

From: Kristin Bauer <kristin@databranchusa.com>
Sent: Friday, June 19, 2026 8:05 AM
To: Melissa Bradford <MBradford@dps61.org>
Cc: margery.jardine@thedatabranch.com
Subject: FOIA Request - Decatur SD 61 [Ref: Margery Jardine]

The Data Branch is writing to submit a public records request regarding vendor procurement records. Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

Scope of Request:

All products from: Gorgias, Intercom, Sierra, Futurefit AI, Overgrad, Powerschool, Schoollinks, and Xello We hope to obtain records from 2022 to now reflecting how these engagements are priced — for example, licensing or subscription structures, per-unit rates, and any associated implementation or setup fees.

Specifically, we are seeking:

- Contracts, service agreements, or order forms
- Purchase orders tied to the listed vendors
- RFP or solicitation documents
- Task orders issued against cooperative purchasing agreements

We are flexible on format and can accept records in whichever way your office already keeps them, such as:

- Spreadsheet exports (preferred)
- PDF or Word documents
- Standard ERP or finance system reports
- Any existing summary-level purchasing records your office already maintains

To the extent any portion of the requested records is exempt from disclosure, we ask that the remaining non-exempt segregable portions be released.

Please note that this request *is* for commercial purposes. We are glad to follow any applicable policies or procedures Decatur SD 61 has in place for handling public records requests, and we are open to narrowing, clarifying, or otherwise adjusting the request to ease the burden on your office.

Please send all records to my colleague Margery Jardine at the following:

Email: margery.jardine@thedatabranch.com

Phone: (302) 585-3132

Address: 1111B S Governors Ave STE 21033, Dover, DE 19904

We appreciate your help and look forward to a prompt response. If this request belongs with another agency or department, please forward it to the appropriate custodian or let us know.

Thank you for your cooperation.

Best regards,

Kristin Bauer
The Data Branch Research Team