

NIAGARA FALLS CITY SCHOOL DISTRICT

WORKPLACE VIOLENCE PREVENTION TRAINING

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SUPERINTENDENT



WORKPLACE VIOLENCE PREVENTION TRAINING OBJECTIVES

Review the Workplace Violence Prevention Act and Department of Labor regulations

Define workplace violence and understand the different types

Learn the key elements of NFCSD workplace violence prevention policy and program.

Learn where our policy statement is posted and to how to obtain a copy of our workplace violence program

Learn workplace violence risk factors and prevention efforts

Learn how to report incidents of workplace violence



REQUIREMENTS OF TRAINING

All staff must review this PowerPoint presentation and the full Workplace Violence Prevention Program located by clicking this link:

<https://www.nfschools.net/Page/15909>

All staff must watch and pass the Workplace Violence Prevention Program Training presentation course available through Vector/Safeschools by clicking this link:

[NFCSD Vector Training](#)

REQUIREMENTS OF WORKPLACE VIOLENCE PREVENTION LAW

Create Policy Statement (See Policy 6123/6190 Workplace Violence Prevention Policy Statement) [\(click to view\)](#)



Perform Workplace Risk Assessment Evaluations (See Regulation 6190R Workplace Violence Prevention Program sent to all staff and included in the training program.)

Create Workplace Violence Prevention Program (See Regulation 6190R Workplace Violence Prevention Program sent to all staff and included in the training program.)



REQUIREMENTS OF WORKPLACE VIOLENCE PREVENTION LAW - CONTINUED

Create Reporting Process (See Regulation 6190R Workplace Violence Prevention Program sent to all staff and included in the custom training program.)

Create review process (See Regulation 6190R Workplace Violence Prevention Program sent to all staff and included in the custom safeschools training program.)

Create training program for all staff

REPORTING PROCESS

Employees who experience workplace violence should submit a form reporting such activity. These can be submitted electronically by completing the electronic form here:



Or

Via hard copy by using the form found here: The form should be emailed or hand delivered to Maria Massaro, Coordinator of the Workplace Violence Prevention Program

All forms should be emailed or otherwise submitted to Maria Massaro, Coordinator of the Workplace Violence Prevention Program

REPORTING PROCESS

Reports can be submitted by any person, even if it is not the alleged victim

Reports may be coordinated with one of the authorized employee representatives, as noted in Regulation 6I90R

REPORTING PROCESS

Please provide as much detail as possible as that will assist in investigating incidents.

Reports should be submitted as soon as possible following an incident so they may be investigated as timely as possible.

Upon completion of the investigation, forms will be returned as allowed by law