



Procurement Guidelines

The following guidelines are used to ensure good practice related to Bismarck Public Schools Procurement for major ongoing commitments.

Item	Start Date	Duration	Due Date
Audit	7/1/21	3 years + 2 one-year renewals	March 2027
Banking	1/12/23	Analyze need every 5 years	January 2028
Insurance - Agent of Record	7/1/24	Analyze need every 4 years	June 2028
Insurance - Benefits Consultant	5/1/16	Analyze need every 4 years	May 2027
Counsel - Employee	1/1/24	Analyze need every 3 years	January 2027
Counsel - Contracts & Misc.	1/4/24	Analyze need every 3 years	January 2027
Transportation Natural Gas	11/1/23	Annually, option renewal	August