**HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS**
Administration Center, 3083 NE 49th Place, Hillsboro, OR 97124

**Board Meeting Agenda**
**Tuesday, July 7, 2026**
**12:00 PM**

Please note that the estimated times for specific items on Board meeting agendas are subject to change; if audience members wish to be present for specific agenda items, they are encouraged to arrive at least 15 minutes prior to the estimated time. A livestream link can be found at the top of the hsd website: https://www.hsd.k12.or.us/ on the morning of the meeting.

1. **12:00 PM - Work Session**
   A. Call to Order Work Session
      Presenter: Ivette Pantoja
      Time: 12:00 PM
   B. Elect Board Chair and Vice Chair 2
      Presenter: Ivette Pantoja
      Time: 12:00 PM, 5 minutes
      **SAMPLE MOTION:**
      ***-I nominate _____ for the Board Chair/Vice Chair position.***
      ***-I move that the Board of Directors elect _____ to the Board Chair/Vice Chair position.***
   C. Consent Agenda
      *Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*
      Presenter: Board Chair
      Time: 12:05 PM, 5 minutes
      **SAMPLE MOTION:** ***I move that the Board of Directors approve the Consent Agenda as printed.***
      1. Approve Minutes of June 16, 2026, Board Meeting 3
      2. Adopt Revised 2027-2028 School Calendar 9
   D. Discussion Time
      Presenter: Board Chair
      Time: 12:10 PM, 5 minutes
      1. Student Representatives' Time
      2. Superintendent's Time
      3. Board of Directors' Time
   E. Adjourn Work Session
      Presenter: Board Chair
      Time: 12:15 PM
2. Next Meetings of the Board of Directors
   - August 18, 2026, Full-Day Retreat
   - September 8, 2026, Work Session

The Board meeting packet may be found on the District website: https://www.hsd.k12.or.us/board.

This meeting will be held in English. If you need interpretation services in another language, please contact our Language Liaisons Department by email at languageliaisons@hsd.k12.or.us or by calling 503-844-1429, at least 48 hours before the meeting.

**HILLSBORO SCHOOL DISTRICT 1J**
**July 7, 2026**
**ELECT BOARD CHAIR AND VICE CHAIR**

## SITUATION

As part of its organizational meeting every year, the Board must elect a Chair and Vice Chair. The incumbent Chair will preside over the meeting until a successor is elected, whereupon the successor will assume the duties of Board Chair. Separate elections will be held for the Board Chair and Vice Chair positions.

## RECOMMENDATION

The Superintendent recommends that Board Chair Ivette Pantoja accept nominations and conduct elections for the Chair and Vice Chair offices for the 2026-27 school year.

*I nominate _____ for the Board Chair position.*

*I nominate _____ for the Board Vice Chair position.*

*I move that the Board of Directors elect _____ to the Board Chair position.*

*I move that the Board of Directors elect _____ to the Board Vice Chair position.*

**DRAFT**

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
June 16, 2026
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

## 1. *WORK SESSION*

| Board Present: | Staff Present: |
|---|---|
| Ivette Pantoja, Chair | Travis Reiman, Superintendent |
| See Eun Kim, Vice Chair, virtual | Audrea Neville, Assistant Superintendent, School Performance |
| Yessica Hardin Mercado, virtual | Brooke Nova, Assistant Superintendent, Academic Services |
| Patrick Maguire, absent | Beth Graser, District Communications Officer |
| Katie Rhyne | Kona Lew-Williams, District Human Resources Officer |
| Nancy Thomas | Francesca Sinapi, District Equity, Access, Engagement Officer |
| Mark Watson | Saideh Haghighi Khochkhou, District Operations Officer |
| | Scott Harrison, Chief Financial Officer |
| Student Representatives Present: | Derek Brown, District Information Technology Officer |
| Nicole Ayala Congachi | Will Wenzloff, Environmental Health and Safety Manager |
| Jocelyn Trejo-Reyes, absent | Rose Roman, Executive Assistant to the Superintendent |
| Hazel Cleveland | Ciara Hartzell, Technology Support |
| | Manuel Cota Gomez, Technology Support |

A. Call to Order
Board Chair Ivette Pantoja called the meeting to order at 5:16 PM

B. Healthy and Safe Schools Plan Annual Review
District Operations Officer Saideh Haghighi Khochkhou introduced the topic, reminded the Board what the HASS plan is, and what is required in a HASS plan. Environmental Health and Safety Manager Will Wenzloff discussed major areas, testing areas, and integrated pest management. Board members asked questions and made comments.

C. Bond Informational Materials
District Communications Officer Beth Graser introduced the Bond site on the HSD website, introduced materials on the site, 2026 Bond FAQ, and 2017 Bond information. Director Katie Rhyne discussed the Bond PAC and her role as co-Chair with Erika Lopez. Board members asked questions and made comments.

D. Announce Community Curriculum Advisory Committee Vacancies
Assistant Superintendent Brooke Nova announced the CCAC vacancies.

E. Announce Budget Committee Vacancies
Chief Financial Officer Scott Harrison announced the Budget Committee vacancies. Board members asked questions and made comments.

F. Board Leadership Planning
Board Chair Ivette Pantoja introduced the topic. Vice Chair See Eun Kim announced that she will not seek the Chair role and will not seek re-election next year. Director Katie Rhyne expressed her interest in seeking the role of Chair for next year. Director

Nancy Thomas discussed the idea of succession planning. Board members discussed the Vice Chair role.

G. Recess Work Session
Board Chair Ivette Pantoja recessed at 5:58 PM

## *2. REGULAR SESSION*

| Board Present: | Staff Present: |
|---|---|
| Ivette Pantoja, Chair | Travis Reiman, Superintendent |
| See Eun Kim, Vice Chair | Audrea Neville, Assistant Superintendent, School Performance |
| Yessica Hardin Mercado | Brooke Nova, Assistant Superintendent, Academic Services |
| Patrick Maguire, absent | Beth Graser, District Communications Officer |
| Katie Rhyne | Kona Lew-Williams, District Human Resources Officer |
| Nancy Thomas | Francesca Sinapi, District Equity, Access, Engagement Officer |
| Mark Watson | Saideh Haghighi Khochkhou, District Operations Officer |
| | Scott Harrison, Chief Financial Officer |
| Student Representatives Present: | Derek Brown, District Information Technology Officer |
| Nicole Ayala Congachi | Rose Roman, Executive Assistant to the Superintendent |
| Jocelyn Trejo-Reyes, absent | Ciara Hartzell, Technology Support |
| Hazel Cleveland | Manuel Cota Gomez, Technology Support |
| Ethan Hernandez Jimenez | Mary Kay Babcock, HEA President |
| Keeton Sayre | |
| Ma'Kaia Woods | |

A. Call to Order and Flag Salute
Board Chair Ivette Pantoja reconvened the meeting at 7:01 PM and led the Pledge of Allegiance.

B. Land Acknowledgement
Board Chair Ivette Pantoja read the Land Acknowledgement.

C. Recognitions / Proclamations
1. Outgoing Student Representatives
Superintendent Travis Reiman and Board Members recognized the outgoing student representatives.

D. Approval of Agenda
Director Mark Watson MOVED, SECONDED by Director Katie Rhyne, to approve the agenda as printed.

The MOTION CARRIED (6-0). Motion approved by unanimous consent. Director Katie Rhyne, Director Nancy Thomas, Director Mark Watson, Director Yessica Hardin Mercado, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve. Director Patrick Maguire was not in attendance and did not vote.

No further discussion took place.

E. Audience Time
No audience members requested to address the Board.

F. Consent Agenda
*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Director Nancy Thomas MOVED, SECONDED by Director Mark Watson, to approve the Consent Agenda as printed.

The MOTION CARRIED (6-0). Motion approved by unanimous consent. Director Katie Rhyne, Director Nancy Thomas, Director Mark Watson, Director Yessica Hardin Mercado, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve. Director Patrick Maguire was not in attendance and did not vote.

No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of May 26, 2026, Board Meeting
2. Approve Routine Personnel Matters
3. Approve Annual Clerk / Officer Designations
4. Approve Annual Depository, Auditor, Legal Counsel, Newspaper, and Agent Designations
5. Approve Crime Policy Coverage Limits

G. Budget Hearing

1. Budget Hearing
   a. Recess Regular Session / Call to Order Budget Hearing

      Board Chair Ivette Pantoja recessed the Regular Session of the Hillsboro School District 1J at 7:12 PM and called to order the Budget Hearing of the Hillsboro School District 1J at 7:12 PM.

   b. Budget Hearing - Public Testimony
      No audience members requested to give public testimony

   c. Adopt Resolutions to Adopt the 2026-27 Budget, Appropriate 2026-27 Budget, and Impose 2026–27 Taxes and Categorize the Levy

      Director Nancy Thomas MOVED, SECONDED by Director Mark Watson, that the adopt the Resolutions to Adopt the 2026-27 Budget, Appropriate the 2026-27 Budget, and Impose 2026–27 Taxes and Categorize the Levy, as shown in the June 16, 2026, Board meeting packet.

      The MOTION CARRIED (6-0). Director Katie Rhyne, Director Nancy Thomas, Director Mark Watson, Director Yessica Hardin Mercado, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve. Director Patrick Maguire was not in attendance and did not vote.

      Board members made comments on the Budget.

   d. Recess Budget Hearing / Call to Order Regular Session

      Board Chair Ivette Pantoja recessed the Budget Hearing of the Hillsboro School District 1J at 7:16 PM and called to order the Regular Session of the Hillsboro School District 1J at 7:16 PM.

H. Action Items

1. Accept Recommendation and Appoint Student Representatives to the Board of Directors

Director Katie Rhyne MOVED, SECONDED by Director Yessica Hardin Mercado, that the Board of Directors accept the recommendation of the interview committee and appoint Ethan Hernandez Jimenez from Century High School, Keeton Sayre from Liberty High School, and Ma'Kaia Woods from Hillsboro Online Academy to serve as Student Representatives to the Board of Directors for the 2026-27 school year.

The MOTION CARRIED (6-0). Director Katie Rhyne, Director Nancy Thomas, Director Mark Watson, Director Yessica Hardin Mercado, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve. Director Patrick Maguire was not in attendance and did not vote.

Board members discussed the Student Representatives.

I. Reports and Discussion

1. Financial Report

Chief Financial Officer Scott Harrison highlighted Business Office activities in June. Board members asked questions and made comments.

J. Information - Administrative Regulation Update

The Administrative Regulations were presented in the packet for the Board's information.

K. HCU / HEA Reports

HEA President Mary Kay Babcock gave the report.

L. Discussion Time

1) Student Representatives' Time

Hazel Cleveland read a statement about her time as a student rep and a student of HSD.

Nicole Ayala Congachi discussed her time on the Board and her future plans.

2) Superintendent's Time

Superintendent Travis Reiman discussed graduations and the hard work of District Operations Officer Saideh Haghighi Khochkhou and the Facilities crew, highlighted District HR Officer Kona Lew-Williams in her last meeting and thanked her for her impact on HSD, and highlighted HSD's work over the 2025-26 school year.

3) Board of Directors' Time

Director Mark Watson thanked District HR Officer Kona Lew-Williams for her friendship and recalled the time spent in bargaining with her and apologized for missing all of the graduations this year.

Director Nancy Thomas thanked District HR Officer Kona Lew-Williams for her work, highlighted graduations last week, thanked the student representatives, and highlighted the Cabinet team for their work.

Director Katie Rhyne thanked District HR Officer Kona Lew-Williams for her service and highlighted learning so much on the calendar committee with her, discussed graduations, highlighted the outgoing student reps, and thanked everyone for teaching her during her first year on the Board.

Director Yessica Hardin Mercado highlighted District HR Officer Kona Lew-Williams and the relationships she builds, gave a shoutout to all educators, and thanked everyone for helping her on her first year on the Board.

Board Vice Chair See Eun Kim thanked District HR Officer Kona Lew-Williams and highlighted her leadership in the District and HR, discussed graduations and gave kudos to District Operations Officer Saideh Haghighi Khochkhou and the Facilities team for helping make it a successful event.

Board Chair Ivette Pantoja thanked District HR Officer Kona Lew-Williams and recalled learning so much in bargaining from her, highlighted graduations and thanked District Operations Officer Saideh Haghighi Khochkhou and her team for their work, recognized the existing and incoming student reps, thanked fellow Board members, thanked the Administration team for their work, and highlighted her last meeting as Board Chair.

M. Adjourn Meeting

Chair Ivette Pantoja adjourned the meeting at 7:55 PM.

**HILLSBORO SCHOOL DISTRICT 1J**
**July 7, 2026**
**ADOPT REVISED 2027-28 SCHOOL CALENDAR**

## SITUATION

Board Policy IC/ICA: School Year/School Calendar requires that the calendar for the upcoming school year be approved no later than the April Board meeting. The 2026-27 calendar was adopted on October 28, 2025. The Board of Directors have expressed a goal of adopting two school year calendars in advance to provide families and staff additional planning time.

The 2027-28 School Calendar was presented to the Board of Directors on April 14 and 28, 2026 and adopted on May 26, 2026.

Since then, it was discovered that an error was made on that calendar. President's Day is listed as Monday, February 14, 2028, instead of Monday, February 21, 2028.

## RECOMMENDATION

The Superintendent recommends that the Board of Directors adopt the proposed 2027-28 calendar with Monday, February 21, 2028, being accurately listed as President's Day.

*I move that the Board of Directors adopt the revised 2027-28 school calendar.*

# 2027-28 District Calendar
**Adopted: May 26,2026**
**Revised: June 25,2026**

First Day/End of Quarter/Semester | Early Release | No School | Family Connections & Transitions

**TOTAL STUDENT DAYS:**
Semester 1 = 88 All students
Semester 2 = 85 All students

HSD exceeds ODE seat requirements. Click HERE for more information.

HILLSBORO SCHOOL DISTRICT

## JULY 2027

| S | M | T | W | Th | F | S |
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| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

**17-19: New Licensed Staff In-Service**
**23-24: Licensed In-Service**
**25: Family Connections and Transitions**
**26: Licensed In-Service**
**27: Licensed Non-Contract**
**30: Licensed In-Service**
**31: First Day of School**
For grades 1-6, 7 and 9

## AUGUST 2027 — 2/6

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| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

**1: All Students**
(First day for K, 8, 10-12)
**6: NO SCHOOL**
Holiday - Labor Day

## SEPTEMBER 2027 — 21/21

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| 26 | 27 | 28 | 29 | 30 | | |

**7: NO SCHOOL**
Staff Professional Development
**8: NO SCHOOL**
Licensed Non-Contract

## OCTOBER 2027 — 19/20

| S | M | T | W | Th | F | S |
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| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

**11: NO SCHOOL**
Holiday – Veterans Day
**10: End of 1st Quarter** (50)
**12: NO SCHOOL**
**Elementary** – Work Day
**Secondary** – Grade Prep Day
**22: NO SCHOOL**
**Elementary** - Staff Development and Family Conference Prep
**Secondary** - Staff Development
**23-24: NO SCHOOL**
**Family Conf. Connections K-12**
**25: NO SCHOOL**
Holiday – Thanksgiving Day
**26: NO SCHOOL**
Licensed Non-Contract Day

## NOVEMBER 2027 — 15/19

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| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

**20-31: NO SCHOOL**
Licensed Non-Contract Days
(Winter Break)

## DECEMBER 2027 — 13/13

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| 26 | 27 | 28 | 29 | 30 | 31 | |

**17: NO SCHOOL**
Holiday - Martin Luther King Jr. Day
**27: End of 1st Semester** (90)
**28: NO SCHOOL**
Teacher Grade Prep
**31: NO SCHOOL**
Licensed Work Day

## JANUARY 2028 — 18/20

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| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

**21: NO SCHOOL**
Licensed Non-Contract
(Presidents' Day)

## FEBRUARY 2028 — 20/20

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| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | | | | |

**20-24: NO SCHOOL**
Licensed Non-Contract
(Spring Break)

## MARCH 2028 — 18/18

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| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

**6: End of 3rd Quarter** (42)
**7: NO SCHOOL**
**Elementary** – Work Day
**Secondary** – Grade Prep Day

## APRIL 2028 — 19/20

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**29: NO SCHOOL**
Holiday – Memorial Day

## MAY 2028 — 22/22

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| 28 | 29 | 30 | 31 | | | |

**8: EARLY RELEASE**
Last Day of School for K-11
(End of Semester - 85)
**9: Last Day for Licensed Staff**
**12-13:** Possible make-up days. If the District closes school due to inclement weather during the 2026-2027 school year these days could be added to the school calendar as make up days. Graduation dates would not be affected.

## JUNE 2028 — 6/7

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# Calendario para el año escolar 2027-28

**Adoptado: 26 de mayo de 2026**
**Revisado: 25 de junio de 2026**

Primer/Último día del trimestre/semestre

No hay clases

Salida temprana

Conferencias iniciales/ transicionales con las familias

**TOTAL DE DÍAS ESCOLARES PARA LOS ESTUDIANTES:**

Semestre 1 = 88 para todos los estudiantes
Semestre 2 = 85 para todos los estudiantes

HSD excede los requisitos de tiempo de instrucción de ODE. Pulse AQUÍ para obtener más información.

HILLSBORO SCHOOL DISTRICT

## JjulIO 2027

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| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

**17-19:** Días de capacitación para nuevo personal con certificación pedagógica
**23-24:** Días de capacitación para el personal con certificación pedagógica
**25: Conferencias iniciales/transicionales con las familias**
**26:** Días de capacitación para el personal con certificación pedagógica
**27:** Días sin contrato laboral para el personal con certificación pedagógica
**30:** Días de capacitación para el personal con certificación pedagógica
31: **Primer día de clases** para los grados 1-6, 7 y 9

## AGOSTO 2027 2/6

| D | L | M | M | J | V | S |
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| 29 | 30 | 31 | | | | |

**1: Primer día de clases para el resto de los estudiantes** (grados K, 8, 10-12)

**6: NO HAY CLASES**
Día festivo: Día del Trabajo

## SEPTIEMBRE 2027 21/21

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| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

**7: NO HAY CLASES**
Desarrollo profesional para el personal

**8: NO HAY CLASES**
Día sin contrato laboral para el personal con certificación pedagógica

## OCTUBRE 2027 19/20

| D | L | M | M | J | V | S |
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| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

**11: NO HAY CLASES**
Día festivo: Día de los Veteranos
**10: Final del 1.er trimestre (50)**
**12: NO HAY CLASES**
**Escuelas primarias:** Día laboral
**Escuelas secundarias/preparatorias:** Día de preparación de calificaciones
**22: NO HAY CLASES**
**Escuelas primarias:** Desarrollo profesional para el personal y preparación para las conferencias con las familias
**Escuelas secundarias/preparatorias:** Desarrollo profesional para el personal
**23-24: NO HAY CLASES**
**Conferencias con las familias de estudiantes en los grados K-12**
**25: NO HAY CLASES**
Día festivo: Día de Acción de Gracias
**26: NO HAY CLASES**
Día sin contrato laboral para el personal con certificación pedagógica

## NOVIEMBRE 2027 15/19

| D | L | M | M | J | V | S |
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| 28 | 29 | 30 | | | | |

**20-31: NO HAY CLASES**
Día sin contrato laboral para el personal con certificación pedagógica (receso de invierno)

## DICIEMBRE 2027 13/13

| D | L | M | M | J | V | S |
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| 26 | 27 | 28 | 29 | 30 | 31 | |

**17: NO HAY CLASES**
Día de Martin Luther King Jr.

**27: Final del 1.er semestre (90)**

**28: NO HAY CLASES**
Día de preparación de calificaciones

**31: NO HAY CLASES**
Día laboral para el personal con certificación pedagógica

## ENERO 2028 18/20

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| 30 | 31 | | | | | |

**21: NO HAY CLASES**
Día sin contrato laboral para el personal con certificación pedagógica (Día de los Presidentes)

## FEBRERO 2028 20/20

| D | L | M | M | J | V | S |
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| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | | | | |

**20-24: NO HAY CLASES**
Día sin contrato laboral para el personal con certificación pedagógica (receso de primavera)

## MARZO 2028 18/18

| D | L | M | M | J | V | S |
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| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

**6: Final del 3.er trimestre (42)**

**7: NO HAY CLASES**
**Escuelas primarias:** Día laboral

**Escuelas secundarias/ preparatorias:** Día de preparación de calificaciones

## ABRIL 2028 19/20

| D | L | M | M | J | V | S |
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| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |

**29: NO HAY CLASES**
Día festivo: Día de la Recordación

## MAYO 2028 22/22

| D | L | M | M | J | V | S |
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

**8: SALIDA TEMPRANA**
Último día de clases para los grados K-11 (final del semestre, 85)
**9: Último día laboral para el personal con certificación pedagógica**
12-13: Posibles días de recuperación. En caso de que el distrito necesite cerrar las escuelas debido a inclemencias climatológicas durante el año escolar 2026-2027, estos días podrían incorporarse al calendario escolar como días de recuperación. Las fechas de las graduaciones no se verán afectadas.

## JUNIO 2028 6/7

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| 25 | 26 | 27 | 28 | 29 | 30 | |