2026-2027 School Registration

Step 1. Complete & return

Forms & Payment Due by March 27, 2026

Form for Returning Students & New Siblings

Please complete & email to

Lynda Lammerding, llammerding@stfranciselem.org *or* deposit in Finance Office bins in the school foyer.

Parent Name: St. Francis

Please check all applicable boxes:

- ☐ I am a Full-Time Diocesan Employee
  Employment Location: _____
- ☐ I am solely responsible for Registration Fee payment
- ☐ I evenly divide the Registration Fee payment with a *parent of another household.*

Other Household Parent Name: _____

Be sure to enter your Registration Fee Discount as a NEGATIVE. The form will calculate your total.

Registration Fee All Students: $700. Discount applies to families who have completed & recorded 25 service hours by 5/29/26.

Enter dollar amounts below

1. St. Clare _____ ____
   Returning Student's Name — Grade in Fall
   Registration Fee 700 $700
   Registration Fee Discount -100 - $100

2. _____ ____
   Returning Student's Name — Grade in Fall
   Registration Fee ____ $700
   Registration Fee Discount ___ -$100

3. _____ ____
   Returning Student's Name — Grade in Fall
   Registration Fee ____ $700
   Registration Fee Discount ___ - $100

_____ ____
New Entering Sibling Name — Grade in Fall
Registration Fee ____ $700
Registration Fee Discount NA

Graduation Fee per 8th Grade student = $125 ___ = 0

$ 600
TOTAL

Method of Payment: Charges will be entered in FACTS and made payable upon receipt of form.

Please choose one:

1. ☑ Bank Debit, VISA, Mastercard, or Discover

Card Number 1234 / 5678 / 9012 / 3456 ← Please enter only 4 number per box
Expiration Date 12 /34
CVV Code 5 6 7 (3 digits on back of card)

Credit cards charged through the school will not incur any charges in addition to the registration fee. Credit cards charged through FACTS will be assessed a 2.95% service fee. For your security and privacy, no credit card information will be kept on file.

2. ☐ Automatic withdrawal from my designated FACTS payment account.

Signature _____ Date _____

***Registration Fees are Non-refundable**

Registration Deadline is March 27, 2026. **New students awaiting placement will be accepted following the deadline.**