

OAKLAND K-8 PUBLIC SCHOOLS BOARD OF EDUCATION

OAKLAND, NEW JERSEY

Regular Monthly Meeting

Administrative Office

Tuesday, July 7, 2026

3:30 PM

MEMBERS OF THE BOARD: Ms. Cooper, Ms. Kilday, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin

SUPERINTENDENT OF SCHOOLS: Dr. Gina M. Coffaro

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY: Ms. Annette M. Wells

MEETING CALLED TO ORDER: Presiding Officer: _____ Time: _____

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

(Read by the Presiding Officer)

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on January 11, 2026, and July 1, 2026 in the Municipal Building, the Board Offices, all school offices, on the district website <https://www.oaklandschoolsnj.org/board-of-education/legal-notice>. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according to the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools,
Ms. Annette M. Wells, School Business Administrator/ /Board Secretary,
Ms. Michelle Andrawis, Assistant Business Administrator/Assistant Board Secretary,
and approximately _____ members of the public.

REPORT OF THE SUPERINTENDENT:

I. MINUTES

- A. Approve the Regular Monthly Meeting minutes from June 9, 2026.
- B. Approve the Work Session minutes from June 9, 2026.
- C. Approve the Executive Session minutes from June 9, 2026.
- D. Approve the Special Meeting minutes from June 9, 2026.

MINUTES ITEMS A through D

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

II. BUILDINGS AND GROUNDS

Board Liaison: Ms. Shelkin

- A. Approve the safety drill report for the months of May and June 2026.

BUILDINGS AND GROUNDS ITEM A

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

III. PERSONNEL

Board Liaison: Ms. Cooper

The Superintendent recommends that the Board of Education approve Personnel Resolutions as per the attached.

PERSONNEL ITEMS A through P

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

IV. REGULAR EDUCATION

Board Liaison: Ms. Shelkin

A. Review the following number of HIB investigations for the period of June 9, 2026 through July 17, 2026 as follows:

Number of HIB Investigations	8
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B. Approve the following number of affirmed HIB Incidents as presented to the Board at the June 9, 2026 meeting:

Number of HIB Investigations	3
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C. Approve the Emergency Virtual or Remote Instruction Plan for the 2026-2027 school year as mandated by New Jersey Department of Education to satisfy the 180-day requirement pursuant to N.J.S.A. 6A:32-13.1 & 13.2 and its submission to the County Office of Education.

D. Approve the Comprehensive Equity Plan for 2026-2027 school year and its Statement of Assurance submission to the County Superintendent of Schools.

E. Approve 2025-2026 WIDA ACCESS Multilingual Learners testing scores as per the attached.

F. Approve the Bilingual Waiver submission to the State of NJ Department of Education for the 2026-2027 school year.

REGULAR EDUCATION ITEMS A through F

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

V. **SPECIAL EDUCATION**

Board Liaison: **Ms. Kilday**

A. Amend the fee not to exceed for the following provider for evaluations for the 2026-2027 school year:

Provider Name	Evaluation Service	Fee not to exceed
Dr. Hugh Bases	Developmental and Behavioral Pediatrician	\$800 per evaluation

B. Amend the following out of district placements for the 2026-2027 school year:

#	ESY	RSY	Grade	Out-of-District School Name	Public / Private
12	No	Yes	7	Pompton Lakes: Lakeside Middle School	Public
23	No	Yes	5	Windsor Bergen Academy	Private

C. Approve the Contract for School Nursing Services with BAYADA Home Health Care, Inc. to provide a registered nurse for the T.O.P.S. preschool building for the 2026-2027 school year at the rate of \$78 per hour.

D. Approve the Contract for In School Nursing Services with BAYADA Home Health Care, Inc. to provide 1-1 nursing services for one student, whose name is on file in the Superintendent’s office, for the 2026-2027 school year at the Registered Nurse rate of \$78 per hour.

E. Approve the State of New Jersey Department of Human Services Commission for the Blind and Visually Impaired Academic Year 2026-2027 Education Level 1 School Contract for one student, whose name is on file in the Superintendent's office, amount not to exceed \$2,668.

F. Approve the following out of district placements for the 2026-2027 school year:

#	ESY	RSY	Grade	Out-of-District School Name	Public / Private
24	Yes	Yes	7	Ridgewood High School LLD (ESY) Ridgewood George Washington Middle	Public
25	No	Yes	4	Shepard School	Private
26	Yes	Yes	K	Windsor Bergen Academy	Private

SPECIAL EDUCATION ITEMS A through F

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper ____ Ms. Kilday ____ Mr. Mazzilli ____ Ms. Shelkin ____ Mr. Scerbo ____

VI. FINANCE

Board Liaison: Mr. Mazzilli

- A. Approve the June 2026 certified gross (net & agency) payroll in the amount of \$2,374,496.12.
- B. Approve the payment of the attached list of bills for June 30, 2026 in the amount of \$5,535,025.22 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- C. Approve the payment of the attached list of bills for July 2026 in the amount of \$166,903.41 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- D. Approve the Board Secretary’s certification to the Oakland Board of Education that, as of June 30, 2026 no line-item account has encumbrances and expenditures, which, in total, exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education’s certification that, after a review of the Board Secretary’s and Board Treasurer’s monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- E. Approve the school year 2025-2026 Budget appropriation transfers for the month ending June 30, 2026.
- F. Approve the Preliminary Board Secretary's Financial Report for the month ending June 30, 2026.
- G. Approve the Preliminary Treasurer of School Monies Report for the month ending June 30, 2026.
- H. Approve the purchase of district custodial supplies from Spruce Industries in the amount of \$39,788.38 through Educational Data Services, Inc. Bid #: 12286.
- I. Approve the purchase and installation of carpeting for Dogwood Hill Elementary School in the amount of \$17,202.91 from RFS Commercial NJ State Contract Shaw Industries-23-FOOD-47764.
- J. Approve a FY27 Title III consortium for a total funding allocation of \$36,152 (\$5,348 Oakland), with Oakland Board of Education as the lead agency and with the following other school districts: Wyckoff, Oradell, North Haledon, Midland Park, Franklin Lakes, Waldwick and Ramapo-Indian Hills Regional.
- K. Approve Change Order #1 for Academy Construction Inc. for changing the door fire rating on two doors in the amount of \$1,443.74. The change order will be deducted from the project allowance and the contract sum and substantial completion date remain unchanged.
- L. Approve Change Order #1 for Thassian Mechanical Contracting Inc. for the remaining allowance credit in the amount of (\$63,770).

Original Contract	\$664,000
Change Order #1	(63,770)
Revised Contract	\$600,230

- M. Approve the purchase of various food service equipment from MAP Restaurant Supplies in the amount of \$31,929.31 through ESCNJ Bid #24/25-18 State approved Co-Op #65MCESCCPS. This will be funded with food service funds.

FINANCE (cont.)

- N. Approve the purchase of a vehicle from Pellegrino Chevrolet in the amount of \$27,980.20 through ESCNJ Bid #23/24-11. State approved Co-Op #65MCECCPS.
- O. Approve the Partnership Agreement with Ramapo College for the collaborative teacher residency program for the 2026-2027 school year.
- P. Accept and approve the preliminary funding allocation and submission of the FY27 IDEA Grant in the following amounts:

Basic	\$350,018
Preschool	\$ 20,845

- Q. Accept and approve the funding allocation and submission of the FY27 ESEA Grant in the following amounts:

Title I	\$35,674
Title II	\$17,418
Title III	\$ 5,348
Title III Immigrant	\$ 2,403
Title IV	\$10,000

- R. Authorize the School Business Administrator/Board Secretary to cancel the following outstanding checks:

Date	Check Number	Amount
6/30/2025	#10561	\$910

- S. Accept with appreciation the donation of cookies, crackers, and a \$25 gift card from ShopRite of Oakland for the T.O.P.S. Early Childhood Learning Moving Up Ceremony.

FINANCE ITEMS A through S

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper ___ Ms. Kilday ___ Mr. Mazzilli ___ Ms. Shelkin ___ Mr. Scerbo ___

VII. ADMINISTRATION

Board Liaison: Ms. Kilday

- A. Approve the attached Guidance Coordinator job description.

ADMINISTRATION ITEM A

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

VIII. TRANSPORTATION

Board Liaison: Ms. Kilday

- A. Approve the list of field trips for students in the Oakland School District for the 2026-2027 school year as per the attached.
- B. Approve the 2025-2026 Emergency Bus Evacuation Drills as per the attached.

TRANSPORTATION ITEMS A and B

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

IX. POLICY

Board Liaison: Ms. Cooper

None

X. AUDIENCE PARTICIPATION

XI. EXECUTIVE SESSION (If requested)

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, Harassment, Intimidation and Bullying, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Time Entered Executive Session: _____

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

Topics: _____

Time Executive Session closed: _____

Motion: _____ Second: _____ to Close Executive Session and return to Open Session

ADJOURNMENT:

Motion: _____ Second: _____ Time of Adjournment: _____

NEXT BOARD MEETING: September 15, 2026, 7:00 PM

ATTACHMENTS:

Minutes:	Work Session- June 9, 2026, 2026 Regular Monthly Meeting- June 9, 2026 Special Meeting- June 9, 2026
Buildings & Grounds:	May 2026 Security Drill Report June 2026 Security Drill Report
Personnel:	Personnel Agenda Items 2026-2027 School Emergency Teams
Regular Education:	2025-2026 WIDA ACCESS scores Comprehensive Equity Plan Emergency Virtual or Remote Instruction Plan
Special Education:	None
Finance:	June 2026 Preliminary Treasurer Report June 2026 Preliminary Board Secretary Report June 2026 Transfers Bills Lists- June 30, 2026 July 2026
Administration:	Guidance Coordinator Job Description
Transportation:	Field Trips 2025-2026 Emergency Bus Evacuation Drills