Southampton Township Board of Education Regular Meeting (Thursday, May 28, 2026)
Generated by Mary Conroy on Tuesday, June 9, 2026
1. Opening of the Meeting
Procedural: A. Our Vision/Our Mission
Procedural: B. Call to Order/Roll Call

Board of Education Member	Present	Absent
Betty Wright, Vice President	X	
Christopher Donner	X 6:34	
Janine Hoey		X EXC
Brett Hart	X	
Jeffrey Hicks	X	
Joseph Allen	X	
Sharon Roseboro	X 6:34	
Russell Hann	X	
Leon Carelli, President	X	

Others Present: Megan Geibel, Superintendent
Mary Conroy, Business Administrator/Board Secretary
Jacob Riley, Parker McCay

Discussion: D. Resolution to Enter Closed Executive Session

2. Closed Executive Session

Action, Procedural: A. Motion to Approve Resolution to Enter into Executive Session

TIME: __**6:32 PM**__ MOTION: __**J. Allen**____ SECOND: __**J. Hicks**__ VOICE VOTE 6:0 Motion carries

Discussion, Information: B. Executive Session

Action (Consent): C. Motion to Close Executive Session

MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION

TIME: _**7:02 PM**_ MOTION: __**C. Donner**_ SECOND: _**J. Allen**_ __ VOICE VOTE 8:0 Motion carries

3. Opening Public Meeting

Information: A. Audio Recording Notice
Procedural: B. Flag Salute

Information: C. Guidelines for Public Forum

Procedural: D. Public Comments - Open-7:03 PM/Close 7:04 PM

Action (Consent): F. Approval of Agenda-*Mr. Hicks asked that the minutes be split into two separate motions-YES

MOTION: __**J. Hicks**_ SECOND: __**S. Roseboro**__ to accept the agenda as published VOICE VOTE: 8:0 Motion carries

4. Correspondence
Thank You Notes Received from Mrs. Brockson's Second Grade Class

5. Community Topics & Presentations
Board of Education Service Recognition from the New Jersey School Boards Association

- Presented to Russell Hann for his 35 Years of Service to the Southampton Township School District Board of Education

April 2026 Employee Recognition Recipients

- Emily Grosser - School #2/#3 Vice Principal
- Phillip DeSousa - School #3 Special Education Teacher

Community Recognition Presented to:

Nancy McHale - Artist who created the Southampton Township School District logo

Parent Teacher Association

- PTA Representative-Regina Harmara-Updated on all the PTA happenings in the spring at STSD

Student Presentations - Recipients of the New Jersey State PTA Reflections Award

- Logan Ghobrial - Grade 3
- Addison Rogers - Grade 4

Southampton Township Education Association

STEA Member-Patricia Carpenter-Gave update on all the STEA sponsored events

6. Brief Recess 7:36-7:45 PM
7. Approval of Minutes
Action (Consent): A. Minutes*
MOTION: **J. Allen**____ SECOND: _**J. Hicks**_ to approve the April 16, 2026 Work Session and Regular Session/Executive Session Minutes (as provided in the Board packet) ROLL CALL VOTE: 8:0 Motion carries
MOTION: **J. Allen**__SECOND: _**B. Har**t__ to approve the April 27, 2026 Regular Session/Executive Session Minutes (as provided in the Board packet) ROLL CALL VOTE: 7:0:1 (Hicks Recuse) Motion carries
8. Board Secretary Report

Action (Consent): I. Action

MOTION: _**J. Allen**__ SECOND: _**B. Wright**__ to approve the Board Secretary Report (item #'s 8B-8H as listed) ROLL CALL VOTE 8:0 Mr. Hicks recused from 8C- #6499, 6508, 6513, 6479, 6480.

9. Superintendent's Report

MOTION: _**J. Allen**_ SECOND: _**B. Hart**_ to approve the Superintendent's Report (items #9A - 9I) ROLL CALL VOTE 8:0 Motion carries Mr. Hicks asked about the Reverse Security Drill and what the threat was.

10. Personnel & Student Services: S. Roseboro, Liaison

Motion: _**S. Roseboro**_ Second: _**C. Donner**__ to approve the Personnel & Student Services Report (items #10B - 10Z) ROLL CALL VOTE: 8:0 Motion carries - Mr. Hicks recused from Item F, G Admin Asst, H, P (Para), T 10 Policy R-1110, T 15

11. Curriculum & Policy: L. Carelli, Liaison

12. Budget, Finance & Facilities: B. Hart, Liaison

Motion: _**Hart**__ Second: _**Wright**_ to approve the Budget, Finance & Facilities Report (items #12B - 12G) ROLL CALL VOTE:

*Mr. Hahn asked if we are ok and budgeted with the 17% increase in HB. Mrs. Conroy stated that we are. Mr. Donner asked Do we need to charge them on the non resident tuition? Lets keep the good teachers and entice them.

*The board decided to pull Item 12C from the agenda Motion by Mr. Carelli and seconded by Mr. Donner Motion is to amend and take out 12C. Mrs. Geibel stated it does not include Preschool students. Roll call vote 7:0:1 Mr. Hicks recused

*This will be pulled off agenda and discussed in the next work session.

Motion: _**L. Carelli**_ Second: _**Mr. Donner**__ to approve the Budget, Finance & Facilities Report (items #12B,D,E,F,G) ROLL CALL VOTE: 8:0 Motion carries-Mr. Hicks recuse from 12B

*12C Non-Resident tuition is tabled until the next work session (to be discussed).

13. Public Relations: J. Hoey, Liaison
Information: A. Updates

- Spring Community Night was held Thursday, May 6, 2026
- Third Graders rode on a float and participated in the Memorial Day Parade on May 25, 2026
- 8th Grade Awards Ceremony was held Wednesday, May 27, 2026
- 8th Grade Graduation - June 16, 2026 6:00 p.m.

14. Technology: C. Donner, Liaison

- Facilities Request Implementation through Brightly
  - Training
  - Website, complete forms and submit
  - Associated cost, available and immediate conflicts
  - Provides streamline for staff and community to making facilities requests
- BOE Meeting-Livestream
  - Youtube Channel https://www.youtube.com/@stsdboardmeetings

15. Referendum: R. Hann, B. Hart, C. Donner (Alt. J. Allen)
Information: A. Project Updates

Referendum Timeline Update - Megan Geibel, Superintendent of Schools

- Humanities Annex
- Track and Turf
- Boilers School #1 and #2 - Removed old boilers and new boilers installed
- Networking Switches
- Flooring for School #2/#3
  - Main Office
  - Child Study Team Office
  - Grades 4 & 5 Wings
  - Grade 6 Wing
  - All-Purpose Room
- School #1 Media Center
- CST Bathroom
  - Toilet
  - Sink
  - Floor
- Painting
  - School #2 (Grades 4 & 5 Wings)
- Master Keying- School #1/#2/#3
- Exterior Doors- School #3
- HVAC Controls

Action: C. Action

MOTION: _**J. Allen**_ SECOND: _**B. Hart**__ to approve Referendum Account Bill List (item #15B) ROLL CALL VOTE: 8:0 Motion carries- Mr. Hart asked if the township has reached out about the permit fees and the sewer over payments. He stated they need to step up and correct the issues.

16. Unfinished Business

Reminders for Board of Education:

- Bio on Website
- Dates for CSA/Board Self Evaluation
- Dates for Calendar
- Email Signature

2025-2026 District Goal Action Plan Progress

- Goal #1

    - The Board of Education will support and designate funds to initiatives and activities that improve student achievement, and will out line clear steps within an actionable plan to ensure progress toward this goal.
- Goal #2
    - The Board of Education will complete a comprehensive audit and update of district policies and regulations to ensure legal compliance, operational efficiency, and transparency.
- Goal #3
    - To strengthen communication and collaboration among the Board of Education, Administration, and Staff by establishing and supporting an active Advisory Committee Forum that promotes open dialogue, shared decision-making, and unified efforts to advance student achievement in Southampton Township.

17. New Business

Action, Information: A. Announcements and Reminders

- **Southampton Advisory Committee Meeting Dates for the 2025-2026 School Year**
    - June 8 - Planning for next year
- **Seneca High School Graduation Invitation for Board of Education Members and Superintendent**
    - Thursday, June 18, 2026
    - 6:00 p.m.
    - Let Christine Milke know by June 3rd if attending graduation (2 ticket maximum)
- **Chief School Administrator (CSA) Evaluation**
    - May 28, 2026
        - Board of Education responses due today
    - June 25, 2026
        - CSA Evaluation to be Board approved

18. Public Comments - Open/Close-8:49 PM/Close 8:55 PM
*Caryn Hargrave-Asked about recusals on voting and why. Mr. Hicks stated his relative works in district and is conflicted so he recuses himself. Abstain is that you take no stance and the recuse is you are conflicted possibly.
The Memorial Day Parade was great and there is nothing like the small town America feeling. She also let us know her son who is a Southampton grad is accepted into Cornell.

19. Adjournment
Action: A. Adjourn the Meeting

MOTION: _**J. Allen**__ SECOND: _**S. Roseboro**___ TO ADJOURN TIME: _**8:55 PM**_ Voice vote 8:0 Motion carries

20. Dates to Remember

Information: A. Dates to Remember