ST. PATRICK'S

EPISCOPAL DAY SCHOOL, WASHINGTON, DC



AT A GLANCE:

- 125 FACULTY AND STAFF
- OVER 40% FACULTY AND STAFF OF COLOR
- 73% OF TEACHERS HOLD ADVANCED DEGREES
- OVER 40% OF FACULTY AND STAFF HAVE BEEN AT ST. PATRICK'S FOR OVER 10 YEARS.
- 450 STUDENTS PK3-G8
- 40 CHILDREN IN OUR INFANT TODDLER PROGRAM
- OVER 40% STUDENTS OF COLOR
- 15 STUDENTS IN AN AVERAGE CLASS
- 24% OF STUDENTS RECEIVE FINANCIAL AID
- 2024 GREEN RIBBON SCHOOL
- #1 LANDOWNING ELEMENTARY SCHOOL IN DC
- 17 INTERSCHOLASTIC ATHLETICS TEAMS
- 1 GARDEN AND 2 OUTDOOR LEARNING SPACES

ASSOCIATE CHAPLAIN
FULL-TIME, 12-MONTH POSITION

St. Patrick's Episcopal Day School serves approximately 450 students from Early Childhood through Grade 8 in the heart of Washington, DC. In addition, the School operates a vibrant Infant-Toddler Center serving children as young as six weeks old, making St. Patrick's a community that supports children and families across the earliest years of development through middle school graduation.

The relationship between St. Patrick's Episcopal Church and St. Patrick's Episcopal Day School is a defining feature of our community and a cornerstone of our mission.

As an Episcopal school, we welcome students and families from a wide range of faith traditions and backgrounds while remaining firmly rooted in the Episcopal tradition. We seek to nurture the intellectual, social, emotional, moral, and spiritual growth of every child and to help students discover lives of meaning, purpose, compassion, and service.

POSITION SUMMARY

St. Patrick's Episcopal Day School seeks an ordained Episcopal priest to serve as Associate Chaplain. The Associate Chaplain will work closely with the Head Chaplain, Assistant Head of School for Spiritual Life, Rector, and school leadership to nurture the spiritual life of the school community.

The Associate Chaplain serves as a visible pastoral presence, worship leader, educator, and partner in advancing the Episcopal identity of the school. While the position's primary responsibilities will focus on students and families in Kindergarten through Grade 5, the Associate Chaplain will participate in the broader PK3–Grade 8 chaplaincy program and support the spiritual life of the entire school community.

This is a full-time, twelve-month position. In addition to responsibilities during the academic year, the Associate Chaplain participates in summer planning, faculty orientation, leadership work, parish-school initiatives, and other activities that support the mission and Episcopal identity of the school throughout the year.

SCHOOL EMPLOYMENT POLICY STATEMENT OF NON-DISCRIMINATION In accordance with applicable laws and in the interest of being an effective, equitable, just, and inclusive community, St. Patrick's Episcopal Day School does not discriminate on the basis of race, color, national origin, religion, creed, gender, sexual orientation, family status, economic status, age, or physical disability in the administration of its hiring and terms of employment of faculty and staff.

THE PROGRAM:

The St. Patrick's student experience is joyful and intentional. Here, students spend their formative school years discovering new strengths and stretching their skills. Dynamic opportunities, purposeful programming, differentiated instruction, and masterful teaching across subject areas build students into compassionate collaborators, flexible thinkers, and adept problem solvers. Early Childhood is intentional and play-based, Lower School challenges and engages, and Middle School is a launching pad for success.

We encourage our educators to bring their unique ideas and teaching approaches to life, broadening existing areas of study and introducing new methods to enrich the learning experience. Faculty use a range of instructional frameworks for classroom instruction to reflect the mission of fostering academic excellence, character development and SEL, and lifelong learning. Through team meetings and collaboration, teachers build curriculum using a variety of resources. We maximize the power of our professional educators, who know their students best. Additionally, we research the best curriculum commercially available and include it as one of the resources available to teachers. The classroom community, cultivated by the Homeroom Teacher, respects the diverse needs, abilities, and interests of each student, encouraging creativity, critical thinking, and innovation.

Students graduate with a strong foundation, deep curiosity, and an enthusiasm for learning, developing integrity, empathy, and a sense of purpose in order to make their mark on the world.



CAMPUSES

St. Patrick's is situated across three campuses comprising 19 acres in Washington, DC. Our remarkable amount of land for a city school supports two fields, a garden, walking trails, three playgrounds, a gym and performing arts center, our Middle School building, the Church and Early Childhood and Lower School Divisions.



Our Episcopal Identity

Our school is rooted in the Episcopal tradition as expressed through our values. We recognize the infinite value of all community members as children of God. As such, the belief in the power of relationships and our continued work in equity, diversity, inclusion, justice, and belonging, reflects our Episcopal Identity. We are proud to be an Episcopal School. That also means families of all faiths—and those who do not practice a faith tradition—are warmly welcomed here.

Our chapels are inclusive, supporting students in standing in their own faith or beliefs while being open to others' experiences and traditions. Chapels seek to build community, recognize significant cultural traditions and holidays, and develop moral character through liturgy, children's books, and community speakers. Each of our chapels is designed to ensure feelings of inclusion and belonging—a hallmark of Episcopal Schools.



MISSION STATEMENT

St. Patrick's Episcopal Day School strives to create a diverse and inclusive learning community of students, faculty, staff, and parents who recognize the infinite value of every individual as a child of God. We are committed to developing character, advancing human understanding, and promoting academic excellence to shape engaged citizens who live with integrity, empathy, and purpose.

REPORTING RELATIONSHIPS

The Associate Chaplain reports to the Head Chaplain for responsibilities related to worship planning, religious formation, teaching, pastoral care, Episcopal identity initiatives, and the implementation of the school's chaplaincy program in collaboration with the Rector.

The Associate Chaplain also serves under the ecclesiastical oversight of the Rector, who provides clergy supervision and guidance regarding ordained ministry, Episcopal liturgy, theology, and priestly responsibilities.

The Associate Chaplain shall comply with the general administrative and academic requirements applicable to School faculty and staff and shall work collaboratively with the Head of School and other school leaders in support of the mission of St. Patrick's Episcopal Day School.



QUALITIES AND QUALIFICATIONS

The successful candidate will demonstrate:

- Ordination as a priest in the Episcopal Church.
- A strong understanding of Episcopal liturgy, theology, and practice.
- Experience working with children and adolescents in educational, parish, camp, or chaplaincy settings.
- An understanding of the distinctive role of Episcopal schools within a religiously diverse community.
- The ability to plan and lead engaging, developmentally appropriate worship experiences.
- Strong pastoral instincts and excellent interpersonal skills.
- Effective written and verbal communication skills.
- A collaborative spirit and commitment to teamwork.
- Strong organizational skills and the ability to manage multiple responsibilities in a dynamic school environment.
- Successful completion of all required background checks and Safe Church requirements.



PERSONAL ATTRIBUTES

We seek a priest who is joyful, relational, collaborative, intellectually curious, and passionate about helping young people explore faith, meaning, purpose, and belonging. The successful candidate will be eager to become an active member of a vibrant church-school community and committed to nurturing the spiritual lives of children, families, and colleagues.

KEY RESPONSIBILITIES

Worship and Chapel Leadership
Collaborate with the Head Chaplain in planning and leading developmentally appropriate chapel services in the Episcopal liturgical tradition for students in PK3 through Grade 8.
Help students develop an understanding of Episcopal worship traditions while fostering respect for the diversity of faith traditions represented within the school community.

Pastoral Care
Provide pastoral care to students, families, faculty, and staff.
Collaborate with the Head chaplain and counselors as part of the Priests and Counselors Team(PACT) partnering with division heads and teachers in the pastoral well-being of our students.
Maintain an active and visible presence throughout the daily life of the school.

Teaching and Religious Formation
Teach some religion classes as needed across multiple grade levels/divisions.
Support the development and implementation of a developmentally appropriate religion curriculum consistent with the mission of St. Patrick's Episcopal Day School and the National Association of Episcopal Schools' Principles of Good Practice.

Episcopal Identity
Partner with the Head Chaplain, Rector, and Head of School in clearly articulating the school's Episcopal identity across worship, religion curriculum, pastoral presence, and missional priorities such as EDI, sustainability, and service learning.
Participate in community-wide conversations related to mission and values.
Amplify the relationship between St. Patrick's Episcopal Church and St. Patrick's Episcopal Day School.

Equity, Diversity, Inclusion and Belonging - Service Learning - Sustainability
Partner with the Assistant Head of School for Equity, Diversity, and Inclusion and leadership team in fostering a community where every individual is known, valued, respected, and empowered to contribute their unique gifts for the common good.
Partner with the Director of Community Service, to lead and support service-learning initiatives that connect classroom learning, spiritual formation, and meaningful community engagement.
Support the School's commitment to sustainability by linking it with creation care and environmental stewardship, helping students understand their responsibility as caretakers of God's creation.

Leadership and Collaboration
Serve as a member of the School's Administrative Team and contribute to discussions regarding student life, school culture, mission, and community well-being.
Engage in ongoing professional, spiritual, and programmatic planning with the Head Chaplain and school leadership team.
Serve as a member of the Priests and Counselors Team (PACT), collaborating with chaplains, counselors, and school leaders to support student well-being and pastoral care across the community.
Serve as an assisting member of the St. Patrick's Parish Clergy Team.
Work closely with the Head Chaplain in implementing the vision and priorities of the school's chaplaincy program.
Participate in summer planning, faculty and staff orientation, and opening-of-school preparations.

Parish Responsibilities
Preach nine times annually at the parish Sunday services, as mutually agreed upon with the Rector, with opportunities to also to celebrate and officiate the Eucharist.
Participate in parish and church-school initiatives that amplify the partnership between church and school.

Why St. Patrick's?

WHAT FACULTY SAY:

"I have been at St. Patrick's 19 years because I value the community and the ways that we care for each other as colleagues, our students, and the families we work with. I am proud of our beliefs in education and our commitment to do better when we know better. Additionally, I feel valued by the school when I am trusted to design my curriculum and have the funds to implement my ideas." -- Lower School Art Teacher

"I love being in DC. It offers so many great options for field trips that bring our studies to life. I also love being in the city for my personal life as it is a hub of culture from the Kennedy Center, to Union Market, to amazing restaurants and the broad range of free opportunities." --Middle School Teacher

"St. Patrick's is an amazing place to work. Every single one of my colleagues is an amazing teacher who really cares about each child. The students love coming to school everyday and are so happy and eager to learn."--Lower School Homeroom Teacher



Departmental meetings of joyful collaboration around individual student needs, emerging technologies, and curricular modifications.



Faculty & Staff chaperones on a summer trip to Iceland.

APPLICATION PROCESS

Interested candidates should submit a cover letter, resume, and list of professional references to:

Jalene Spain Thomas
Head of School
thomasjs@stpatsdc.org

The Rev. Andrew Ogletree
Rector
rector@stpatrickschurchdc.org

BENEFITS:

- Competitive salary commensurate with experience and qualifications.
- Participation in clergy benefits programs consistent with Episcopal Diocese of Washington and Church Pension Fund requirements.
- Employer contribution toward health insurance in accordance with diocesan guidelines.
- Participation in the Church Pension Fund.
- Long-term disability coverage.
- FICA reimbursement consistent with clergy compensation practices.
- Vacation, personal leave, and professional leave in accordance with School policies for twelve-month administrators.
- Professional development opportunities.
- Additional benefits available in accordance with School policies.

SALARY RANGE: $75,00-115,000