

MANCHESTER PUBLIC SCHOOLS

2026-2027 TIME & ABSENCE REPORTING SCHEDULE

REGULAR PAYROLLS	TIME REPORTING PERIOD	SUBMITTING DATE & KRONOS TIMESHEET APPROVAL	PAYROLL DATE
B2701	6/21/26-7/4/26	7/6/2026	7/10/2026
B2702	7/5/26-7/18/26	7/20/2026	7/24/2026
B2703	7/19/26-8/1/26	8/3/2026	8/7/2026
B2704	8/2/26-8/15/26	8/17/2026	8/21/2026
B2705	8/16/26-8/29/26	8/31/2026	9/4/2026
B2706	8/30/26-9/12/26	9/14/2026	9/18/2026
B2707	9/13/26-9/26/26	9/28/2026	10/2/2026
B2708	9/27/26-10/10/26	10/13/2026	10/16/2026
B2709	10/11/26-10/24/26	10/26/2026	10/30/2026
B2710	10/25/26-11/7/26	11/9/2026	11/13/2026
B2711	11/8/26-11/21/26	11/23/2026	11/27/2026
B2712	11/22/26-12/5/26	12/7/2026	12/11/2026
B2713	12/6/26-12/19/26	12/21/2026	12/24/2026
B2714	12/20/26-1/2/27	1/4/2027	1/8/2027
B2715	1/3/27-1/16/27	1/19/2027	1/22/2027
B2716	1/17/27-1/30/27	2/1/2027	2/5/2027
B2717	1/31/27-2/13/27	2/16/274	2/19/2027
B2718	2/14/27-2/27/27	3/1/2027	3/5/2027
B2719	2/28/27-3/13/27	3/15/2027	3/19/2027
B2720	3/14/27-3/27/27	3/29/2027	4/2/2027
B2721	3/28/27-4/10/27	4/12/2027	4/16/2027
B2722	4/11/27-4/24/27	4/26/2027	4/30/2027
B2723	4/25/27-5/8/27	5/10/2027	5/14/2027
B2724	5/9/27-5/22/27	5/24/2027	5/28/2027
B2725	5/23/27-6/5/27	6/7/2027	6/11/2027
B2726	6/6/27-6/19/27	6/21/2027	6/25/2027
B2727	6/20/27-7/3/27	7/6/2027	7/9/2027

* IN ORDER TO PROCESS THE ACCRUAL FISCAL YEAR END,
ABSENCES THROUGH 6/30 MUST BE POSTED FOR 7/1 EACH YEAR.
QUESTIONS? PLEASE CALL THE PAYROLL OFFICE

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