

Personnel

DUTIES OF PERSONNEL

Written descriptions of the professional duties and responsibilities expected to be fulfilled should be established and available for each management position.

The title should be appropriate to the function of the position. Authority and responsibility of the position should be established.

Management and confidential employees as individuals have the responsibility to act at any time on any subject within respective job descriptions.

The length of the work year in terms of days should be applicable to position descriptions and in concert with the duties and responsibilities.

Policy Adopted: July 5, 1990

WESTMINSTER SCHOOL DISTRICT
Westminster, California