



OAKES PUBLIC SCHOOL DISTRICT #41

Regular School Board Meeting
Tuesday, July 7, 2026, at 7:00 AM
Central Office Conference Room

Our Mission

Achieving excellence by
educating all students for
tomorrow's world.

Zoom Meeting ID 898 8994 2694
Password 6SgFzH

- I. Call to Order
 - A. Pledge of Allegiance
 - B. Confirmation and Approval of Agenda (Action-Approve)
 - C. Welcoming of Visitors, Public Comment, and Communications
- II. Organization of Board for 2026-2027 School Year
 - A. Oath of Office
 - B. Election of Officers
 1. President
 2. Vice-President
- III. Student Outcomes-Goals
 - A. Summative Report-Goal #1-ELA (Action-Accept)
 - B. Quarter 2 Time Tracker (Action-Discuss & Approve)
 - C. Board Quarterly Self-Evaluation (Action-Approve)
- IV. Consent Agenda (Action-Approve)
 - A. Approve June 16, 2026, Regular Board Meeting Minutes
 - B. Approve June Bills
 - C. Accept Monitoring Report for Guardrail #3 - Communication
 - D. Appoint Anna Sell as our Federal Program Representative
 - E. Appoint Jamie Franks and Ed Wentworth as our Section 504 Coordinators
 - F. Appoint Jamie Franks and Ed Wentworth as our ADA Coordinators
 - G. Appoint Jamie Franks and Ed Wentworth as our Homeless Liaisons
 - H. Appoint Anna Sell as our Title IX Coordinator
 - I. Appoint Anna Sell as our Civil Rights Compliance Officer
 - J. Appoint Anna Sell as our Sheyenne Valley Special Education Unit Board Representative
 - K. Authorize the District to Join the North Dakota High School Activities Association
 - L. Designate the Oakes Times as Official Newspaper
 - M. Designate Starion Bank, Bank North, First Community Credit Union, and Edward Jones as Depositories with Anna Sell, Shannon Jepson, and the Oakes School Board President as Authorized Signers
 - N. Set the Regular Monthly meeting of the Oakes School Board as the 3rd Tuesday of Each Month at 7:00 am at the Oakes Public School Central Office Conference Room
 - O. Approve the Pledge of Assets
 - P. Approve 2026-2027 Board Agenda Calendar
 - Q. Appoint Ryan Rosendahl as our Southeast Region Career and Technology Center Board Representative
 - R. Approve June 29, 2026, Special Board Meeting Minutes
 - S. Approve 2026-2027 Teaching Contract for Leigh Delahoyde
- V. Reports (Information Only)
 - A. Business Manager's Report
 - B. Superintendent's Report
 - C. SRCTC June Board Meeting Minutes
 - D. SVSEU June Board Meeting Updates
 - E. June Time Trackers
 - F. Committee Reports
- VI. Items for Discussion and Possible Action
 - A. Approve 2026-2027 Fee Schedule
- VII. Future Meetings
 - A. Regular Meeting, Tuesday, August 18, 2026, at 7:00 am
 - B. Special Meeting, Tuesday, September 15, 2026, at 7:00 am (Tax Levy Hearing)
 - C. Regular Meeting, Tuesday, September 15, 2026, at 7:30 am (Tax Levy Approved & 25-26 Budget Finalized)
- VIII. Adjournment

OPS Board Agenda

Q & A

July 2026

(III.A)-Summative Report Goal #2—How will you increase performance consistency across grade levels?
As I mentioned in my report, performance across grade levels remains inconsistent, with some grades achieving high proficiency while others fall below the same standard, limiting our ability to meet our yearly targets.

Our focus moving forward will be on:

1. Strengthening alignment to standards both within a grade level and across grade levels—time will need to be dedicated during our common meeting times to look at data with grade-level teams and also with cross-grade (vertical) content teams.
2. Increasing rigor on our practice activities and formative assessments—we have a free tool, NAVVY, which we need to start using in all of our classes. NAVVY is aligned with the A+ formative and summative assessments, and the rigor is built in to ensure our learners get “practice” at working at a challenging level with questions that demand integration of skills
3. Continuing to discover, develop, and apply interventions and supports to ensure more consistent outcomes for all students—Our MTSS pathways are in the stages of refinement...but changes are constantly being made to ensure that they are sound and provide success.

(IV.C)-Guardrail #3 PM Report-3.1- How are you going to get more of the Elementary level educators to report their communication?

I will help with the monitoring of compliance with this directive, as it is a guardrail that belongs to me. These are the components of my plan:

1. At our preschool teacher in-service, I will be going over the components/requirements in the log to ensure that the teachers are completing the logs correctly.
2. At the end of each month, I will be sending out an email to all teachers to remind them to return the logs directly to me either electronically or by hard copy.
3. If I do not receive the monthly log from the teacher, a daily email reminder will be sent out to the teacher.
4. A personal visit will be made to the teacher if I do not receive the log within one week.

I know the teachers get busy...so, a reminder should do the trick. 😊

(IV.P) (VI.A)-2026-2027 Fee Schedule-- OPS has increased meal prices several times since 2019, is the gap getting wider or more narrow, between income and expenses?

I will include the preliminary budget that the board has received. This budget has historical data to compare income and expenses going back to 2022. Prior to 2022 it is a bit tough to compare because lunches were paid with COVID dollars for two school years (2020-2021, 2021-2022).

Since the 2022–2023 school year, meal prices have increased by \$1.35, or just over \$0.33 per year. While these adjustments have helped increase revenue, they have not kept pace with rising costs in food, labor, and supplies. During that same period, the district’s General Fund subsidy has grown from \$55,326 to a projected \$95,201—an increase of nearly \$40,000, or about \$10,000 per year. This indicates

that expenses are increasing at a faster rate than revenue, requiring additional district support to maintain a balanced program.

In summary, while meal price increases have helped offset some of the rising costs, the data shows that the true cost of operating the program continues to significantly outpace revenue growth, and the gap is being filled through increased General Fund subsidy rather than fully closed through pricing alone.

(IV.P) (VI.A)-2026-2027 Fee Schedule--How do our fees compare with other school districts? Meals, Activity Fees, Admission Fees?

Every year schools share their fee costs for the areas that you mention. It is very hard to compare because each school has their own unique situations. Our costs for meals are at or slightly above region averages; But, we are more aligned with the true cost of meals. Our elementary and middle level activity fees are very comparable and our high school fees are slightly higher but still within the average ND schools. Our admission fees are comparable or slightly above state norms.

Oakes Public Schools
2025-2026 Budget
Amended Tax Levy Budget 11/18/25

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	
	Actual	Actual	Actual	Budget	Budget	Budget	Budget	
Taxable Valuations	22721596	\$23,280,481.00	\$ 23,627,578.00	\$25,713,146.00	\$ 25,414,412.16	\$ 25,668,556.28	\$ 25,925,241.84	
General Fund								
Beginning General Fund Balance	\$823,485.43	\$1,196,796.94	\$1,075,410.71	\$ 1,204,249.38	\$ 1,165,488.75	\$ 1,010,198.41	\$ 836,355.76	
General Fund Income								
Property Taxes (60 mills)	\$1,531,243.82	\$1,632,392.32	\$ 1,417,891.74	\$ 1,528,663.64	\$ 1,524,864.73	\$ 1,540,113.38	\$ 1,555,514.51	
(Less 5% discount and delinquent)				\$ (76,433.18)	\$ (76,243.24)	\$ (77,005.67)	\$ (77,775.73)	
Gap Funding Income				\$ 14,142.23				
Property Taxes (10 mills)			\$ 230,819.59	\$ 248,852.23	\$ 254,144.12	\$ 256,685.56	\$ 259,252.42	
(Less 5% discount and delinquent)				\$ (12,442.61)	\$ (12,707.21)	\$ (12,834.28)	\$ (12,962.62)	
Miscellaneous Levy Income			\$ 276,797.73	\$ 304,716.99	\$ 304,972.95	\$ 308,022.68	\$ 311,102.90	
(Less 5% discount and delinquent)				\$ (15,235.85)	\$ (15,248.65)	\$ (15,401.13)	\$ (15,555.15)	
Drivers Education Tuition	\$6,900.00	\$6,750.00	\$ 8,725.00	\$ 7,500.00	\$ 7,500.00	\$ 11,250.00	\$ 8,750.00	
Interest Income	\$7,981.98	\$23,707.44	\$ 71,154.39	\$ 70,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	
Tornado TV	\$180.00	\$0.00		\$ -				
SRCTC Rental	\$40,989.96	\$40,989.96	\$ 40,989.96	\$ 40,989.96	\$ 40,989.96	\$ 40,989.96	\$ 40,989.96	
Contributions/Donations		\$1,000.00	\$ 362.65	\$ -				
Miscellaneous	\$49,598.86	\$22,920.79	\$ 10,937.61	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	
Per Pupil Aid	\$4,161,761.71	\$4,596,413.07	\$ 4,606,078.73	\$ 4,558,549.84	\$ 4,369,979.12	\$ 4,336,189.60	\$ 4,320,941.01	
Transportation Aid	\$202,662.21	\$161,449.56	\$ 144,089.40	\$ 158,659.02	\$ 160,302.74	\$ 160,302.74	\$ 160,302.74	
State Child Placement			\$ 261.52					
REAP		\$19,395.00	\$ 17,790.00	\$ 15,268.00	\$ 5,228.00	\$ -	\$ -	
Choice Ready Grant		\$19,658.95	\$ 1,083.80	\$ -				
HQIM Grant Income		\$1,083.30	\$ 48,916.70	\$ -				
PCBL	\$67,836.04	\$11,560.98		\$ -				
Federal Grant Title I	\$127,111.83	\$96,279.00	\$ 96,279.00	\$ 155,147.00	\$ 155,143.00	\$ 155,143.00	\$ 155,143.00	
Federal Title II	\$1,640.24	\$0.00		\$ -				
Title III		\$1,182.50	\$ 899.00	\$ -				
Title V		\$35,967.81	\$ 64,432.19	\$ 53,639.00	\$ 57,143.00	\$ 57,143.00	\$ 53,639.00	
Federal Grant Esser II	\$49,102.75	\$1,700.00		\$ -				
Federal ESSR Learning Loss	\$35,711.52	\$57,998.27		\$ -				
Be Legendary Coaching Grant		\$20,000.00	\$ 14,000.00	\$ 10,700.00	\$ -	\$ -	\$ -	
Other State Restricted Grants			\$ 14,892.74					
Erate				\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	
Bus Grants		\$76,824.00		\$ 38,987.00	\$ -			
SOR Grant Income		\$1,100.00		\$ -				
Tuition Levy				\$ 26,512.00	\$ 11,040.00	\$ 11,040.00	\$ 11,040.00	
CyberSecurity Grant		\$33,817.13		\$ -				
TLA Reimbursements			\$ 4,065.32					
Transfer from Special Reserve	\$89,421.79	\$45,714.91		\$ -		\$ 150,000.00	\$ 130,000.00	
Asset Sales, Insurance Recoveries			\$ 11,175.00	\$ -				
Spanish Reimbursement	-\$7,675.00	\$0.00		\$ -				
SVSEU Reimbursement		\$31,587.59	\$ 15,521.07	\$ 20,000.00				
Total General Fund Income	\$6,869,678.72	\$6,939,492.58	\$ 7,097,163.14	\$ 7,168,715.27	\$ 6,897,608.53	\$ 7,032,138.83	\$ 7,010,882.05	
General Fund Expenditures								
Kindergarten	\$131,066.87	\$70,019.29	\$ 186,318.72	\$ 162,684.94	\$ 168,757.75	\$ 173,231.20	\$ 178,197.78	*
Elementary Instruction	\$1,187,527.74	\$1,409,847.00	\$ 1,301,282.71	\$ 1,326,837.93	\$ 1,279,564.70	\$ 1,311,264.25	\$ 1,345,643.66	*
Junior High Instruction	\$438,804.16	\$479,656.78	\$ 529,224.42	\$ 657,920.51	\$ 641,058.53	\$ 655,444.13	\$ 670,047.67	*
High School Instruction	\$607,610.42	\$534,837.18	\$ 644,241.84	\$ 512,921.22	\$ 625,869.86	\$ 638,554.43	\$ 654,501.37	
EMH Special Education	\$16,455.00	\$33,098.51	\$ 17,047.39	\$ 16,147.50				
Federal Grant Title I	\$163,248.55	\$147,267.23	\$ 159,783.11	\$ 165,874.47	\$ 181,985.14	\$ 185,280.84	\$ 188,949.60	*
Title III Expenses		\$1,142.23	\$ 899.00	\$ -				
Federal Grant Title V	\$47,592.55	\$35,967.81	\$ 64,587.64	\$ 53,639.00	\$ 53,639.00	\$ 53,639.00	\$ 53,639.00	*
Federal Grant Reap	\$15,747.74	\$19,395.00	\$ 17,790.00	\$ -	\$ 5,228.00			
Science of Reading	\$3,937.40	\$1,100.00	\$ -	\$ -				
Federal Grant Esser I	\$49,102.75	\$0.00	\$ -	\$ -				
Federal Grant Esser II	\$538.25	\$156.09	\$ -	\$ -				
Federal Grant Esser III	\$505,211.01	\$0.00	\$ 10,000.00	\$ -				
Federal Grant Essr III Learning Loss	\$40,828.31	\$54,041.87	\$ -	\$ -				
Be Legendary coaching expenses		\$20,000.00	\$ 14,000.00	\$ 10,700.00				
HQIM Grant expenses		\$1,556.07	\$ 48,443.93	\$ -				
Choice Ready		\$19,190.25	\$ 1,552.50	\$ -				
PCBL Grant		\$11,560.98	\$ -	\$ -				
Federal Grant Other	\$14,199.88	\$0.00	\$ -	\$ -				
State Grant Other			\$ 4,892.74					
Drivers Education	\$8,173.56	\$18,857.95	\$ 13,903.20	\$ 19,000.00	\$ 21,125.00	\$ 21,125.00	\$ 21,125.00	*
Tuition	\$3,891.36	\$12,134.00	\$ 23,305.50	\$ 26,512.00	\$ 11,040.00	\$ 11,000.00	\$ 11,000.00	*
SVSEU Tuition	\$319,782.76	\$777,032.36	\$ 787,386.09	\$ 725,000.00	\$ 750,000.00	\$ 775,000.00	\$ 800,000.00	*
SRCTC Tuition	\$211,119.77	\$326,524.36	\$ 353,162.15	\$ 415,000.00	\$ 410,000.00	\$ 410,000.00	\$ 410,000.00	*
SRO/Health Services	\$42,989.23	\$31,956.92	\$ 3,310.23	\$ 52,300.00	\$ 55,000.00	\$ 60,000.00	\$ 65,000.00	*
Elementary Counselor	\$74,640.30	\$86,220.22	\$ 90,349.24	\$ 94,351.81	\$ 97,149.44	\$ 99,167.54	\$ 101,384.41	*
JH/HS Counselor	\$43,473.58	\$59,259.96	\$ 61,688.76	\$ -				
Personalized Learning	\$11,666.77	\$5,140.53	\$ -	\$ 36,377.92	\$ 47,908.12	\$ 49,346.98	\$ 51,001.75	

Oakes Public Schools
2025-2026 Budget
Amended Tax Levy Budget 11/18/25

Technology	\$137,665.96	\$171,840.54	\$ 129,365.23	\$ 181,367.74	\$ 184,641.36	\$ 186,067.48	\$ 187,692.37	*
Library	\$113,529.13	\$112,164.82	\$ 114,364.53	\$ 111,343.47	\$ 113,302.27	\$ 113,503.27	\$ 113,704.27	*
School Board	\$183,343.22	\$83,108.12	\$ 61,608.93	\$ 68,279.50	\$ 53,279.50	\$ 68,279.50	\$ 53,279.50	*
Apps/Software Fees	\$19,707.81	\$21,185.55	\$ -	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 26,010.00	*
Superintendent	\$203,353.01	\$278,426.61	\$ 287,698.17	\$ 298,650.41	\$ 295,903.37	\$ 300,778.49	\$ 302,022.21	*
Elementary Principal	\$76,344.96	\$142,175.30	\$ 144,418.71	\$ 155,282.15	\$ 150,302.00	\$ 151,248.53	\$ 158,111.88	*
High School Principal	\$157,489.99	\$172,071.27	\$ 174,994.96	\$ 171,974.14	\$ 178,269.83	\$ 186,179.70	\$ 186,179.70	*
Business Manager	\$94,139.69	\$112,327.53	\$ 120,128.51	\$ 118,418.40	\$ 114,908.42	\$ 117,441.09	\$ 120,228.29	*
Custodian	\$718,667.22	\$683,988.60	\$ 733,110.65	\$ 784,868.66	\$ 797,665.81	\$ 804,349.32	\$ 812,118.79	*
SRCTC Building Repairs	\$25,000.00	\$25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	*
Transportation	\$426,796.17	\$320,744.62	\$ 251,870.31	\$ 380,610.87	\$ 370,374.57	\$ 375,603.17	\$ 380,931.06	*
Miscellaneous Tax Levy Expenses			\$ 276,797.73	\$ 270,846.58	\$ 289,724.30	\$ 292,621.55	\$ 295,547.75	*
Spanish	\$23,362.15	\$4,533.96	\$ -	\$ -				
Special Assessments	\$4,854.19	\$4,709.73	\$ -	\$ -				
Transfer to Building Fund	\$89,421.79	\$0.00	\$ -	\$ -				
Transfer to Hot Lunch Fund	\$55,326.61	\$74,676.75	\$ 81,327.12	\$ 95,012.11	\$ 95,201.89	\$ 104,856.02	\$ 115,086.93	*
Transfer to Activities Fund	\$229,757.35	\$275,834.66	\$ 221,254.77	\$ 235,000.00				
Transfer to building Fund ESSR money		\$409,052.00	\$ -	\$ -				
SEEC and Cognia		\$13,076.16	\$ 13,215.68	\$ 10,554.57	\$ 11,000.00	\$ 11,500.00	\$ 12,000.00	*
Total General Fund Expenditures	\$6,496,367.21	\$7,060,878.81	\$6,968,324.47	\$ 7,207,475.90	\$ 7,052,898.86	\$ 7,205,981.49	\$ 7,338,402.99	
Ending General Fund Balance	\$1,196,796.94	\$1,075,410.71	\$1,204,249.38	\$ 1,165,488.75	\$ 1,010,198.41	\$ 836,355.76	\$ 508,834.82	
Percentage Carryover	18.42%	15.23%	17.28%	16.17%	14.32%	11.61%	6.93%	

Special Reserve Fund								
Beginning Special Reserve Fund Balance	\$114,975.86	\$89,421.79	\$45,714.90	\$ 113,000.03	\$ 185,142.10	\$ 257,573.17	\$ 188,429.13	
(15 mills)								
Special Reserve Fund Revenue								
Property Taxes	\$63,867.72	\$2,008.02	\$ 67,285.13	\$ 75,939.02	\$ 76,243.24	\$ 77,005.67	\$ 77,775.73	
(Less 5% discount and delinquent)				\$ (3,796.95)	\$ (3,812.16)	\$ (3,850.28)	\$ (3,888.79)	
Special Reserve Fund Expenditures								
Transfer to General Fund	\$89,421.79	\$45,714.91		\$ -		\$ 150,000.00	\$ 130,000.00	
Ending Special Reserve Fund Balance	\$89,421.79	\$45,714.90	\$113,000.03	\$ 185,142.10	\$ 257,573.17	\$ 188,429.13	\$ 132,316.07	

Building Fund								
Building Fund Beginning Balance	-\$207,326.03	\$35,378.77	\$143,328.75	\$ 501,542.53	\$ 882,361.29	\$1,350,235.12	\$1,822,937.69	
Building Fund Income								
Property Taxes	\$443,899.95	\$460,597.55	\$ 465,270.75	\$ 507,861.85	\$ 508,288.24	\$ 513,371.13	\$ 518,504.84	
(Less 5% discount and delinquent)				\$ (25,393.09)	\$ (25,414.41)	\$ (25,668.56)	\$ (25,925.24)	
Special Assessment Levy			\$ 4,590.53	\$ 10,780.00	\$ 19,000.00	\$ 17,000.00	\$ 15,000.00	
Playground Donations								
Track Donations	\$10,000.00	\$10,000.00	\$ 10,100.00	\$ 10,000.00				
Insurance Recoveries	\$104,065.37			\$ -				
Auditor AJE	\$5,426.00			\$ -				
Transfer from General Fund ESSR		\$409,052.00		\$ -	\$ -	\$ -	\$ -	
Transfer from General Fund	\$89,421.79							
Total Building Fund Income	\$652,813.11	\$879,649.55	\$ 479,961.28	\$ 503,248.76	\$ 501,873.83	\$ 504,702.57	\$ 507,579.60	
Building Fund Expenditures								
Contracted Services	\$193,358.31	\$151,527.57	\$ 545.65		\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	
Projects		\$409,052.00		\$ -				
Special Assessments			\$ 5,056.85	\$ 10,780.00	\$ 19,000.00	\$ 17,000.00	\$ 15,000.00	
Bond Payment - Interest	\$11,385.00	\$11,120.00	\$ 6,145.00	\$ 1,650.00				
Bond Payment - Principle	\$205,365.00	\$200,000.00	\$ 110,000.00	\$ 110,000.00				
Total Building Fund Expenditures	\$410,108.31	\$771,699.57	\$ 121,747.50	\$ 122,430.00	\$ 34,000.00	\$ 32,000.00	\$ 30,000.00	
Ending Building Fund Balance	\$35,378.77	\$143,328.75	\$501,542.53	\$ 882,361.29	\$ 1,350,235.12	\$ 1,822,937.69	\$ 2,300,517.28	

Hot Lunch Fund								
Beginning Hot Lunch Fund Balance	\$6,423.43	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -	
Hot Lunch Fund Income								
Childrens Meals	\$153,676.15	\$166,615.38	\$ 139,987.21	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00	
Adult Meals	\$8,846.26	\$6,554.10	\$ 5,133.05	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
Miscellaneous	\$2,280.76	\$1,658.90	\$ 3,351.07	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	
State Grant	\$1,528.27	\$1,388.19	\$ 400.75					
Federal Grant - Breakfast/Lunch	\$92,735.64	\$85,895.70	\$ 107,909.78	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00	

Oakes Public Schools
2025-2026 Budget
Amended Tax Levy Budget 11/18/25

[illegible]



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☒ **Consent** ☐

Agenda Item Title: I.B-Confirmation and Approval of Agenda

Person Submitting: Anna Sell

Title:

Summary:

To begin this Annual Meeting of the 2025-2026 Oakes School Board, I will serve as the pro-tem chair until the new President is seated at agenda item II.B

Backup Material:

Agenda

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***



OAKES PUBLIC SCHOOL DISTRICT #41

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Central Office Conference Room

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School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☒ **First Read** ☐ **Action Requested** ☐ **Consent** ☐

Agenda Item Title: I.C.-Welcoming of Visitors and Communication

Person Submitting: Anna Sell

Title:

Summary:

Backup Material:

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***



School Board Agenda Coversheet

Meeting Date: 07/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☒ **Consent** ☐

Agenda Item Title: II.A-Oath of Office

Person Submitting: Shannon Jepson

Title:

Summary:

Shannon will administer the Oath. Our newly elected board member are required to submit a written Oath of Office, which is part of ND Century Code and the ND Constitution...but our past practice has been to have all board members take the verbal Oath at our Annual Meeting. I have included the Oath in your packet for you to follow along at the meeting.

Backup Material:

Oath of Office

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***

I, _____, of Oakes, ND, do solemnly swear that I will support the Constitution of the United States of America, and the Constitution of the State of North Dakota and that I will faithfully discharge the duties of the Office of Oakes Public School District #41 School Board Member according to the best of my ability, so help me God.



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☒ **Consent** ☐

Agenda Item Title: II.B-Election of Officers

Person Submitting: Anna Sell

Title:

Summary:

I've included policy BBBA which outlines the duties of board officers.

The 2026-2027 School Board President will be elected first. Once this position is filled, then the new president will chair the remainder of this meeting.

First order of business for the new president is to take nominations and have the board vote for the Vice-President....who will be elected by a simple majority.

Backup Material:

Policy BBBA

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***

RECOMMENDED

BBBA - OFFICERS OF THE BOARD

At the annual meeting in July, the Board shall elect a president and vice president. The President and Vice President shall serve for one fiscal year or until their successor(s) are elected. The office of president and vice president shall not automatically rotate in order of length of service on the Board. Board members shall take into consideration qualifications that make a good leader and officer in nominating a member for office.

President's Duties

In addition to the duties prescribed by law or by the policies of the Board, the President will exercise such other duties and powers as listed below and as properly pertain to the office or as may be delegated by the Board:

1. Prepare an agenda in advance of each meeting in accordance with policy.
2. Serve as official spokesperson for the Board or appoint another member to speak for the Board in communications with the media.
3. When the Board is not in session, act on any emergency matter that may arise and report action taken at the next meeting.
4. Establish liaison with other governmental agencies to assist in cooperative action.
5. Provide the necessary leadership to help the Board act as a cohesive whole.
6. Be available for counsel to the district administrator.

At all meetings of the Board, the President may make or second a motion and will exercise privileges and duties of a board member, including the duty to vote on any question put to the vote of the entire board. The President may also contribute to the discussion in order to provide information or point out aspects not brought forth by other members but shall not take advantage of the power of the chair to monopolize the discussion or exert undue influence on the vote.

Vice President's Duties

The Vice President may preside over meetings or portions of meetings when the President is absent, a conflict of interest exists for the President, or to avoid an appearance of impropriety by the President. In addition, the Vice President shall fill a vacancy in the presidency resulting from removal, resignation, or death until a successor is elected. The Vice President shall track all board meeting minutes and complete documentation to be shared with board members and the public. The Board shall elect a new vice president through a simple majority vote.

Absence

When the President and Vice President are absent from a board meeting, the most senior board members present shall act as the chair pro-tem unless s/he refuse to serve. In such case, the Superintendent shall call the meeting to order and the Board shall elect a chair pro-tem.

Removal From Office

RECOMMENDED

When a board-elected officer exhibits behavior that reflects negatively on the Board, the Board may remove the officer from the elected office through an affirmative vote. Negative behavior includes, but is not limited to, misconduct, malfeasance, crime in office, habitual drunkenness, gross incompetence, or failure to discharge the duties as an officer of the Board. The removal from the elected office does not remove the individual from the Board.

End of Oakes Public School District No. 41 Policy BBBA Amended: 01/17/25



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☒ **Consent** ☐

Agenda Item Title: III.C-Board Quarterly Self-Evaluation (Action-Approve)

Person Submitting: Monica Heimbuch

Title:

Summary:

Board Member Heimbuch will share the documents for this item.

Backup Material:

Quarterly Progress Tracker

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***

QUARTERLY PROGRESS TRACKER						
School Board: Oakes Public Schools				Date: 7/7/26		2026-Q2
Framework	Three Quarters Ago	Two Quarters Ago	One Quarter Ago	Current Quarter	Next Quarter	Total Possible Points
1. The board has adopted Student Outcome Goal.	12	12	12			15
2. The board has adopted student goal progress measures aligned to each student outcome goal.	12	12	12			15
3. The board has adopted guardrails.	13	13	13			15
4. The board has adopted a monitoring calendar for each student outcome goal and goal progress measure.	16	6	6			20
5. The board has structured operations for success.	15	15	15			15
6. The board promotes active teamwork and advocacy.	0	0	6			20
TOTAL SCORE	68	58	64			100

By signing below, I affirm that the Be Legendary Integrity Instrument was completed and is accurate

Board Member Signatures:

% Student Outcome Minutes this Quarter	Vote Count Approve Self Eval	Vote Count Against
		0

EVALUATION NOTES

The Standard of evidence for items where board action is required will be the minutes of the meeting during which the Board voted to take the described action. Where an opinion of the Board is required, a resolution or vote passed by the Board will meet the standard of evidence.



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☒ **Consent** ☐

Agenda Item Title: III.A-Summative Report-Goal #1-ELA (Action-Accept)

Person Submitting: Anna Sell

Title:

Summary:

Backup Material:

Goal #1 Summative Report

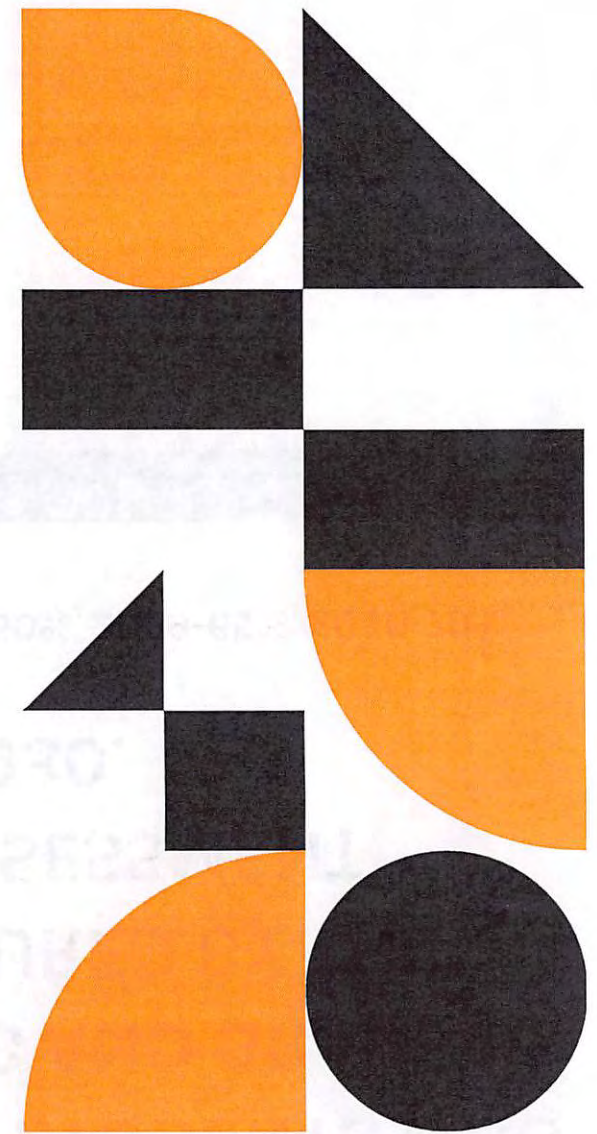
Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***

GOAL 1 MONITORING



JULY 2026





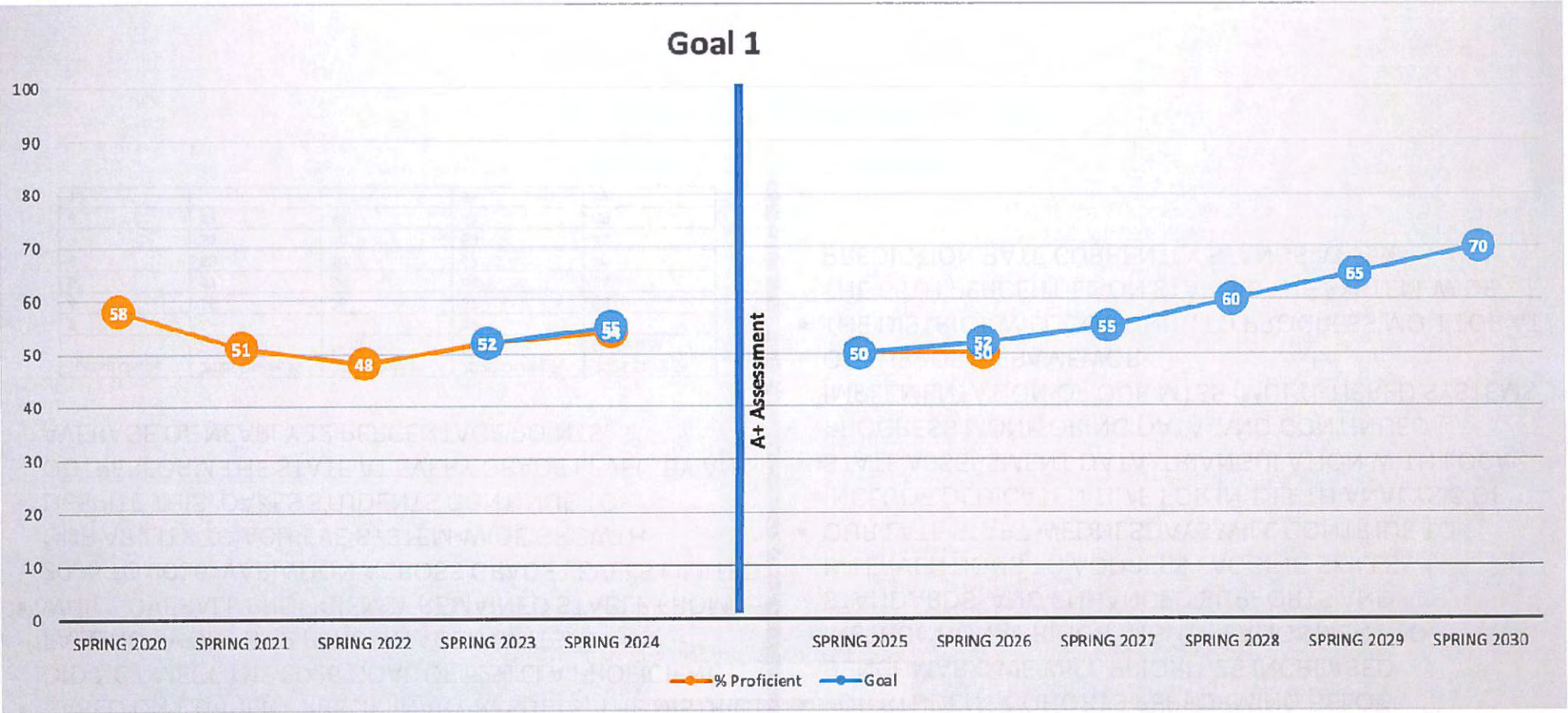
Student Outcome Goal 1

OPS WILL INCREASE THE PERCENTAGE OF STUDENTS WHO ARE PROFICIENT OR ABOVE IN GRADES 3-8 AND GRADE 10 ENGLISH LANGUAGE ARTS (ELA) AS MEASURED BY THE NORTH DAKOTA STATE A+ SUMMATIVE ASSESSMENT FROM 50% IN MAY 2025 TO 70% IN MAY 2030.

ANNUAL TARGETS: BASELINE 2025-50%, 2026-52%, 2027-55%, 2028-60%, 2029-65%, 2030-70%



OAKES PUBLIC SCHOOL DISTRICT



Goal 1

SUPERINTENDENT'S RESPONSE

- 2025–2026 REPRESENTS OUR SECOND YEAR OF RESULTS UNDER THE NEW NDSA A+ STATE ASSESSMENT.
- OFFICIAL STATE-VALIDATED RESULTS HAVE NOT YET BEEN RELEASED; THEREFORE, THE DATA SHARED IS PRELIMINARY.
- BASED ON CURRENT PRELIMINARY RESULTS, THE DISTRICT DID NOT MEET THE 2026 GOAL OF 52% ELA PROFICIENCY, FALLING SHORT BY 2 PERCENTAGE POINTS.
- WHILE OVERALL PROFICIENCY REMAINED STABLE FROM 2025 TO 2026, VARIATION ACROSS GRADE LEVELS LIMITED OUR ABILITY TO ACHIEVE SYSTEM-WIDE GROWTH.
- DESPITE THIS, OAKES STUDENTS CONTINUE TO OUTPERFORM THE STATE AT EVERY GRADE LEVEL, BY AN AVERAGE OF NEARLY 12 PERCENTAGE POINTS.

Tested Grade	2025 Oakes % Proficient	2025 State % Proficient	2026 Oakes % Proficient	2026 State % Proficient
3			42	37
4	36	38	37	36
5	47	38	46	34
6	53	40	57	40
7	58	39	59	40
8	48	43	48	39
10			55	37

WHAT'S NEXT

- OUR SYSTEM IS PRODUCING STRONG RESULTS IN SELECT AREAS; HOWEVER, INCONSISTENT PERFORMANCE ACROSS GRADE LEVELS IS LIMITING OVERALL GROWTH. OUR NEXT PHASE WILL FOCUS ON STRENGTHENING CONSISTENCY AND PROVIDING TARGETED SUPPORT.
- FOR STUDENT COHORTS PERFORMING BELOW BENCHMARK, WE WILL PRIORITIZE INCREASED INSTRUCTIONAL RIGOR, TIGHTER ALIGNMENT TO STANDARDS, AND ENHANCED SUPPORTS AND INTERVENTIONS TO ADDRESS LAGGING SKILLS.
- OUR LATE START WEDNESDAYS WILL CONTINUE TO INCLUDE DEDICATED TIME FOR IN-DEPTH ANALYSIS OF STATE ASSESSMENT DATA, TRIANGULATION WITH LOCAL PROGRESS MONITORING DATA, AND CONTINUED IMPLEMENTATION OF OUR MTSS (MULTI-TIERED SYSTEMS OF SUPPORT) FRAMEWORK.
- THE DISTRICT WILL CONTINUE TO PROGRESS MONITOR AT THE 65TH PERCENTILE ON STAR, AS THE SYSTEM-WIDE PREDICTION RATE CURRENTLY STANDS AT 75%.



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☒ **Consent** ☐

Agenda Item Title: III.B - Quarter 2 Time Tracker (Action-Discuss & Approve)

Person Submitting: Anna Sell

Title:

Summary:

From Sheila:

We had 10 meetings this quarter with the community presentations, negotiations and the facilities meeting. Considering the fact that the community presentations and the facilities meeting were a total of 354 minutes, I am surprised our percentages were as high as they were. If we take those out of the calculations, our Student Outcomes & Adult behaviors would have been over 50% and the student outcomes would have been around 40%.

Backup Material:

Quarter 2 Time Tracker---Contains all meetings from April to June.

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☐ **Consent** ☒

Agenda Item Title: IV.A-Approve June 16, 2026 Regular Board Meeting Minutes

Person Submitting: Shannon Jepson

Title:

Summary:

Backup Material:

Board Meeting Minutes

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***

OAKES PUBLIC SCHOOLS
REGULAR BOARD MEETING
CENTRAL CONFERENCE ROOM
JUNE 16, 2026, 7 AM

Call to Order

President Monica Heimbuch called the meeting to order at 7:00 AM. Those in attendance were President Monica Heimbuch, Vice President Sheila Nagel, Board Members Ryan Rosendahl, and Brian Seyer with Patti Kelly absent. Also in attendance were Superintendent Anna Sell, Business Manager Shannon Jepson, Principals Jordan Lynch and Greg Dobitz, teacher Ryan Schneider, and Board Member Elect Drew Courtney. Joining remotely from Elliot & McMahon was Sue Deigaard.

The Pledge of Allegiance was recited.

Brian Seyer moved to Approve the Confirmation and Approval of Agenda. Sheila Nagel second. Motion passed 4-0.

Welcoming visitors. There were no visitors.

Student Outcomes-Goals

Superintendent reported on the Goal Progress Monitoring Report-Goal #2-Math

GPM 2.1 Percentage of K-2 Learners that score 65% or above on STAR Math. This group of learners exceeded our target goal.

GPM 2.2 Percentage of 3-6 Learners that score 65% or above on STAR Math. This group of learners exceeded our target goal.

GPM 2.3 Percentage of 7-10 Learners that score 65% or above on STAR Math. This group of learners met the target goal.

Sheila Nagel moved to accept the Goal Progress Report. Ryan Rosendahl second. Motion passed 4-0.

Principals presented on GPM Goal #2-Year End. Jordan Lynch presented on GPM 2.3. Greg Dobitz presented on GPM 2.1 and 2.2.

Consent Agenda

Ryan Rosendahl moved to approve the consent agenda. Brian Seyer second. Roll call vote taken. Motion passed 4-0.

The Consent Agenda includes Approve May 19, 2026, Regular Board Meeting Minutes, Receive May Financial Reports, Approve May Bills, Approve May 13, 2026 Special Board Meeting Minutes, Approve May 26, 2026, Special Board Meeting Minutes, Approve June 2, 2026 Special Board Meeting Minutes, Approve 2nd Reading and Adoption of Amended Policy BEC-School Board Evaluation, Approve 2nd Reading and Adoption of Amended Policy BGA-Board Communication With the Public, approve 2nd Reading and Adoption of Amended

Policy DBBA-Drug and Alcohol Testing Program for Employees, Approve 2nd Reading and Adoption of Amended Policy DEAA-Drug and Alcohol Testing Program for Employees, Approve 2nd Reading and Adoption of Amended Policy DEAA_Drug and Alcohol-Free Workplace, Approve 2nd Reading and Adoption of Amended Policy KAAA-Visitor Access and Communications in the Schools, Approve 2nd Reading and Adoption of Amended Policy AACA-Section 504 of the Rehabilitation Act of 1973 Policy, Approve 2026-2027 NDSBA Dues, Approve 2025-2026 District Pupil Membership Summary Report, Approve 2025-2026 Transportation Routes Report, Approve 2026-2027 Federal Funds Consolidated Application, Approve Destruction of Records from 2018-2019, Accept Guardrail Monitoring Report-Guardrail #1-Engagement, Approve Progress Monitoring Calendar Updates, Approve Board Procedure Manual Updates, Approve Superintendent Job Description.

Reports (Information Only)

Reports included are Business Manager's Report, Superintendent's Report, SRCTC May Board Meeting Minutes, SVSEU May Board Meeting updates, May Meeting Time Trackers, Committee Meeting Minutes.

Items for Discussion and Possible Action

Referendum Unofficial Results Discussion. Kyle Kvamme from ICON presented some decisions as it relates to the construction project. The traditional way to do public bids is to Design, Bid, Build and usually you get a General contractor, an Electrical contractor and a Mechanical contractor along with a Construction Manager at Risk (CMAR). This project shouldn't have many decisions during the process to support a CMAR. The Facilities Committee will meet and come to the board with a recommendation at the next meeting.

Construction Loan Application has been received, and they are being reviewed.

Unofficial School Board Election Results: Brian Seyer was reelected to the Rural at Large seat. Drew Courtney was elected as the Rural West of Highway 1 position. President Heimbuch thanked Sheila Nagel for her 9 years of expertise and service.

Sheila Nagel moved to approve the 2026 Hall of Fame inductee. Brian Seyer second. Motion passed 4-0. The Committee recommended long time Elementary Teacher Caroline Crane.

Ryan Rosendahl moved to receive the amended 2026-2027 Preliminary Budget. Sheila Nagel second. Motion passed 4-0.

Future Meetings

Special Meeting, Monday June 29, 2026, 8 am (Final Election Results)

Regular Meeting, Tuesday, July 7, 2026, at 7 AM (Reorganization Meeting)

Regular Meeting, Tuesday, August 18, 2026, at 7 AM

Adjournment

There being no further business for the good of the order, the meeting was adjourned at 8:09 AM.

Monica Heimbuch, President

Shannon Jepson, Business Manager

Bills Paid:

A & B BUSINESS INC, 5,326.15 ADAIR, PATRICK, 360.90 AGTEGRA COOPERATIVE, 72.03 ALLARD TROPHY CO, 183.50 AMAZON, 845.04 ASHLEY PUBLIC SCHOOL, 500.00 ATHLETIC.NET, 838.60 BALFOUR, 586.91 BEST WESTERN, 99.00 BK CUSTOM T'S & MORE, 1,288.00 BLUE MOOSE GRILL, 150.69 BOUND TO STAY BOUND BOOKS INC, 1,019.13 BSN SPORTS LLC, 147.48 CARLBLOM, SCOTT, 481.20 CASEYS BUSINESS MASTERCARD, 1,306.52 CHAHINKAPA ZOO, 321.25 CHICK FIL A, 59.79 COCA COLA BOTTLING HIGH COUNTRY, 1,413.00 COLE PAPERS INC, 3,362.52 COMFORT INN, 190.00 CRANE MERCHANDISING SYSTEMS INC, 19.15 DAKOTA WATER SOLUTIONS, 150.00 DARE CATALOG, 321.16 DAYS INN, 350.00 DEPARTMENT OF PUBLIC INSTR., 236.80 DICKEY RURAL NETWORKS, 1,128.69 ECKROTH MUSIC COMPANY, 50.82 ECONOMY PROPANE, 320.00 EDPUZZLE PRO TEACHER, 12.50 ELLENDALE PUBLIC SCHOOL, 135.00 ENGBRETSON, BRENT, 826.25 EVERSPRING INN AND SUITES, 2,361.15 FARKAS, JUSTIN, 875.55 FIVE GUYS, 87.08 FOLLETT CONTENT SOLUTIONS, LLC, 785.96 FORT ABRAHAM LINCOLN STATE PARK, 147.00 G'S TEES & MORE, 120.00 GEBHARDT, KELLI, 100.45 GIANTS SNACKS INC, 111.84 GRAINGER, 14.94 GRUB HUB, 24.75 HAAFKE, KALYN, 232.00 HAMRE, KAYL, 679.80 HARLOWS BUS SALES INC, 2,190.79 HOLIDAY NN FARGO, 129.00 ITHREEG MEDIA, 100.00 JDG HOLDINGS, LLC, 4,771.47 JEPSON, SHANNON, 119.94 JOSTENS INC, 191.74 KEMPS LLC, 1,739.99 KLAVERKAMP, RICKY, 50.00 KLUNDT, DAVE, 877.00 LA QUINTA INNS & SUITES BISMARCK, 330.00 LARSON, CHRISTOPHER, 713.15 MAKIT PRODUCTS, 285.90 MEEHL, SYDNEY, 190.19 MENARDS, 8.49 METRO TIMING, 2,158.45 MILLERS FRESH FOODS, 145.47 ND DEPARTMENT OF TRANSPORTATION, 28.50 NORTH DAKOTA COUNCIL OF EDUCATIONAL LEADERS, 224.00 NORTH DAKOTA SAFETY COUNCIL, 675.00 NORTH DAKOTA SMALL ORGANIZED SCHOOLS, 500.00 NORTHERN CASS PUBLIC SCHOOL, 2,650.00 OAKES CITY OF, 55,063.32 OAKES TIMES-NORDMARK PUBLISHING, 349.60 OAKES TRUCK AND TRAILER CENTER, 3,343.47 OLD DUTCH FOODS INC, 249.60 OLSON, ERIC, 887.05 OTIS ELEVATOR, 175.00 OTTER TAIL POWER, 12,763.19 PARAGON VISUAL INC, 192.36 PARTS SUPPLY, 260.92 PAUL, ROBIN, 275.00 PERIUS, THOMAS, 147.85 PERMA-BOUND, 17.63 POPPLERS MUSIC STORE, 384.64 PRASKAS HARDWARE INC, 88.24 RIDDELL

ALL AMERICAN SPORTS, 750.00 ROBERTS, BECCA, 133.56 RWP, INC, 1,480.00 SANFORD
HEALTH OCCUPATIONAL MEDICINE, 115.00 SCHMIT, DEAN, 815.00 SELL, ANNA, 200.00
SHELL OIL, 37.50 SHEYENNE VALLEY SPECIAL EDUC UNIT, 21,719.92 SIMEK
REFRIGERATION, 427.00 SITZLER, MOLLY, 200.00 SKY ZONE FARGO, 700.00 SMITH &
STREGE LTD, 232.50 SOFTWARE UNLIMITED INC, 9,600.00 STARBUCKS, 42.27 STEINS, INC,
160.34 SUPREME SCHOOL SUPPLY, 42.88 SYSCO NORTH DAKOTA INC, 5,290.98 TEXAS
ROADHOUSE, 170.00 THRIFT BOOKS, 14.77 TITUS, CHRIS, 200.00 TRACK TOOLS PRO LLC,
750.00 UNIQUE FUNDRAISING, 1,750.00 UNITED STATES FOODS, 3,165.02 UNIVERSITY OF
JAMESTOWN, 310.30 UNIVERSITY OF OREGON, 49.99 VALLEY CITY STATE UNIVERSITY,
50.00 VESTIS, 210.58 WESTERN AGENCY, 74.00 WEXHEALTH, 82.25 WORTHINGTON AND
SCHULTZ PC, 360.00



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☐ **Consent** ☒

Agenda Item Title: IV.B. - Approve June Bills

Person Submitting: Shannon Jepson

Title:

Summary:

As soon as Shannon has completed the bills for June, I will send them to you and place the document in this shared board packet.

Backup Material:

June bills

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***

Vendor Name	Invoice Number	Chart of Account Number	Description	Amount
Checking Account ID 1	Fund Number 01	General Fund		
A & B BUSINESS INC	1369172	01 000 000 000 2600 434	monthly usage	5,326.15
Total A & B BUSINESS INC				<u>5,326.15</u>
AMAZON	11209805150596 213	01 000 000 000 2600 613	9 sprinkler heads	26.96
AMAZON	11209805150596 213-01	01 000 000 000 2600 614	13 safety goggles	22.57
AMAZON	11217202712821 815	01 000 040 211 1000 611	11 sped sight keyboard	32.99
AMAZON	11232399263369 032	01 000 000 000 2600 430	27 flags/mini splits	434.97
AMAZON	11237608181807 419	01 000 020 120 1000 610	15 s meehl class	141.24
AMAZON	11245535740245 022	01 000 000 000 2600 613	1 chain quick link	11.39
AMAZON	11256367103465 831	01 000 020 120 1000 610	22 j kelly classroom timers	95.81
AMAZON	11275462532580 266	01 000 030 130 1000 610	19 s neer supplies notes sharpies	75.50
AMAZON	11275462532580 266-01	01 000 030 130 1000 610	21 s neer classroom notes sharpies	31.01
AMAZON	2025226	01 000 000 000 2600 430	5 viper evap+ elem	141.60
AMAZON	2025227	01 000 020 120 1000 610	12 j kelly classroom card holders	56.59
AMAZON	2025233	01 000 020 120 1000 610	23 s meehl white board	57.50
Total AMAZON				<u>1,128.13</u>
BISMARCK HOTEL & CONFERENCE CENTER	34075	01 000 030 130 1000 580	math olympics stay	110.00
Total BISMARCK HOTEL & CONFERENCE CENTER				<u>110.00</u>
BSN SPORTS LLC	312783748	01 000 040 140 1000 610	10 sagert foam balls	117.99
Total BSN SPORTS LLC				<u>117.99</u>
CASEYS BUSINESS MASTERCARD	060426	01 000 000 000 2700 626	transportation gas	225.99
Total CASEYS BUSINESS MASTERCARD				<u>225.99</u>
CHADS ELECTRIC INC	14380	01 000 000 000 2600 433	fix floor cleaner	101.50
Total CHADS ELECTRIC INC				<u>101.50</u>
COLE PAPERS INC	10714396	01 000 000 000 2600 611	40 cust supplies	859.49
COLE PAPERS INC	10714397	01 000 000 000 2600 611	41 cust supplies	1,794.89
COLE PAPERS INC	10716805	01 000 000 000 2600 611	39 cust supplies	147.66
COLE PAPERS INC	10720220	01 000 000 000 2600 611	49 cust supplies	471.82
COLE PAPERS INC	10722121	01 000 000 000 2600 611	48 cust supplies	667.14
Total COLE PAPERS INC				<u>3,941.00</u>
COMPTIA	713181	01 000 000 140 1999 561	38 a+ voucher	244.00
Total COMPTIA				<u>244.00</u>
DAKOTA WATER SOLUTIONS	053126	01 000 000 000 2600 411	softner rental	150.00
DAKOTA WATER SOLUTIONS	d45096	01 000 000 000 2600 430	salt	36.00
DAKOTA WATER SOLUTIONS	d45101	01 000 000 000 2600 411	salt delivered	36.00
Total DAKOTA WATER SOLUTIONS				<u>222.00</u>
DICKEY RURAL NETWORKS	050126	01 000 000 000 2700 530	50 wifi phones	1,056.00

Vendor Name	Invoice Number	Chart of Account Number	Description	Amount
Total Dickey Rural Networks				1,056.00
EDPUZZLE PRO TEACHER	688fc08-0062	01 000 040 140 1000 610	30 l schieler classroom	12.50
Total EDPUZZLE PRO TEACHER				12.50
EDUTECH	8876	01 000 040 140 2410 810	eoy powerschool gd/jl	40.00
Total EDUTECH				40.00
EVENT BRITE	14887448833	01 000 000 000 2320 810	46 as sj kitchen back to school	90.00
Total EVENT BRITE				90.00
EXXON MOBIL	2568a892b4e841 bd	01 000 000 000 2700 626	55 state track	47.88
Total EXXON MOBIL				47.88
GLOBAL INDUSTRIAL	124402935	01 000 000 000 2600 613	3 parking lot stripes paint	765.99
Total GLOBAL INDUSTRIAL				765.99
GREATER SOUTHEAST ITV CONSORTIUM	25-26 student fee	01 000 040 140 1000 320	29 dual credits 4 student units	5,350.00
Total GREATER SOUTHEAST ITV CONSORTIUM				5,350.00
HARLOWS BUS SALES INC	03p12119	01 000 000 000 2700 432	bus 2a brake line	59.00
Total HARLOWS BUS SALES INC				59.00
HEIMBUCH, MONICA	25-26 mileage	01 000 000 000 2311 580	25-26 mileage	82.90
Total HEIMBUCH, MONICA				82.90
HOME DEPOT, THE	wh32245724	01 000 000 000 2600 433	25 el carpet scrubber	23.98
HOME DEPOT, THE	wk25051843	01 000 000 000 2600 613	17 irigation pipe repair	24.73
Total HOME DEPOT, THE				48.71
I-STATE TRUCK CENTER	c266173513	01 000 000 000 2700 432	keyswitch, assy brace arm	304.88
I-STATE TRUCK CENTER	c266173986	01 000 000 000 2700 432	solenoid valve	91.04
Total I-STATE TRUCK CENTER				395.92
ITHREEG MEDIA	76395	01 000 000 000 2311 550	graduation and ohs happenings	250.00
Total ITHREEG MEDIA				250.00
JDG HOLDINGS, LLC	053126	01 000 000 000 2600 613	gas transportation	4,670.70
JDG HOLDINGS, LLC	10210209	01 000 000 000 2700 626	54 state track	38.01
JDG HOLDINGS, LLC	7646	01 000 000 000 2700 626	53 state music	47.72
Total JDG HOLDINGS, LLC				4,756.43
MAKIT PRODUCTS	249574	01 000 012 110 1000 610	8 kinder plates	35.98
Total MAKIT PRODUCTS				35.98
MARZANO RESOURCES	1121380	01 000 040 140 2410 810	47 high reliability pd	2,007.00
Total MARZANO RESOURCES				2,007.00
NAGEL, SHEILA	25-26 mileage	01 000 000 000 2311 580	25-26 mileage	205.20
Total NAGEL, SHEILA				205.20

06/30/2026 02:52 PM

Posted - All; Processing Month 06/2026

User ID: SPJ

Vendor Name	Invoice Number	Chart of Account Number	Description	Amount
NORTH DAKOTA CENTER FOR DIST.	av1p1c2acd7f	01 000 000 140 1999 561	26 cybersecurity reimb	229.00
NORTH DAKOTA CENTER FOR DIST.	az1p1c32154d	01 000 000 140 1999 561	14 algebra 1 reimburse	229.00
Total NORTH DAKOTA CENTER FOR DIST.				458.00
NORTHERN CASS PUBLIC SCHOOL	nd pl pd	01 000 040 140 1000 610	b awender PL institute registration	145.00
Total NORTHERN CASS PUBLIC SCHOOL				145.00
OAKES AREA CHAMBER OF COMMERCE	765	01 003 000 000 2311 310	brown bag mailer	256.00
Total OAKES AREA CHAMBER OF COMMERCE				256.00
OAKES CITY OF	052926	01 000 000 000 2700 411	wsg	1,138.50
Total OAKES CITY OF				1,138.50
OAKES TIMES-NORDMARK PUBLISHING	79022	01 000 000 000 2311 550	bond election notice	87.40
OAKES TIMES-NORDMARK PUBLISHING	79093	01 000 000 000 2311 550	school bond election	87.40
OAKES TIMES-NORDMARK PUBLISHING	79100	01 000 000 000 2311 550	display letter to editor	50.00
OAKES TIMES-NORDMARK PUBLISHING	79101	01 000 000 000 2311 550	community meeting ad	5.52
OAKES TIMES-NORDMARK PUBLISHING	79105	01 000 000 000 2311 550	facilities meeting	10.00
OAKES TIMES-NORDMARK PUBLISHING	79119	01 000 000 000 2311 550	special board meeting	21.16
OAKES TIMES-NORDMARK PUBLISHING	79120	01 000 000 000 2311 550	regular school meeting	246.56
OAKES TIMES-NORDMARK PUBLISHING	79130	01 000 000 000 2311 550	facilities meeting	10.00
Total OAKES TIMES-NORDMARK PUBLISHING				518.04
OAKES TRUCK AND TRAILER CENTER	59895	01 000 000 000 2700 432	bus 1a dot inspection	174.30
OAKES TRUCK AND TRAILER CENTER	60104	01 000 000 000 2700 432	bus 1 dot repairs	1,963.80
OAKES TRUCK AND TRAILER CENTER	60109	01 000 000 000 2700 432	bus 7 dot repairs	597.43
OAKES TRUCK AND TRAILER CENTER	60147	01 000 000 000 2700 432	bus 5 dot repairs	1,084.91
OAKES TRUCK AND TRAILER CENTER	60385	01 000 000 000 2700 432	bus 2a dot inspection	842.02
OAKES TRUCK AND TRAILER CENTER	60511	01 000 000 000 2700 432	bus 4 oil change	490.59
Total OAKES TRUCK AND TRAILER CENTER				5,153.05
OTTER TAIL POWER	052126	01 000 000 000 2700 622	electricity	8,645.49
Total OTTER TAIL POWER				8,645.49
PARTS SUPPLY	053126	01 000 000 000 2700 432	buses	753.96
Total PARTS SUPPLY				753.96
PIZZA RANCH	1860	01 000 020 120 1000 610	52 dare meal	492.82
Total PIZZA RANCH				492.82
PLUNKETTS PEST CONTROL INC	10523336	01 000 000 000 2700 430	43 pest control	74.40
PLUNKETTS PEST CONTROL INC	10525059	01 000 000 000 2700 433	44 pest control bus barn	100.20

Vendor Name	Invoice Number	Chart of Account Number	Description	Amount
PLUNKETTS PEST CONTROL INC	659620458	01 000 000 000 2600 430	45 pest control	74.40
Total PLUNKETTS PEST CONTROL INC				249.00
PRASKAS HARDWARE INC	053126	01 000 000 000 2600 614	monthly charges	126.23
Total PRASKAS HARDWARE INC				126.23
QUADIENT FINANCE USA INC.	001	01 000 000 000 2311 612	postage	500.00
Total QUADIENT FINANCE USA INC.				500.00
QUADIENT LEASING USA INC	q2400987	01 000 000 000 2311 612	mail	194.34
Total QUADIENT LEASING USA INC				194.34
SELL, ANNA	ignite conference	01 000 000 000 2212 580	travel super/IT	85.55
Total SELL, ANNA				85.55
SEYER, BRIAN	25-26 mileage	01 000 000 000 2311 580	25-26 mileage	144.00
Total SEYER, BRIAN				144.00
SHELL OIL	1362177	01 000 000 000 2700 626	32 state track	50.00
SHELL OIL	9018718	01 000 000 000 2700 626	31 state track	57.31
Total SHELL OIL				107.31
SHEYENNE VALLEY SPECIAL EDUC UNIT	5940	01 000 000 200 1999 592	overage	21,719.94
Total SHEYENNE VALLEY SPECIAL EDUC UNIT				21,719.94
THRIFT BOOKS	77142419	01 000 040 140 1000 610	20 s neer classroom books	259.94
Total THRIFT BOOKS				259.94
UNITED LABORATORIES INC	456449	01 000 000 000 2700 610	bus soap	377.74
Total UNITED LABORATORIES INC				377.74
UNITED STATES POSTAL SERVICE	840557005341	01 000 000 000 2220 640	16 library return	10.66
Total UNITED STATES POSTAL SERVICE				10.66
VALLEY CITY STATE UNIVERSITY	1768390	01 000 020 120 1000 610	6 t smith reimb	130.00
Total VALLEY CITY STATE UNIVERSITY				130.00
VISTOS CARQUEST	monthly statement	01 000 000 000 2600 614	29 playground/chainsaw	14.11
Total VISTOS CARQUEST				14.11
WEXHEALTH	2381726	01 000 000 000 2500 810	fsa hsa dues	82.25
Total WEXHEALTH				82.25
WORTHINGTON AND SCHULTZ PC	061626	01 000 000 000 2311 331	hl collection fees	416.43
Total WORTHINGTON AND SCHULTZ PC				416.43
Fund Number 01				68,598.63
Checking Account ID 1	Fund Number 05	Hot Lunch		
EVENT BRITE	14882510433	05 000 000 910 3100 890	42 kitchen back to school	225.00
Total EVENT BRITE				225.00

Vendor Name	Invoice Number	Chart of Account Number	Description	Amount
GERMAN, DENISE	kg hot lunch	05 000 000 910 3100 890	hot lunch balance	58.05
Total GERMAN, DENISE				58.05
NORTH DAKOTA EDUCATORS SERVICE COOPERATIVE	103250	05 000 000 910 3100 890	25-26 food service program	400.00
Total NORTH DAKOTA EDUCATORS SERVICE COOPERATIVE				400.00
PARTSTOWN LLC	508683430	05 000 000 910 3100 430	2 dishwasher parts	123.99
PARTSTOWN LLC	508735185	05 000 000 910 3100 430	4 dishwasher repair	303.36
Total PARTSTOWN LLC				427.35
SANDERSON, SARAH	lunch refund	05 000 000 910 3100 890	refund of lunch balance	167.34
Total SANDERSON, SARAH				167.34
SYSCO NORTH DAKOTA INC	395152581	05 000 000 910 3100 630	pasta	35.01
SYSCO NORTH DAKOTA INC	395162301	05 000 000 910 3100 630	food hl	1,274.06
SYSCO NORTH DAKOTA INC	credit 2300	05 000 000 910 3100 630	food hl	(667.95)
Total SYSCO NORTH DAKOTA INC				641.12
UNITED STATES FOODS	3363375-01	05 000 000 910 3100 630	food hl	222.82
UNITED STATES FOODS	3560805	05 000 000 910 3100 630	food hl	511.09
UNITED STATES FOODS	3766285	05 000 000 910 3100 610	food hl	435.79
UNITED STATES FOODS	3968779	05 000 000 910 3100 630	food hl	626.14
UNITED STATES FOODS	4171729	05 000 000 910 3100 630	food hl	372.13
UNITED STATES FOODS	4378237	05 000 000 910 3100 630	food hl	381.13
UNITED STATES FOODS	4849581 c	05 000 000 910 3100 630	credit food hl	(481.79)
UNITED STATES FOODS	5045980 c	05 000 000 910 3100 630	credit food hl	(764.29)
UNITED STATES FOODS	5244183 c	05 000 000 910 3100 630	credit food hl	(549.76)
UNITED STATES FOODS	5991183	05 000 000 910 3100 630	rebate	(13.79)
Total UNITED STATES FOODS				739.47
WALMART.COM	612303151036	05 000 000 910 3100 610	37 kitchen utensils	95.01
Total WALMART.COM				95.01
Fund Number 05				2,753.34
Checking Account ID 1	Fund Number 06	Activity		
ALLARD TROPHY CO	151484	06 000 000 422 3400 610 422	region 1 baseball trophy	385.00
ALLARD TROPHY CO	151538	06 000 000 422 3400 610 422	region 1 baseball trophy	22.50
Total ALLARD TROPHY CO				407.50
AMAZON	11202448174797 014	06 000 000 420 3400 610 420	18 athletic pins	26.98
Total AMAZON				26.98
BKFLORAL LLC	1203	06 000 000 457 3400 610 457	graduation corsage and stage bouquets	384.00
Total BKFLORAL LLC				384.00
DAKOTA SEPTIC SERVICE	5493	06 000 000 427 3400 430 427	track meet porta pottys	1,210.00
Total DAKOTA SEPTIC SERVICE				1,210.00
DICKEY RURAL NETWORKS	050126	06 000 000 422 3400 610 422	50 wifi phones	74.99
Total DICKEY RURAL NETWORKS				74.99

Vendor Name	Invoice Number	Chart of Account Number	Description	Amount
EVERSPRING INN AND SUITES	050126	06 000 000 414 3400 580 414	state music hotels	520.00
EVERSPRING INN AND SUITES	545	06 000 000 414 3400 580 414	state music rooms	520.00
Total EVERSPRING INN AND SUITES				1,040.00
GOFAN.COM	163044391	06 000 000 420 3400 810 420	33 regional track ad	10.00
GOFAN.COM	163298289	06 000 000 420 3400 610 420	1a admin state track ticket	44.00
GOFAN.COM	163380182	06 000 000 420 3400 810 420	34 state track ad	16.75
GOFAN.COM	163445553	06 000 000 420 3400 810 420	36 state track ad	16.75
GOFAN.COM	163544136	06 000 000 420 3400 810 420	35 state track ad	16.75
Total GOFAN.COM				104.25
LA QUINTA INNS & SUITES BISMARCK 31750		06 000 000 416 3400 580 416	state speech	330.00
Total LA QUINTA INNS & SUITES BISMARCK				330.00
OAKES CITY OF	052926	06 000 000 427 3400 430 427	wsg	59.00
Total OAKES CITY OF				59.00
OTTER TAIL POWER	052126	06 000 000 427 3400 590 427	electricity	68.96
Total OTTER TAIL POWER				68.96
PRASKAS HARDWARE INC	053126	06 000 000 427 3400 610 427	monthly charges	119.31
Total PRASKAS HARDWARE INC				119.31
STAGE PARTNERS	22883	06 000 000 412 3400 610 412	28 drama	20.32
Total STAGE PARTNERS				20.32
Fund Number 06				3,845.31
Checking Account ID 1	Fund Number 07	Trust & Agency		
701 APPAREL	xa5tzegkn	07 000 000 427 3500 610 427	24 state track tees	135.47
Total 701 APPAREL				135.47
AMAZON	11232399263369 032	07 000 000 997 3500 610 997	27 flags/mini splits	72.08
Total AMAZON				72.08
CORNER C-STORE	7926	07 000 000 922 3500 610 922	track field snack	68.44
Total CORNER C-STORE				68.44
CROWN AWARDS	15902403	07 000 000 830 3500 610 830	7 library medals	223.62
Total CROWN AWARDS				223.62
EVERSPRING INN AND SUITES	319	07 000 000 423 3500 580 423	bbb dedicated camp rooms	779.70
Total EVERSPRING INN AND SUITES				779.70
FLEIGLE'S ATHLETICS	p020190268	07 000 000 420 3500 610 420	51 pole vaulta	573.00
Total FLEIGLE'S ATHLETICS				573.00
JENSEN, DJ	726443	07 000 000 990 3500 610 990	from epicurus to epictetus	96.00
Total JENSEN, DJ				96.00
RESILITE THE MAT COMPANY	202603830	07 000 000 429 3500 610 429	wr mat	38,200.39

Oakes Public Schools		Board Report - Board		Page: 7
05/30/2026 02:52 PM		Posted - All; Processing Month 06/2026		User ID: SPJ
Vendor Name	Invoice Number	Chart of Account Number	Description	Amount
Total RESILITE THE MAT COMPANY				38,200.39
UNITED STATES FOODS	4580341	07 000 000 423 3500 610 423	j sitzler	385.27
Total UNITED STATES FOODS				385.27
UNIVERSITY OF MARY	26 bbb camp	07 000 000 423 3500 810 423	jv and varsity BBB camp	500.00
Total UNIVERSITY OF MARY				500.00
Fund Number 07				41,033.97
Checking Account ID 1				116,231.25



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☐ **Consent** ☒

Agenda Item Title: IV.C-Accept Monitoring Report for Guardrail #3-Communication

Person Submitting: Anna Sell

Title:

Summary:

This month's PM is for Guardrail #3 - Communication

Backup Material:

Guardrail #3-Progress Monitoring Report

Motion (if pulled from consent agenda):

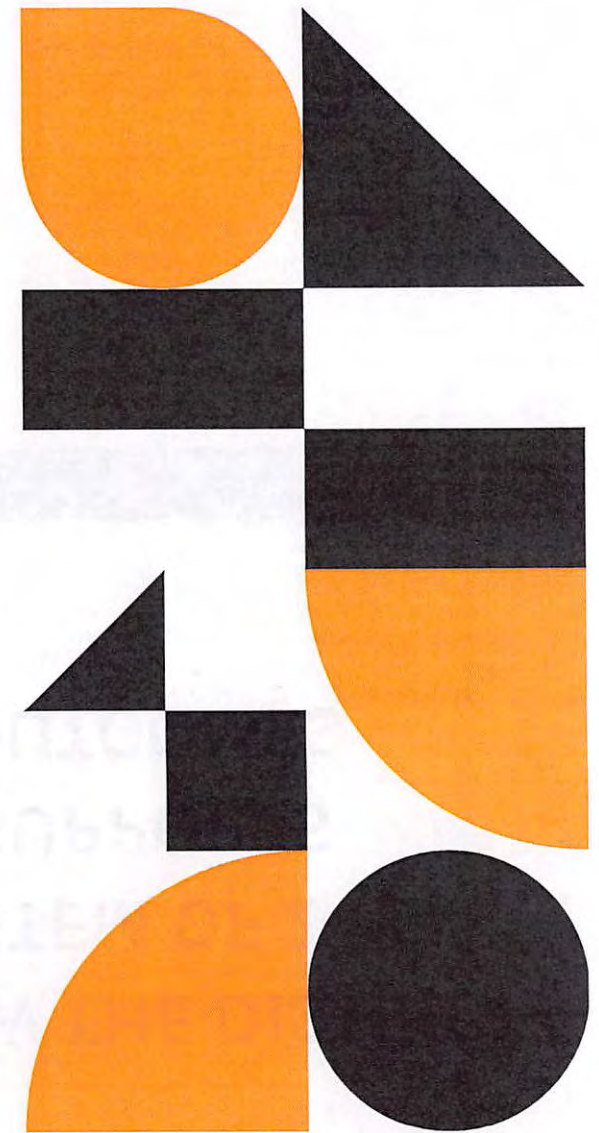
****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***

SUPERINTENDENT GUARDRAILS

PM 3.1, 3.2



JULY 2026

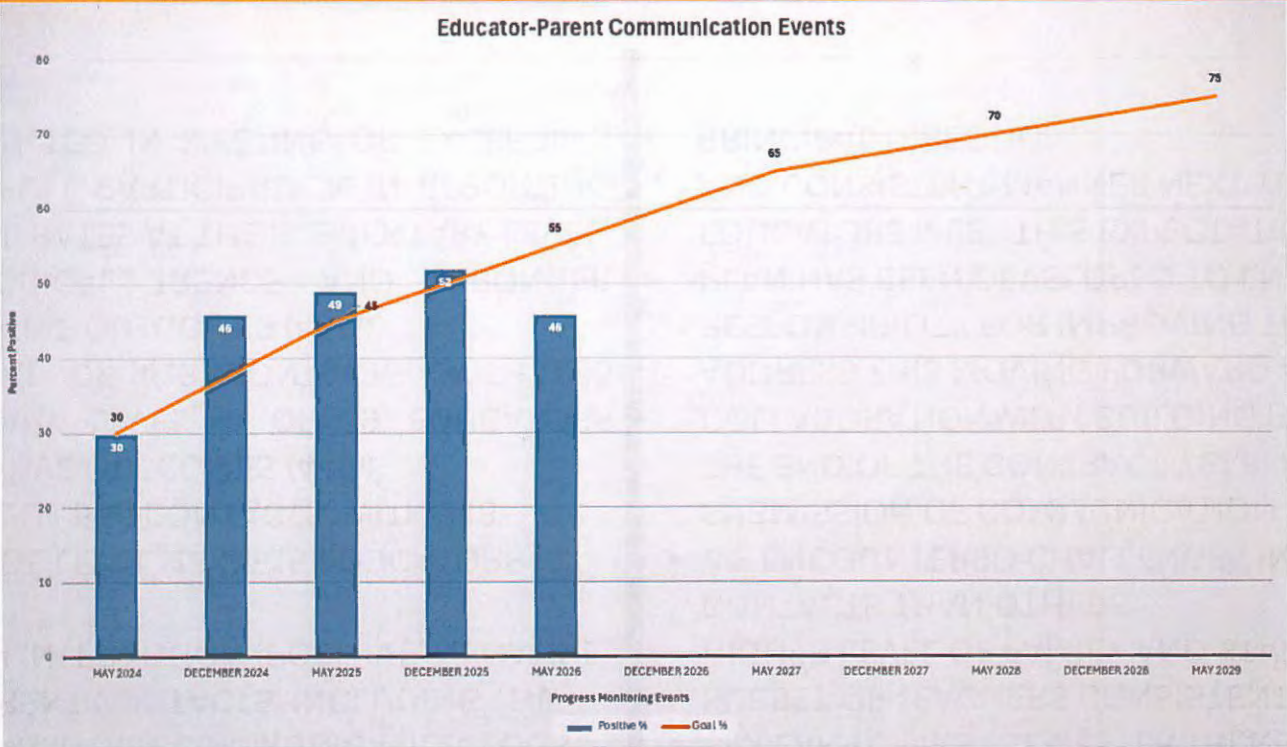




Superintendent Guardrail #3

THE SUPERINTENDENT SHALL NOT ALLOW THE DISTRICT TO OPERATE WITHOUT AN EFFECTIVE SYSTEM OF 2-WAY COMMUNICATION WITH FAMILIES THAT SUPPORTS IMPROVEMENT TO STUDENT LEARNING OUTCOMES

GPM 3.1: The percentage of communication events between educators and parents that result in a positive learning outcome as measured by teacher maintained communication logs will increase from the 30% in February 2024 to 75% in May 2029.



Guardrail PM 3.1

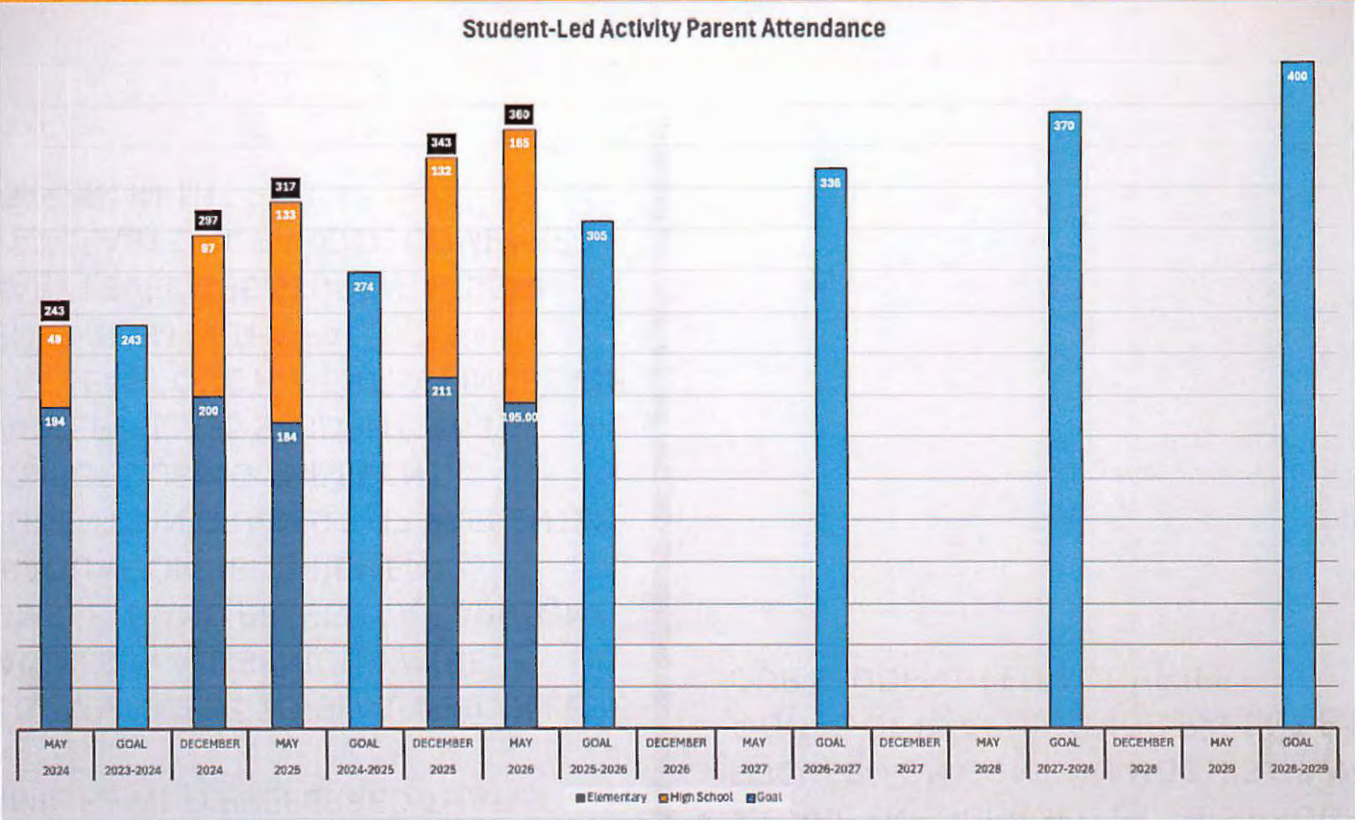
SUPERINTENDENT'S RESPONSE

- THE DATA PRESENTED REFLECTS COMMUNICATION ACTIVITY DURING THE SECOND SEMESTER (DECEMBER–MAY).
- ALL DATA IS SELF-REPORTED BY EDUCATORS. STAFF ARE EXPECTED TO MAINTAIN COMMUNICATION LOGS DOCUMENTING PARENT CONTACTS, INCLUDING THE OUTCOME OF EACH INTERACTION (POSITIVE, NEGATIVE, OR NEUTRAL).
- AT THE HIGH SCHOOL LEVEL, 13 OF 15 EDUCATORS REPORTED A TOTAL OF 566 CONTACTS, WITH 248 RESULTING IN POSITIVE OUTCOMES (44%).
- AT THE ELEMENTARY LEVEL, 8 OF 19 EDUCATORS REPORTED A TOTAL OF 613 CONTACTS, WITH 295 RESULTING IN POSITIVE OUTCOMES (48%).
- BASED ON HISTORICAL TRENDS AND STRONGER POSITIVE RESPONSE RATES AT THE ELEMENTARY LEVEL, IT IS LIKELY THAT FULL PARTICIPATION IN REPORTING WOULD HAVE RESULTED IN MEETING OR EXCEEDING OUR OVERALL GOAL.

WHAT'S NEXT

- WHILE SOME EDUCATORS CONTINUE TO UNDERREPORT COMMUNICATION ACTIVITIES, OVERALL COMPLIANCE HAS IMPROVED COMPARED TO EARLIER IN THE YEAR.
- SIMILAR TO FIRST SEMESTER TRENDS, A SMALL SUBSET OF TEACHERS CONSISTENTLY RECORDS A HIGHER LEVEL OF FAMILY AND STAKEHOLDER CONTACTS THAN OTHERS.
- WE ENCOUNTERED CHALLENGES IN SECURING TIMELY SUBMISSION OF COMMUNICATION LOGS PRIOR TO THE END OF THE CONTRACT YEAR. I AM WORKING IN COLLABORATION WITH BUILDING PRINCIPALS TO ADDRESS THIS MOVING FORWARD AND TAKE FULL RESPONSIBILITY FOR IMPROVING THIS PROCESS. A PLAN HAS BEEN DEVELOPED TO ENSURE ALL EDUCATORS MEET THIS EXPECTATION IN A TIMELY AND CONSISTENT MANNER NEXT YEAR, ALIGNED WITH PRINCIPAL DIRECTION.

GPM 3.2: The number of students that participate in a student-led activity with at least one parent/guardian will increase from 243 in May 2024 to 400 in May 2029



Guardrail PM 3.2

SUPERINTENDENT'S RESPONSE

- THIS SPRING, WE IMPLEMENTED A FLEXIBLE CONFERENCE MODEL THAT INCLUDED STUDENT SHOWCASES DURING PART OF THE EVENING, WHILE ALSO PROVIDING TRADITIONAL CONFERENCE OPTIONS FOR FAMILIES WHO PREFERRED THAT FORMAT.
- AS PART OF OUR COMMITMENT TO GOAL #3 (COLLEGE AND CAREER READINESS), ALL SENIORS WERE REQUIRED TO COMPLETE AND PRESENT A CAPSTONE PROJECT AS A GRADUATION REQUIREMENT.
- IN TOTAL, 165 STUDENTS IN GRADES 7-12 PRESENTED A SHOWCASE PROJECT DURING THE EVENT.
- AT THE SECONDARY LEVEL, 135 STUDENTS (69%) ATTENDED WITH AT LEAST ONE PARENT, AN INCREASE FROM 132 STUDENTS (63%) IN THE FALL.
- AT THE ELEMENTARY LEVEL, 195 STUDENTS (85%) ATTENDED WITH AT LEAST ONE PARENT, COMPARED TO 211 STUDENTS (92%) IN THE FALL.

WHAT'S NEXT

- COMPARED TO TWO YEARS AGO, OVERALL ATTENDANCE HAS INCREASED BY NEARLY 38%, REFLECTING SIGNIFICANT GROWTH IN FAMILY ENGAGEMENT.
- WE ARE ENCOURAGED BY THIS PROGRESS AND REMAIN FOCUSED ON CONTINUING THIS UPWARD TREND, WITH A GOAL OF REACHING 400 PARENT PARTICIPANTS AT OUR STUDENT-LED ACTIVITIES.



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☐ **Consent** ☒

Agenda Item Title: IV.D-Appoint Anna Sell as our Federal Program Representative

Person Submitting: Anna Sell

Title:

Summary:

Each year at the Board's Annual Meeting, the board must appoint representatives for several positions.

The Federal Program Representative is responsible for the administration for all dollars and programs that come from the Federal Government. ie...Title I, Title II, Title III, Title V, hot lunch program, etc...

Backup Material:

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☐ **Consent** ☒

Agenda Item Title: IV.E-Appoint Jamie Franks and Ed Wentworth as our Section 504 Coordinators

Person Submitting: Anna Sell

Title:

Summary:

Each year at the Board's Annual Meeting, the board must appoint representatives for several positions.

The 504 Coordinators oversee our 504 programming for K-12. Jamie and Ed have stayed current on their knowledge of 504 and the constant changes in the regulations.

Backup Material:

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☐ **Consent** ☒

Agenda Item Title: IV.F-Appoint Jamie Franks and Ed Wentworth as our ADA Coordinators

Person Submitting: Anna Sell

Title:

Summary:

Each year at the Board's Annual Meeting, the board must appoint representatives for several positions.

The ADA Coordinator oversees our K-12 school to ensure that we are compliant with all laws and regulations pertaining to the American with Disabilities Act. They participate in trainings/learning opportunities needed for this position

Backup Material:

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☐ **Consent** ☒

Agenda Item Title: IV.G-Appoint Jamie Franks and Ed Wentworth as our Homeless Liasons

Person Submitting: Anna Sell

Title:

Summary:

Each year at the Board's Annual Meeting, the board must appoint representatives for several positions.

The Homeless Liasons identify and ensure that our homeless learners are receiving any/all support that is available to help them succeed.

Backup Material:

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☐ **Consent** ☒

Agenda Item Title: IV.H-Appoint Anna Sell as our Title IX Coordinator

Person Submitting: Anna Sell

Title:

Summary:

Each year at the Board's Annual Meeting, the board must appoint representatives for several positions.

The Title IX Coordinator is responsible to ensure that we follow all Title IX rules, regulations, and processes. I am up-to-date in all required training and our school is in compliance for all portions of the law.

Backup Material:

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☐ **Consent** ☒

Agenda Item Title: IV.I-Appoint Anna Sell as our Civil Rights Compliance Officer

Person Submitting: Anna Sell

Title:

Summary:

Each year at the Board's Annual Meeting, the board must appoint representatives for several positions.

The Civil Rights Compliance Officer is responsible to ensure that we follow all OCR rules, regulations, and processes.

Backup Material:

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☐ **Consent** ☒

Agenda Item Title: IV.J-Appoint Anna Sell as our Sheyenne Valley Special Education Unit Board Representative

Person Submitting: Anna Sell

Title:

Summary:

Each year at the Board's Annual Meeting, the board must appoint representatives for several positions.

There are 5 schools that belong to the SVSEU...each school gets one member that sits on the governing board. At this time, the superintendents of all 5 schools make up the board membership. I have been on this board for the last 4 years

Backup Material:

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☐ **Consent** ☒

Agenda Item Title: IV.K-Authorize the District to Join the North Dakota High School Activities Association (NDHSAA)

Person Submitting: Anna Sell

Title:

Summary:

NDHSAA is the governing body in our state for all extra-curricular school sponsored activities. Each year the school board must approve the District joining the NDHSAA.

Backup Material:

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☐ **Consent** ☒

Agenda Item Title: IV.L-Designate The Oakes Times as Official Newspaper

Person Submitting: Anna Sell

Title:

Summary:

Each year the board must designate an official newspaper. I am recommending that you designate The Oakes Times for this.

Backup Material:

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☐ **Consent** ☒

Agenda Item Title: IV.M-Designate Starion Bank, Bank North, First Community Credit Union, and Edward Jones as Depositories with Anna Sell, Shannon Jepson, and the Oakes School Board President as Authorized Signers

Person Submitting: Anna Sell and Shannon Jepson

Title:

Summary:

Each year the board must designate depositories for the District. Our recommendation is that you designate Starion Bank, Bank North, First Community Credit Union, and Edward Jones.

Backup Material:

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☐ **Consent** ☒

Agenda Item Title: IV.N-Set the Regular Monthly Meetings of the Oakes School Board as the 3rd Tuesday of each month at 7:00 am at the Oakes Public School Central Office

Person Submitting: Anna Sell

Title:

Summary:

Part of the Annual Meeting is the Board's establishment of their monthly meetings. I am recommending that we remain with the same date/time for our monthly meetings this school year as last year.

Backup Material:

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☐ **Consent** ☒

Agenda Item Title: IV.O-Approve the Pledge of Assets-June 30, 2026

Person Submitting: Shannon Jepson

Title:

Summary:

The 2026-2027 Pledge of Assets will be complete after June 30th. Once Shannon has it finished, I will send it to you and place it into the online packet.

Backup Material:

Pledge of Assets

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***

PLEDGE REPORT
June 30, 2026

	<u>STARION</u>		<u>FCCU</u>		<u>BANKNORTH</u>		<u>EDWARD JONES</u>
CD'S & SAVINGS	\$ -		\$ 2,807,026.83		\$ 223,754.43		\$ 100.47
CHECKING	\$ 386,862.98		\$ -		\$ -		\$ 0
TOTAL	\$ 386,862.98		\$ 2,807,026.83		\$ 223,754.43		\$ 100.47
 FDIC	 \$ 250,000.00	NCUA	 \$ 250,000.00	FDIC	 \$ 250,000.00		 \$ 250,000.00
REMAINING	\$ 136,862.98		\$ 2,557,026.83		\$ (26,245.57)		\$ (249,899.53)
MULTIPLIED BY:	110%		110%		110%		110%
AMOUNT TO SECURE	\$ 150,549.28		\$ 2,812,729.51		\$ (28,870.13)		\$ (274,889.48)
 PLEDGES	 \$ 386,862.98		 \$ 4,102,720.35		 \$ -		 \$ -

Starion
OPS uses the ICS product, pledge securities are no longer pledged to account for balances over the \$250K FDIC limit. On the bottom of each statement it shows where the funds are allocated at; so that your funds are fully insured by FDIC.

per report

School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☐ **Consent** ☒

Agenda Item Title: IV.P-Approve 2026-2027 Board Agenda Calendar

Person Submitting: Anna Sell

Title:

Summary:

I' ve completed the Board Agenda calendar for the 2026-2027 year with the 3rd Tuesday of the month as a meeting date. Please refer to this calendar when preparing for the board meetings to ensure that the deadlines are met.

Backup Material:

Board Agenda Calendar

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***

Oakes Public Schools

2026-2027 Board Agenda Calendar

August '26							September '26							October '26						
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

November '26							December '26							January '27						
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
21	22	23	24	25	26	27	20	21	22	23	24	25	26	17	18	19	20	21	22	23
28	29	30					27	28	29	30	31			24	25	26	27	28	29	30
														31						

February '27							March '27							April '27						
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6		1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24
28							28	29	30	31				25	26	27	28	29	30	

May '27							June '27							July '27						
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

	Board Meeting Date		Board submits questions to superintendent (7 days)
	Staff agenda cover page and back up materials due to superintendent (13 days)		Superintendent supplies Q and A to all board members (5 days)
	Draft agenda with Superintendent and Board President (12 days)		Board member move items from consent agenda to discussion and possible action (4 days)
	Board receives Board book and all backup materials with cover page (10 days)		Board book and Q&A are posted on website (3 days)

School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☐ **Consent** ☒

Agenda Item Title: IV.Q-Appoint Ryan Rosendahl as our Southeast Region Career and Technology Center Board Representative

Person Submitting: Anna Sell

Title:

Summary:

Each year at the Board's Annual Meeting, the board must appoint representatives for several positions.

Backup Material:

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***

School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☐ **Consent** ☒

Agenda Item Title: IV.R-Approve June 29, 2026 Special Board Meeting Minutes

Person Submitting: Shannon Jepson

Title:

Summary:

I will add these when the meeting is over.

Backup Material:

Special Board Meeting Minutes

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***

OAKES PUBLIC SCHOOL
SPECIAL MEETING
CENTRAL CONFERENCE ROOM
JUNE 29, 2026, 8AM

Call to Order

President Monica Heimbuch called the meeting to order at 8:03 AM Those present were President Monica Heimbuch, Vice President Sheila Nagel, Board Members Brian Seyer, Ryan Rosendahl and Patti Carlson, Board Member elect Drew Courtney, Teacher Ryan Schneider, Superintendent Anna Sell, Business Manager Shannon Jepson, and joining from ICON was Kyle Kvamme and Travis Jordan.

Accept Official Board Election Results

The results from the school board election from the four county auditors were presented in the board packet. These results were canvassed by the respective counties. Brian Seyer moved to accept the results of the school board election. Ryan Rosendahl second. Roll call vote taken. Motion passed 5-0.

Accept Official Referendum Results

The results from the school Bond Referendum from the four county auditors were presented in the board packet. These results were canvassed by the respective counties. Patti Kelly moved to accept the results of the 2026 School Bond Referendum. Sheila Nagel second. Roll call vote taken. Motion passed 5-0.

Approve Committee Recommendation for Construction Management

Brian Seyer moved to approve the Facility Committee recommendation for a Construction Manager at Risk and to advertise for such. Patti Kelly second. Both members of the committee gave a brief explanation of how they came to this recommendation. Roll call vote taken. Motion passed 5-0.

Accept Teacher Resignation with Liquidated Damages

It is recommended by the Superintendent to accept resignation from Emily Petersen per Policy DKBB and assess the 10% liquidated damages per DKBB-BR. Patti Kelly moved to accept the teacher resignation with the 10% liquidated damages due by July 31, 2026. Roll call vote taken. Motion passed 5-0.

Adjournment

There being no further business on the special meeting agenda; meeting was adjourned at 8:15 am.

Monica Heimbuch, President

Shannon Jepson, Business Manager

School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☒ **Consent** ☐

Agenda Item Title: IV.S-Approve 2026-2027 Teaching Contract for Leigh Delahoyde

Person Submitting: Anna Sell

Title:

Summary:

Leigh Delahoyde has accepted a teaching contract for 2026-2027. She will be teaching 4-6 ELA.

Tori Ratz (Meehl) will be moving to 3rd grade to replace Emily Petersen who resigned last week.

Backup Material:

Teaching Contract

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***

Oakes Public Schools
804 Main Ave. Oakes, ND 58474
Phone: (701) 742-3234 Fax: (701) 742-2812
www.oakes.k12.nd.us

TEACHER CONTRACT

THIS CONTRACT is entered into by and between the Board of the Oakes Public School District No. 41 ("Board") and Leigh Delahoyde duly qualified teacher, (the "Teacher") on this **30th** day of **June 2026**.

1. TERM OF CONTRACT: The TEACHER agrees to teach in the Oakes School District during the 2026-27 school year for a period of **184** days, beginning on **August 11, 2026**.

2. QUALIFICATIONS: The TEACHER certifies that the TEACHER is licensed to teach by the North Dakota Education Standards and Practices Board (ESPB) or is approved to teach by the ESPB.
North Dakota Teacher's Certificate Number 66086

3. ASSIGNMENTS: The TEACHER agrees to faithfully perform all duties and services assigned by the BOARD, or its designated representative, during the term of this contract. And shall perform such other duties as may be deemed necessary by the Administration.

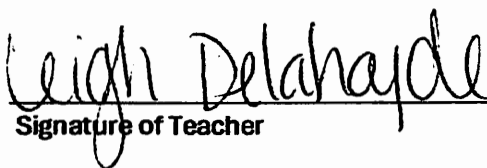
4. SALARY: The BOARD agrees to pay the TEACHER an annual base salary of \$45,000.00 payable in twelve (12) installments.

5. COMPLIANCE WITH POLICIES: The TEACHER agrees to comply with all school district policies adopted by the BOARD.

6. ADDITIONAL TERMS OF EMPLOYMENT: Any additional terms of employment are set forth in the school district policies and in the district's negotiated agreement.

7. SAVINGS CLAUSE: If any provision of this contract is determined to be invalid or unenforceable, the remainder of the contract is not affected and remains in effect.

Pay Scale: **10.91** Years Experience / **73.0** Semester Credits / Masters: **Yes**
 \$450/year \$70/credit (80 Limit) \$1,500 Total Salary: \$ 56,519.50



Signature of Teacher

Date: 6-30-26

Signature of School Board President

Signature of Business Manager

Date: _____

Superintendent: Anna Sell-anna.sell@k12.nd.us **Business Manager:** Shannon Jepson-shannon.jepson@k12.nd.us
High School Principal: Jordan Lynch-Jordan.lynch@k12.nd.us **Elementary Principal:** Greg Dobitz-greg.dobitz@k12.nd.us



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☒ **First Read** ☐ **Action Requested** ☐ **Consent** ☐

Agenda Item Title: V.A-Business Manager's Report

Person Submitting: Shannon Jepson

Title:

Summary:

Backup Material:

CFO Report

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***

OAKES PUBLIC SCHOOL
BUSINESS MANAGER REPORT
JULY 7, 2026

Prepared summer payroll and expensed them in June.

Year end. Payroll deductions have been submitted.

Have received SVSEU reimbursement for subs and paras.

Completed Criminal Justice Information Services and Security and Privacy Training. This allows me to receive results of fingerprint requests.

Continue attending recommended Infinite Campus trainings.

Delta Dental premium increased by 3%. I have new rates for October renewal.

Still waiting for VSP vision, then will have all renewals ready.

Assisted Anna with submitting all required paperwork for possible 2% Construction loan.

At the time of submission, I am waiting for June to close. Coming up there will be Quarter ending payroll reports, I hope to be able to close out 25-26 Title 1 funds, year-end journal entries, transfers from funds as necessary.



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☒ **First Read** ☐ **Action Requested** ☐ **Consent** ☐

Agenda Item Title: V.B-Superintendent's Report

Person Submitting: Anna Sell

Title:

Summary:

Included in this portion of the meeting are reports from the department heads...the list is shorter this month due to the small amount of time between meetings and summer break.

Backup Material:

Superintendent report, AD report

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***

OPS Superintendent Report
July 2026

1. The Northern Cass Personalized Institute was awesome and our teachers that presented were top-notch. Anytime I go anywhere with them I am proud to say that I am one of their leaders. They are dedicated to our kids and dedicated to being the best they can be. We are very lucky that they are the pros that make up the staff of OUR school.
2. I will be going on vacation in July. I will be out of the office starting July 13th and I will return on July 27th. I will have access to my email and text on and off during that time...and will answer as soon as I can.
3. The principals and I, along with our office staff are continuing to work on implementing Infinite Campus. The teachers are also required to spend time outside their contracted time to do training. During the school year, two of the PD days, have been set aside as compensation days for the hours spent with IC outside school time.
4. Greg, Jordan, and I will be attending a training in Fargo on August 4th and 5th. We are hoping to continue down the path of becoming a High Reliability School in the years to come. If you'd like to learn more about this, here is the link: https://www.marzanoresources.com/hrs/high-reliability-schools?gad_source=1&gad_campaignid=23758546783&gclid=CjwKCAjwuPRBhAnEiwA2Ji8em-dgowFP8TLMoVQ-GGU_UlFyo6gizFiJPsaDumc_tQ7VQX6_yyB2RoC4mUQAvD_BwE Schools from across our state and nation will be attending this with us. This venture aligns with our unwavering dedication to personalized learning, our teacher evaluation system, and our commitment to a growth-mindset.
5. Teachers will be returning to school before our August meeting. New teachers will begin August 11th and the rest of the crew will return on August 12th. The first day of school will be August 19th.
6. Engineers will be going through our building during the month of July and we will possibly need to schedule a special meeting the end of July to discuss some items. I will let you know more as that time draws closer.

Activities Report

June 24, 2026

Baseball -

-Zade Heier was named to the All-State 2nd team

Football -

-We have openings for two JH coaches.

-Zade Heier and Max Cline played in the 2026 Shrine Bowl.

Volleyball -

-Bella Wagner accepted the JH coaching position.

Misc. -

-The Activities Department held our 2nd annual Tornado Tee-Off on June 5th at the Oakes Golf Club.



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☒ **First Read** ☐ **Action Requested** ☐ **Consent** ☐

Agenda Item Title: V.C-SRCTC June Board Meeting Minutes

Person Submitting: Anna Sell

Title:

Summary:

Just FYI.

The SRCTC monthly meeting needed to be rescheduled this month. I will send you the minutes when I receive them and place it in your online board packet.

Backup Material:

June Minutes

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☒ **First Read** ☐ **Action Requested** ☐ **Consent** ☐

Agenda Item Title: V.D-SVSEU June Board Meeting Updates

Person Submitting: Anna Sell

Title:

Summary:

FYI

Backup Material:

Meeting Update

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***

Sheyenne Valley Special Education Unit
Highlights from June 16 2026
Board Meeting

The regular Board meeting for Sheyenne Valley Special Education Unit was held, Tuesday, June 16, 2026, at Valley City District Office where the Board approved minutes of previous month's meeting, all financial reports and checks to be issued.

In other business:

1. The Board approve the ESY contracts for the 20206 Extended School year.
2. The Director presented the Board with a preliminary 2026-2027 budget. An updated budget will be brought to the July meeting.
3. The Board went into executive session under NDCC 15.1-16-22 (3) and NDCC 44-04-19.1 (9).
4. The Board will offer the Business Manager \$65,500 for the 2026-2027 school year.
5. The Board will offer the Director \$103,000 for the 2026-2027 school year.
6. The Director updated the Board on the SSS setting.
7. The Director updated the Board regarding the Pre-ETS and BH Grants. The Board made a motion to advertise for an individual for the behavior roll within the Unit.
8. The Director advised the Board on staff openings, DPI and ESPB and Safety Care update.

The next Sheyenne Valley Special Education Unit Board Meeting is scheduled for Tuesday, July 14, 2026, at 9:00 am at the Valley City District Office/Teams.

Mitzi Beutler, Business Manager
On behalf of Jennifer Pecoraro, Director
Sheyenne Valley Special Education Unit
232 3rd ST NE
Valley City, ND 58072
701-845-3402/Fax 701-845-3408
jennifer.pecoraro@k12.nd.us



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☒ **First Read** ☐ **Action Requested** ☐ **Consent** ☐

Agenda Item Title: V.E-June Time Trackers

Person Submitting: Anna Sell

Title:

Summary:

Attached you will find the time trackers for the June meetings. I will add the time tracker for the 6/29 special meeting when it is complete.

6/2-Facilities

6/16-Regular Monthly Meeting

6/23-Facilities Committee

6/29-Special Meeting

Backup Material:

June Meeting Time Trackers (3)

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***

TIME USE TRACKER			Oakes Public Schools	Quarter	2026 Q2	Facilities Mtg June 2, 2026	
Framework Objectives	Student Outcome Minutes	Adult Behavior Minutes	The board tracks its time spent during public authorized meetings				Other Topic Minutes
1. Student Outcome Goals	0		← Minutes setting and adopting both student outcome goals and goal progress measures.				
2. Goal Progress Measures		0	← Minutes setting and adopting superintendent and board guardrails, and a theory of action				
3. Guardrails							
4. Adopted Monitoring Calendar for Student Outcome Goals and Superintendent/Board Guardrails, and Board Self-Evaluation	0		← Minutes receiving, discussing, and voting on Student Outcome Goal Monitoring Reports according to the board adopted Monitoring Calendar				
		0	← Minutes receiving, discussing, and voting on Guardrail Monitoring Reports according to the board adopted Monitoring Calendar				
		0	← Minutes performing board self-evaluations using the Be Legendary School Board Leadership Framework Instrument, developing and creating Superintendent evaluation, community engagement, and/or Board Guidelines according to Be Legendary practices.				
5. Structuring for Success	Minutes discussing and/or taking action other agenda items (including consent agenda items and reports) Non-Be Legendary Committee meetings, Board Workshops, and/or non-statute Board Hearings →						54
6. Active Teamwork and Advocacy	0		← Minutes hosting two-way communication meetings on student outcome goals, guardrails, theories of action and/or progress toward student outcome goals ← Minutes recognizing the accomplishments of students and staff regarding progress on student outcome goals				
Non-calculated time	Notes: Minutes fulfilling statutorily required public hearings, forums, and comments; Be Legendary Governance Institutes; In closed session as permitted by law →						0
TOTALS	0	0	54				54

Use For Student Outcome and Adult Behavior Minutes Percentage Calculation:

0

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54

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100

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0.00

% Student Outcome and Adult Behavior Minutes

Use For Student Outcome Minutes Percentage Calculation 3. Monitoring Student Outcome Goals

0

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54

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100

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0.00

% Student Outcome Minutes

Board Members Present- 6. Active Teamwork and Advocacy	Board Absent	% Attendance	Count of 'Other' Agenda Items	Goals Discussed 3. Monitoring Student Outcome Goals	Goals on Target	% on Target
2	3	40.00	1			#DIV/0!
Non-statutorily required items only						
Consent Items 4. Operations for Success	Consent Items Removed	% Remaining on Consent Agenda	GPMs Discussed 3. Monitoring Goals Progress Measures	GPMs on Target	% on Target	
	0	#DIV/0!				#DIV/0!

TIME USE TRACKER			Oakes Public Schools	Quarter	2026 Q2	Regular Mtg June 16, 2026	
Framework Objectives	Student Outcome Minutes	Adult Behavior Minutes	The board tracks its time spent during public authorized meetings				Other Topic Minutes
	0		← Minutes setting and adopting both student outcome goals and goal progress measures.				
1. Student Outcome Goals 2. Goal Progress Measures 3. Guardrails		0	← Minutes setting and adopting superintendent and board guardrails, and a theory of action				
4. Adopted Monitoring Calendar for Student Outcome Goals and Superintendent/ Board Guardrails, and Board Self-Evaluation	16		← Minutes receiving, discussing, and voting on Student Outcome Goal Monitoring Reports according to the board adopted Monitoring Calendar				
		0	← Minutes receiving, discussing, and voting on Guardrail Monitoring Reports according to the board adopted Monitoring Calendar				
		0	← Minutes performing board self-evaluations using the Be Legendary School Board Leadership Framework Instrument, developing and creating Superintendent evaluation, community engagement, and/or Board Guidelines according to Be Legendary practices.				
5. Structuring for Success	Minutes discussing and/or taking action other agenda items (including consent agenda items and reports) Non-Be Legendary Committee meetings, Board Workshops, and/or non-statute Board Hearings →						40
6. Active Teamwork and Advocacy	13		← Minutes hosting two-way communication meetings on student outcome goals, guardrails, theories of action and/or progress toward student outcome goals ← Minutes recognizing the accomplishments of students and staff regarding progress on student outcome goals				
Non-calculated time	Notes: Minutes fulfilling statutorily required public hearings, forums, and comments; Be Legendary Governance Institutes; In closed session as permitted by law →						0
TOTALS	29	0	69				40
Use For Student Outcome and Adult Behavior Minutes Percentage Calculation: 29 ÷ 69 × 100 = 42.03 % Student Outcome and Adult Behavior Minutes							
Use For Student Outcome Minutes Percentage Calculation 3. Monitoring Student Outcome Goals 29 ÷ 69 × 100 = 42.03 % Student Outcome Minutes							

Board Members Present- 6. Active Teamwork and Advocacy	Board Absent	% Attendance	Count of 'Other' Agenda Items	Goals Discussed 3. Monitoring Student Outcome Goals	Goals on Target	% on Target
4	1	80.00	4 Non-statutorily required items only	1		0.00
Consent Items 4. Operations for Success	Consent Items Removed	% Remaining on Consent Agenda		GPMs Discussed 3. Monitoring Goals Progress Measures	GPMs on Target	% on Target
21	0	100.00		3	3	100.00

GPM 2.1, 2.2 & 2.3

TIME USE TRACKER			Oakes Public Schools	Quarter	2026 Q2	Facilities Mtg June 23, 2026	
Framework Objectives	Student Outcome Minutes	Adult Behavior Minutes	The board tracks its time spent during public authorized meetings				Other Topic Minutes
1. Student Outcome Goals	0		← Minutes setting and adopting both student outcome goals and goal progress measures.				
2. Goal Progress Measures		0	← Minutes setting and adopting superintendent and board guardrails, and a theory of action				
3. Guardrails							
4. Adopted Monitoring Calendar for Student Outcome Goals and Superintendent/ Board Guardrails, and Board Self-Evaluation	0		← Minutes receiving, discussing, and voting on Student Outcome Goal Monitoring Reports according to the board adopted Monitoring Calendar				
		0	← Minutes receiving, discussing, and voting on Guardrail Monitoring Reports according to the board adopted Monitoring Calendar				
		0	← Minutes performing board self-evaluations using the Be Legendary School Board Leadership Framework Instrument, developing and creating Superintendent evaluation, community engagement, and/or Board Guidelines according to Be Legendary practices.				
5. Structuring for Success	Minutes discussing and/or taking action other agenda items (including consent agenda items and reports) Non-Be Legendary Committee meetings, Board Workshops, and/or non-statute Board Hearings →						198
6. Active Teamwork and Advocacy	0		← Minutes hosting two-way communication meetings on student outcome goals, guardrails, theories of action and/or progress toward student outcome goals ← Minutes recognizing the accomplishments of students and staff regarding progress on student outcome goals				
Non-calculated time	Minutes fulfilling statutory required public hearings, forums, and comments; Be Legendary Governance Institutes; In closed session as permitted by law →						0
TOTALS	0	0	198				198
Use For Student Outcome and Adult Behavior Minutes Percentage Calculation:							
	0	÷	198	×	100 =	0.00	% Student Outcome and Adult Behavior Minutes
Use For Student Outcome Minutes Percentage Calculation 3. Monitoring Student Outcome Goals							
	0	÷	198	×	100 =	0.00	% Student Outcome Minutes

Board Members Present- 6. Active Teamwork and Advocacy	Board Absent	% Attendance	Count of 'Other' Agenda Items	Goals Discussed 3. Monitoring Student Outcome Goals	Goals on Target	% on Target
2	0	100.00	1			#DIV/0!
Non-statutorily required items only						
Consent Items 4. Operations for Success	Consent Items Removed	% Remaining on Consent Agenda		GPMs Discussed 3. Monitoring Goals Progress Measures	GPMs on Target	% on Target
	0	#DIV/0!				#DIV/0!

TIME USE TRACKER			Oakes Public Schools	Quarter	2026 Q2	Special Meeting June 29, 2026	
Framework Objectives	Student Outcome Minutes	Adult Behavior Minutes	The board tracks its time spent during public authorized meetings				Other Topic Minutes
1. Student Outcome Goals 2. Goal Progress Measures 3. Guardrails	0		← Minutes setting and adopting both student outcome goals and goal progress measures.				
		0	← Minutes setting and adopting superintendent and board guardrails, and a theory of action				
4. Adopted Monitoring Calendar for Student Outcome Goals and Superintendent/ Board Guardrails, and Board Self-Evaluation	0		← Minutes receiving, discussing, and voting on Student Outcome Goal Monitoring Reports according to the board adopted Monitoring Calendar				
		0	← Minutes receiving, discussing, and voting on Guardrail Monitoring Reports according to the board adopted Monitoring Calendar				
		0	← Minutes performing board self-evaluations using the Be Legendary School Board Leadership Framework Instrument, developing and creating Superintendent evaluation, community engagement, and/or Board Guidelines according to Be Legendary practices.				
5. Structuring for Success	Minutes discussing and/or taking action other agenda items (including consent agenda items and reports) Non-Be Legendary Committee meetings, Board Workshops, and/or non-statute Board Hearings →						7
6. Active Teamwork and Advocacy	0		← Minutes hosting two-way communication meetings on student outcome goals, guardrails, theories of action and/or progress toward student outcome goals				
			← Minutes recognizing the accomplishments of students and staff regarding progress on student outcome goals				
Non-calculated time	Minutes fulfilling statutorily required public hearings, forums, and comments; Be Legendary Governance Institutes; In closed session as permitted by law →						5
	Accept election results & approve teacher resignation.						
TOTALS	0	0	7				7
Use For Student Outcome and Adult Behavior Minutes Percentage Calculation: 0 + 7 × 100 = 0.00 % Student Outcome and Adult Behavior Minutes							
Use For Student Outcome Minutes Percentage Calculation 3. Monitoring Student Outcome Goals 0 + 7 × 100 = 0.00 % Student Outcome Minutes							

Board Members Present- 6. Active Teamwork and Advocacy	Board Absent	% Attendance	Count of 'Other' Agenda Items	Goals Discussed 3. Monitoring Student Outcome Goals	Goals on Target	% on Target
5	0	100.00	1			#DIV/0!
Non-statutorily required items only						
Consent Items 4. Operations for Success	Consent Items Removed	% Remaining on Consent Agenda	GPMs Discussed 3. Monitoring Goals Progress Measures	GPMs on Target	% on Target	
	0	#DIV/0!				#DIV/0!



School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☒ **First Read** ☐ **Action Requested** ☐ **Consent** ☐

Agenda Item Title: V.F-Committee Reports

Person Submitting: Anna Sell

Title:

Summary:

The Community Facilities Improvement Committee met on 6/19

6/19-Facilities Committee

6/21-Facilities Committee

3

Backup Material:

Facilities Meeting Minutes (2)

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***

OAKES PUBLIC SCHOOL
FACILITY COMMITTEE MEETING
VIA ZOOM JUNE 19, 2026

Called the meeting to order at 7:02 am. Those in attendance were Superintendent Anna Sell, Business Manager Shannon Jepson, Oakes Public School employees Dave Ehrlin, Bobby Knodel, and Board Member Brian Seyer. From ESG was Gavin Benson, Christian Giuliani, Jared Carlson and Kristin Managlia.

Discussed the referendum, and the possibility of receiving the BND Construction Loan.

ESG presented the items that have been discussed regarding further construction items. They are: 1. Elementary classroom heating and venting. 2. ADA bathrooms 3. Tuckpointing 4. HS window replacements.

Superintendent thinks to move the EL HVAC down as the public appetite for selling more building bonds might not be in the best interest. Brian Seyer thinks moving the tuckpointing up would be more beneficial to sealing up the building. Bobby Knodel mentioned the current EL HVAC works, until it doesn't. He was under the impression that we would get mini units until we can install a new system.

Kristin Managlia explained the savings avenue using a 20-year financing program. Since this would be structured as 20-year energy savings there are banks that would loan the money as a typical loan and not have to sell bonds.

It was discussed how much would we be comfortable designating from the building fund to pay back this loan.

Meeting was adjourned at 7:45 am.

Respectfully submitted,

Shannon Jepson
Business Manager

OAKES PUBLIC SCHOOL
FACILITY COMMITTEE
CENTRAL CONFERENCE ROOM
JUNE 23, 2026, 7 AM

Superintendent Anna Sell called the meeting to order at 7 AM. Those present were Superintendent Anna Sell, Business Manager Shannon Jepson, Facility Director Dave Ehrlin, Maintenance Bobby Knodel, EL principal Jordan Lynch and Board Members Brian Seyer and Patti Carlson.

Gavin Benson from ESG gave a presentation along with Anthony Martin about the project and an option to proceed with ESG as the Design and Build Manager.

The second option that was discussed was having ICON be the Construction Administrator (CA).

The third option that was discussed was putting out a bid for a Construction Manager at Risk.

Kyle Kvamme was invited to join the meeting. Questions were asked about the pros and cons of having a CMAR and not having a CMAR.

After much discussion, it was decided by the committee members that they would be more comfortable having either a CMAR or using ESG as a Progressive Design Build.

No recommendation was created. It was decided that the committee will bring the information received to the general special board meeting on June 29, 2026.

Meeting adjourned at 10:18 am.

Respectfully submitted,

Shannon Jepson
Business Manager

School Board Agenda Coversheet

Meeting Date: 7/7/2026

Information Only ☐ **First Read** ☐ **Action Requested** ☒ **Consent** ☐

Agenda Item Title: VI.A-Approve 2026-2027 Fee Schedule

Person Submitting: Anna Sell and Shannon Jepson

Title:

Summary:

I have updated all of the fees...including school lunch/breakfast costs.

We are estimating that the cost to produce a meal, on average, at OPS is \$8.22. I am recommending that we raise our lunch prices \$.25/meal and increase the cost of salad bar and seconds by \$1.00 (we receive no federal reimbursement for either of these offerings). By raising our lunch costs by \$.25, we are meeting all ND compliance checks and will recover approximately \$9,100 to help offset our predicted transfer amount from the general fund of \$115,000.

The board needs to approve all fees.

Backup Material:

2025-2026 Fee Schedule, 2026-2027 proposed fee schedule, 2026-2027 Fee Schedule w/ highlighted changes.

Motion (if pulled from consent agenda):

****Agenda cover sheet and all backup materials are due three weeks before the regularly scheduled board meeting***

2025-26 FEES

DAILY MEALS		LUNCH		BREAKFAST	
Grades K - 6		\$4.00 Full Price		\$2.50	Full Price
		\$0.60 Extra Milk		\$0.60	Extra Milk or Juice
		\$2.00 Salad Bar Only			
Grade 7 - 12		\$4.10 Full Price		\$2.50	Full Price
		\$0.60 Extra Milk		\$0.60	Extra Milk or Juice
		\$2.00 Seconds			
		\$2.00 Salad Bar Only			
Adult		\$5.25 Full Price		\$4.50	Full Price
		\$0.60 Extra Milk		\$0.60	Extra Milk or Juice
		\$3.50 Salad Bar Only			
GENERAL FEES					
Computer Insurance	\$25.00	Grades 3 - 6			Max \$100
	\$50.00	Grades 7-12			
	\$75.00	1 Break	\$25.00	Deductible	
	\$100.00	2 Breaks	\$25.00	Deductible	
Activity/Participation	\$25.00	Grades 5 - 6	No Maximum		
	\$50.00	Grades 7 - 8	No Maximum		
	\$60.00	Grades 9 - 12	No Maximum		
	Co-Op Activity Participation Fees are paid to sponsoring school				
	Not included: NHS, SC, Yearbook				
Activity Pass	\$225.00	Family			
	\$100.00	Single			
	\$50.00	Student	(Grades 1-12)		
	\$65.00	Senior	(Age 60 & Over)		
Activity Admission	\$6.00	Grades K-12			
	\$9.00	Adult			
Yearbook	\$15	Grades K-6			
	\$45	Grades 7-12	Non-Personalized		
	\$51	Grades 7-12	Personalized		
Driver's Ed	\$250.00	In District			
	\$500.00	Out-of-District & Repeating			
Substitute Classroom Teacher		\$148.00	Per Day + Lunch		

2026-27 FEES

DAILY MEALS		LUNCH	BREAKFAST
Student		\$4.25 Full Price	\$2.75 Full Price
		\$0.60 Extra Milk	\$0.60 Extra Milk or Juice
		\$3.00 Salad Bar Only	
		\$3.00 Seconds (if available)	
	Adult	\$5.50 Full Price \$0.60 Extra Milk	\$4.75 Full Price \$0.60 Extra Milk or Juice
		\$4.00 Salad Bar Only	
GENERAL FEES			
Computer Insurance		\$25.00 Grades 3 - 6	Max \$100
		\$50.00 Grades 7-12	
		\$75.00 1 Break	\$25.00 Deductible
		\$100.00 2 Breaks	\$25.00 Deductible
Activity/Participation		\$25.00 Grades 5 - 6	No Maximum
		\$50.00 Grades 7 - 8	No Maximum
		\$60.00 Grades 9 - 12	No Maximum
		Co-Op Activity Participation Fees are paid to sponsoring school	
		Not included: NHS, SC, Yearbook	
Activity Pass		\$225.00 Family	
		\$100.00 Single	
		\$50.00 Student	(Grades 1-12)
		\$65.00 Senior	(Age 60 & Over)
Activity Admission		\$5.00 Grades K-12	
		\$10.00 Adult	
Yearbook	\$15	Grades K-6	
	\$45	Grades 7-12	Non-Personalized
	\$51	Grades 7-12	Personalized
Driver's Ed	\$250.00	In District	
	\$500.00	Out-of-District & Repeating	
Substitute Classroom Teacher		\$148.00	Per Day + Lunch

2026-27 FEES

DAILY MEALS		LUNCH		BREAKFAST	
Grades K - 6		\$4.00	Full Price	\$2.50	Full Price
		\$0.60	Extra Milk	\$0.60	Extra Milk or Juice
		\$2.00	Salad Bar Only		
Grade 7 - 12		\$4.10	Full Price	\$2.50	Full Price
		\$0.60	Extra Milk	\$0.60	Extra Milk or Juice
		\$2.00	Seconds		
		\$2.00	Salad Bar Only		
Adult		\$5.25	Full Price	\$4.50	Full Price
		\$0.60	Extra Milk	\$0.60	Extra Milk or Juice
		\$3.50	Salad Bar Only		
GENERAL FEES					
Computer Insurance		\$25.00	Grades 3 - 6		Max \$100
		\$50.00	Grades 7-12		
		\$75.00	1 Break	\$25.00	Deductible
		\$100.00	2 Breaks	\$25.00	Deductible
Activity/Participation		\$25.00	Grades 5 - 6	No Maximum	
		\$50.00	Grades 7 - 8	No Maximum	
		\$60.00	Grades 9 - 12	No Maximum	
		Co-Op Activity Participation Fees are paid to sponsoring school			
		Not included: NHS, SC, Yearbook			
Activity Pass		\$225.00	Family		
		\$100.00	Single		
		\$50.00	Student	(Grades 1-12)	
		\$65.00	Senior	(Age 60 & Over)	
Activity Admission		\$5.00	Grades K-12		
		\$10.00	Adult		
Yearbook	\$15		Grades K-6		
	\$45		Grades 7-12	Non-Personalized	
	\$51		Grades 7-12	Personalized	
Driver's Ed	\$250.00		In District		
	\$500.00		Out-of-District & Repeating		
Substitute Classroom Teacher		\$148.00	Per Day + Lunch		

Proposed Pricing Change for 2026-2027 Hot Lunch

Currently, our 2026–2027 budget projects total hot lunch expenditures of \$368,086.93. Without any changes, the program relies on a \$115,086.93 transfer from the General Fund to balance the budget.

Below is an analysis of our cost per meal and pricing adjustments that can reduce our General Fund subsidy.

1. Baseline Cost Per Meal

Student meals served based on our 2025–2026 data:

- Total Lunches Served: 23,982 (Full Pay) + 14,505 (Free/Reduced) = 38,487 lunches
- Total Breakfasts Served: 2,487 (Full Pay) + 3,780 (Free/Reduced) = 6,267 breakfasts
- Combined Volume: 44,754 total student meals

Dividing our total budgeted 2026–2027 expenditures (\$368,086.93) by our total student meal volume gives us an average cost to produce of **\$8.22 per meal**.

2. Revenue Under 2025-2026 Pricing (\$4.00 Lunch / \$2.50 Breakfast)

If we keep our current pricing for the 26,469 total full-pay meals next year, our localized student meal revenue will be:

- Lunches: 23,982 meals × \$4.00 = \$95,928.00
- Breakfasts: 2,487 meals × \$2.50 = \$6,217.50
- Total Paid Student Revenue: \$102,145.50

Our budget safely assumes an additional \$5,000 from adult meals, \$3,000 in miscellaneous income, and \$105,000 from federal grants. This brings our self-generated revenue to \$255,145.50, leaving a \$112,941.43 shortfall against our \$368,086.93 expense budget that must be covered by the General Fund.

3. Pricing Scenarios for 2026–2027

To close the gap and reduce the load on the General Fund, here is how incremental price increases on full-pay meals would generate additional revenue (assuming steady participation rates):

Scenario	Lunch Price	Breakfast Price	Additional Revenue Generated	Remaining General Fund Subsidy
Current Pricing	\$4.00	\$2.50	\$0.00	\$112,941.43
+\$0.25 Increase	\$4.25	\$2.75	+\$6,617.25	\$106,324.18
+\$0.50 Increase	\$4.50	\$3.00	+\$13,234.50	\$99,706.93
+\$0.75 Increase	\$4.75	\$3.25	+\$19,851.75	\$93,089.68

Recommendation & Next Steps

1. Implement a \$0.25 Increase: Shifting student lunch to \$4.25 and breakfast to \$2.75 to capture between \$6,600 in extra local revenue, shrinking the required General Fund transfer below our budgeted \$115,086.93 cushion.
2. Adjust our adult meal pricing to remain fully compliant with ND DPI guidelines.

Based on our 2025–2026 actual meal volume data, raising lunch meal prices by \$.25 will have the following estimated results:

1. Student Meal Revenue Results

By increasing full-pay student prices by \$0.25 across both breakfast and lunch, we capture an extra \$6,617.25 in local cash revenue:

- Student Paid Lunch: 23,982 meals $\times$ \$4.25 = \$101,923.50 (*an increase of \$5,995.50*)
- Student Paid Breakfast: 2,487 meals $\times$ \$2.75 = \$6,839.25 (*an increase of \$621.75*)
- Total Student Cash Revenue: \$108,762.75

2. Adult Meal Revenue Results

Assuming our adult participation holds steady at the historical benchmark of approximately 952 total meals, shifting our adult meal rates generates an estimated \$347.00 in additional local collections:

- Adult Lunch: Estimated 752 meals $\times$ \$5.50 = \$4,136.00 (*+\$188.00*)
- Adult Breakfast: Estimated 200 meals $\times$ \$4.75 = \$950.00 (*+\$159.00*)
- Total Adult Cash Revenue: \$5,086.00

3. Impact on Our Budget

When combining these targeted pricing gains with our estimate revenue streams (\$105,000.00 federal grants, \$3,000.00 miscellaneous, and state/reduced funding), our program's self-generated local income rises from \$255,145.50 up to \$262,109.75.

- Total Projected Expenditures: \$368,086.93
- New Combined Local & Federal Income: \$262,109.75
- Remaining Operational Deficit: \$105,977.18

This could reduce our necessary General Fund transfer down to \$105,977.18, below the predicted \$115,000 in our 2026-2027 budget.