From: Brittany <brittany@thedatabranch.com>
Sent: Thursday, June 25, 2026 10:42 AM
To: Melissa Bradford <MBradford@dps61.org>
Cc: kelvin.rowland@thedatabranch.com
Subject: FOIA Request - Decatur SD 61 [Ref: Kelvin Rowland]

The Data Branch is submitting a public records request for vendor procurement records. Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

Scope of Request:
All purchasing records from vendors (if existing): Verkada, Triton Sensors, Soter Tech, Motorola, IPVideo Corporation, Vocabulary.com.

We hope to obtain records from 2022 to now reflecting how these engagements are priced — for example, licensing or subscription structures, per-unit rates, and any associated implementation or setup fees.

Relevant records may include:

- Contracts, service agreements, and order forms
- Purchase orders involving the above vendors
- RFP or solicitation documents
- Task orders issued under cooperative purchasing agreements

To keep this easy on your office, we are happy to receive records in whichever of the following formats works best:

- Spreadsheet exports (preferred)
- PDF or Word documents
- Standard ERP or finance system reports
- Any summary-level purchasing records your office already maintains

Should any portion of the requested records be exempt from disclosure, please release the segregable non-exempt portions.

This request *is* being made for commercial purposes. We are committed to complying with any applicable procedures Decatur SD 61 follows for public records requests, and we are happy to refine or scope down the request if that would make fulfillment more manageable.

Records can be sent to my colleague Kelvin Rowland, who manages record intake for The Data Branch, at the following:
Email: kelvin.rowland@thedatabranch.com
Phone: (302) 585-3132
Address: 1111B S Governors Ave STE 21033, Dover, DE 19904

Thank you for your time and assistance with this request. If it has been misdirected, kindly forward it to the appropriate records custodian or let us know where it should be sent. We appreciate your cooperation.

Best regards,

Brittany
The Data Branch Research Team