekly 1.0-1.5 hours club sessions (4-5 times/month)
 - Be present 15 minutes before and up to 15 minutes after each session (totaling an additional 2-2.5 hours/month)
- **Monthly Meetings (1 hour/month):**
 - Participate in check-in meetings with the TMHH Club Mentor(s) and HealthCorps Regional Program Manager to discuss club management and operations
- **Health Promoting Event Support (up to 3 hours/month):**
 - Assist with planning and/or attending campus-wide TMHH Club Health Promoting Events

- **Additional Responsibilities (time varies):**
 - Support club student communications as needed

Responsibilities

- Express enthusiasm for promoting wellness by supporting both the TMHH Club Mentor(s) and the students in making health a priority on the school campus.
- Be the on-site go-to adult for the TMHH Club taking place during non-instructional time.
- TMHH Club attendance documentation will be collected by the TMHH Club Sponsor and submitted to the HealthCorps Regional Program Manager at the end of each month.
- TMHH Club Mentor(s) will be responsible for setting the weekly program agenda; therefore, this will not be a requirement for the TMHH Club Sponsor to receive their stipend.
- Help ensure proper supervision and create a respectful environment where the TMHH Club Mentor(s) and students thrive, ensuring things run smoothly. Each TMHH Club will have one to two TMHH Club Mentor(s) and one TMHH Club Sponsor assigned per school.
- Ensure responsibilities are clear – TMHH Club Mentor(s) plan and lead the TMHH Club sessions, while the TMHH Club Sponsor handles school-site supervision and support. HealthCorps provides a comprehensive curriculum that includes monthly themes, weekly sessions, and toolkits for Health-Promoting Events. The curriculum will be delivered by the TMHH Club Mentor(s) and has been reviewed and approved by the District's Department of Secondary Education.
- Stay on-site and present during all TMHH activities – **the TMHH Club Mentor(s) cannot lead sessions alone.**
- Keep things organized: assist with logistics, communicate with school staff as needed, and ensure TMHH Club activities comply with school rules.
- Support the students and the TMHH Club Mentor(s) in working through logistics, gaining approval, and delivering their Health Promoting Events, twice per month.
- Support campus-wide initiatives throughout the school year. Ex. Fall or Spring Wellness Challenge, Let's Move Campaign, etc. Wellness Initiatives typically occur 2-3 times per year.
- Be a positive, respectful partner to the TMHH Club Mentor(s), offering feedback and support when needed.
- Meet with the HealthCorps Regional Program Manager monthly to check in on the TMHH Club progress and the TMHH Club Mentor(s) performance.
- Attend up to three (3), 1-hour HealthCorps TMHH Club Sponsors meetings per year led by the HealthCorps Regional Program Manager.
- Assist with the distribution and collection of Media Release forms, pre- and post-surveys, to assist HealthCorps, Inc. in sharing the stories of TMHH Club students.

Who Can Be a Club Sponsor?

- The position of Club Sponsor is open to all instructional and non-instructional employees, including members of the T-Bargaining Unit, SEIU/FPSU Supervisory, Regular, or Para/ECP classifications. This opportunity is not open to District or school-based administrative personnel.
- Ideal candidates are individuals who are familiar with the school environment, care deeply about student well-being, and are enthusiastic about supporting the Teens Make Health Happen (TMHH) Club and its mission.

General Provisions

This Agreement may be terminated by the District at the end of any fiscal year, upon written notice to the other Parties. Such termination shall be without penalty or further obligation and shall not be considered a breach of this Agreement.

**For the Palm Beach County
Classroom Teachers Association, Inc.**



Gordan Longhofer, President

Date: 06/30/2026



Randal Oddi, Executive Director

**For Service Employees International
Union/Florida Public Services Union**



Afifa Khaliq, President

**For the School District of
Palm Beach County, Florida**



Michael J. Burke, Superintendent

Date: 7/6/25



Heather Frederick, Chief Financial Officer



Tim Kubrick, Chief of Human Resources /
Chief Negotiator