

Board of Directors and Annual Board Retreat Open Meeting Minutes
Pine Lake Preparatory, Inc.
Wednesday, May 20th 2026 at 5:00 PM
Hurt Hub in Davidson

Board Member Attendees: Sarah Phillips, Dorothy Gorman, Chris Cody, Bryan Thurtle-Schmidt, Bill Aull, Ashton Watson; Matt Dellinger

Attendees: Vivek Trivedi; Michelle Babst

Absent: Matthew Belmont; Steve Buege

School Leadership Present: Andrew Mocerì, Sherri Fletcher, Brant Hyatt, Dr. Timothy Hoffmann, Shelly Sims; Jennifer Liberatore; Lori Reuter

1. Call to Order and Conflict of Interest Reminder (5:00pm)
per NCGS 138A-15(e)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflicts.

2. Mission, Vision and Values (5:02pm)

Mission - Pine Lake Preparatory prepares students for college, career and a purposeful life.

Statement of Affirmation - At Pine Lake Preparatory, we recognize our collective responsibility to model growth and acceptance as we build a community of trust and courage.

Each day, we strive to practice empathy through meaningful experiences and appreciation for each student, staff member, and family to create a sense of belonging for everyone in the PLP community

Community Values - Perseverance, Respect, Integrity, Drive to Excellence, and Empathy

3. Public Comment (5:03pm)

Michelle Babst

4. Board Business (5:10pm)

a.) Dinner, Introductions, and Ice Breaker

b.) Approval of Meeting Minutes: 04.22.26 (For Approval)

a. Move to motion made by: Sarah Phillips

b. Second: Brian Thurtle-Schmidt

- c. Motion Passed: Yes
 - d. Anyone abstained: Matt Dellinger (not present at 04.22.26 meeting)
- c.) Approval of Meeting Minutes: 04.15.26 (For Approval)
 - a. Move to motion made by: Sarah Phillips
 - b. Second: Bryan Thurtle-Schmidt
 - c. Motion Passed: Yes
 - d. Anyone abstained: Matt Dellinger (not present for 04.22.26 meeting)
- d.) 2025 – 2026 Reflection and Highlights
- e.) Board Maturity Analysis
- f.) 2026 Committee Structure and Chair Nominations (Vote will take place June 24th, 2026)
 - a. Finance: Matt Belmont
 - b. Governance: Chris Cody
 - c. Fundraising: Dorothy Gorman
 - d. Academic Excellence: Bryan Thurtle-Schmidt
 - e. Building and Construction Working Group: Ashton Watson
- g.) Board Meeting Dates 2026 – 2027
- h.) Operational Expectations
- i.) Board Officer Nominations Vote will take place on June 24th, 2026)
 - a. Chair: Sarah Phillips
 - b. Vice Chair: Ashton Watson
 - c. Treasurer: Matt Belmont
 - d. Secretary: Steve Buege

5. Financial Matters (6:50pm)

- a.) March 2026 Financial Dashboard
 - a. The group reviewed the prepared materials.
- b.) March 2026 Fundraising Dashboard
 - a. The group reviewed the prepared materials.
- c.) Board and Construction Update
- d.) Construction and Material Testing and Inspection (For Approval)
 - a. Move to Motion Made by: Sarah Phillips
 - b. Second: Ashton Watson
 - c. Motion Passed: Yes
 - d. Anyone abstained: No

6. Board Business (7:30 pm)

- a.) Poyner and Spruill Retainer (For Approval)
 - a. Move to Motion Made by: Sarah Phillips
 - b. Second: Matt Dellinger
 - c. Motion Passed: Yes
 - d. Anyone abstained: No
- b.) Charter Renewal Visit and Updates
- c.) Annual Operating Plan and Overview/Review III
- d.) Strategic Plan Overview and Review

7. Executive Session (8:20pm)

Motion to move into Executive Session b. § 143-318.11(a)(3&6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; or to consult with an attorney by the PLP Board of Directors in order to preserve the attorney-client privilege between the attorney and the Board, which privilege is hereby acknowledged.*

- a. Move to Motion Made by: Sarah Phillips
- b. Second: Dorothy Gormon
- c. Motion Passed: Yes
- d. Anyone abstained: No

8. Resumed Open Session and Vote as Needed (8:55pm)

a) Vote to approve new hires:

Lower School

- a) Tate Myers
- b) Saryn Willkie
- c) Paige Hugg
- d) Lauren Bustle
- e) Kara Elum
- f) Sierra Trivette

Middle School

- a) Amanda Miller
- b) Alicia Swann

Upper School

- a) Schuyler Pacious

- a. Move to Motion Made by: Sarah Phillips
- b. Second: Brian Thurtle-Schmidt
- c. Motion Passed: Yes
- d. Anyone abstained: No

b) Motion to approve MICP payout: Focus Areas 2 and 3

- e. Move to Motion Made by: Sarah Phillips
- f. Second: Dorothy Gormon
- g. Motion Passed: Yes
- h. Anyone abstained: No

9. Meeting Adjourn (9:00pm)

- a. Move to Motion Made by: Sarah Phillips
- b. Second: Dorothy Gormon
- c. Motion Passed: Yes
- d. Anyone abstained: No