

Personnel**TRANSFERS**

The Governing Board recognizes the importance of placing employees in positions that best utilize their skills and talents, help improve student achievement, and provide the most benefit to the district.

Upon the recommendation of the Superintendent or designee, the Board shall approve the transfer or rotation of administrative or supervisory personnel to the same position at another location for reasons including, but not limited to, the need to improve student achievement and operational efficiency, utilize the skills and talents of the employee more effectively, provide opportunities for professional growth, provide an opportunity for evaluating employees in different school settings or locations, and best accommodate the overall needs of the district.

The Superintendent or designee shall establish procedures to enable administrative or supervisory personnel to request a transfer to a vacant position.

Legal Reference:**State**

Ed. Code 35031

Ed. Code 35035

Ed. Code 44850.1

Ed. Code 44896

Ed. Code 44897

Ed. Code 44951

Ed. Code 45101

Ed. Code 45113

Management Resources

Court Decision

Website

Description[Term of employment](#)[Powers and duties of the superintendent; transfer authority](#)[No tenure in administrative or supervisory position](#)[Transfer of administrator or supervisor to teaching position](#)[Classification of administrator or supervisor to a teaching position](#)[Continuation in position unless notified; administrative or supervisory personnel](#)[Definitions; disciplinary action and cause](#)[Notification of charges; classified employees](#)**Description**

Hentschke v. Sink (1973) 34 Cal. App. 3d 19

[CSBA District and County Office of Education Legal Services](#)**WESTMINSTER SCHOOL DISTRICT**

Westminster, California

Policy Adopted: July 5, 1990

Revised: May 23, 2024