

Exemption from Classified Service

Persons hired solely for purposes which are exempted from the classified service shall nevertheless fulfill the obligations of classified employees related to physical examinations pursuant to Education Code 45122, fingerprinting pursuant to Education Code 45125, and tuberculosis tests pursuant to Education Code 49406. (Education Code 45106)

Individuals hired solely for the following purposes shall not be part of the classified service: (Education Code 45103)

1. Substitute or short-term employees who are employed and paid for fewer than 195 work days per year, including holidays, sick leave, vacation, and other leaves of absences, irrespective of the number of hours worked per day
2. Apprentices and professional experts employed on a temporary basis for a specific project regardless of length of employment
3. Full-time students employed part time
4. Part-time students employed part time in any college work study program, or in a work experience education program conducted by a community college district pursuant to Education Code 51760-51769.5 that is financed by state or federal funds

Restricted Positions

Persons employed in restricted positions pursuant to Education Code 45105 or 45108 shall be classified employees for all purposes except that they shall not be subject to the provisions of Education Code 45272 and 45273 related to promotional examinations and the filling of vacancies, and shall not acquire permanent status or seniority credit. Such persons shall be eligible for promotion into the regular classified service only after completing six months of satisfactory service and satisfactorily completing the qualifying examinations required of all other persons serving in the same class in the regular classified service. (Education Code 45105, 45108)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

Ed. Code 45100-45139

Ed. Code 45160-45169

Ed. Code 45190-45210

Ed. Code 45220-45320

Ed. Code 49406

Ed. Code 51760-51769.5

Management Resources

Website

Description

[Employment of classified staff](#)

[Salaries for classified employees](#)

[Leaves of absence; classified](#)

[Merit system; classified employees](#)

[TB risk assessment](#)

[Work experience education](#)

Description

[CSBA District and County Office of Education Legal Services](#)

[California School Employees Association](#)

Website

Cross References

Policy

0200

3312

3515.3

3515.3

3542

4111

4112.4

4112.5

4112.5-E(1)

4140

4141

4211

4212

4212.4

4212.5

4212.5-E(1)

4215

4217.3

4218

4218

4218.1

4231

4240

4241

Description

[Goals For The School District](#)

[Contracts](#)

[District Police/ Security Department](#)

[District Police/ Security Department](#)

[School Bus Drivers](#)

[Recruitment And Selection](#)

[Health Examinations](#)

[Criminal Record Check](#)

[Criminal Record Check](#)

[Bargaining Units](#)

[Collective Bargaining Agreement](#)

[Recruitment And Selection](#)

[Appointment And Conditions Of Employment](#)

[Health Examinations](#)

[Criminal Record Check](#)

[Criminal Record Check](#)

[Evaluation/ Supervision](#)

[Layoff/ Rehire](#)

[Dismissal/ Suspension/ Disciplinary Action](#)

[Dismissal/ Suspension/ Disciplinary Action](#)

[Dismissal/ Suspension/ Disciplinary Action \(Merit System\)](#)

[Staff Development](#)

[Bargaining Units](#)

[Collective Bargaining Agreement](#)

4311	<i>Recruitment And Selection</i>
4312.4	<i>Health Examinations</i>
4312.5	<i>Criminal Record Check</i>
4312.5-E(1)	<i>Criminal Record Check</i>
4340	<i>Bargaining Units</i>

Regulation

PASADENA UNIFIED SCHOOL DISTRICT

Approved: September 26, 1995

Pasadena, California

Revised: 06/26/2014; 11/21/2019; 06/25/2026;