

WYOMING CENTRAL SCHOOL
WYOMING, NEW YORK

BOARD OF EDUCATION
REORGANIZATION MEETING
JULY 2, 2026
7:00 P.M.

1. Call to Order by the District Clerk at 7:00 p.m.
2. Pledget to Allegiance
3. Oath of Office to (New) Board Members
4. Oath of Office to Superintendent of Schools
5. Election of Board Officers for 2026-2027 school year:
 - A. President _____
 - B. Vice-President _____
6. Oath to Officers

(District Clerk turns the meeting over to the new Board President)
7. Annual Board Authorizations 1__ 2__
 - A. Adopt Rules of Order
 - B. Approve Regular Board Meetings
 - a. 2nd Thursday of the month at 7:00 PM with some exceptions
 - C. Designate The Daily News as the official newspaper
8. Recommend that the Board approve the following appointments to District Offices for 2026-2027 school year: 1__ 2__
 - A. District Clerk Nancy Norton \$9,302/yr
 - B. District Treasurer Joelle Stroud

- | | |
|------------------------------------|---------------|
| Q. GAHP Representative | Joelle Stroud |
| GAHP Alternate Representative | Emily Herman |
| R. DASA Coordinator | Meghan Barker |
| S. Foster Care Point of Contact | Meghan Barker |
| T. McKinney- Vento Liaison | Meghan Barker |
| U. Civil Rights Compliance Officer | Emily Herman |
| V. Title IX Coordinator | Emily Herman |

11. Approve the following designations for the 2026-2027 School Year:

- A. Five Star Bank, Bank of Castile, JP Morgan Chase Bank, and NYCLASS as Official Depositories of School District Funds
- B. Payroll Certification Officer as Emily Herman
- C. Coordinator of Federal Funds as Emily Herman
- D. Chief Emergency Officer as Emily Herman
- E. Lead Evaluators as Emily Herman and Meghan Barker

12. Recommend that the Board approve the following authorizations for 2026-2027 school Year: 1__ 2__

- A. In conformance with the Commercial Crime Coverage, each employee of the district will be bonded up to \$100,000 and the Treasurer and Tax Collector for \$1,000,000.
- B. President of the School Board to sign official documents as needed
- C. Superintendent of School and/or the District Treasurer to sign all Central Treasurer account checks
- D. Superintendent to approve all budget transfers in accordance with the laws and board policy
- E. Superintendent to approve the attendance at conferences, conventions, workshops, etc. per Board policy #6160 Professional Growth Staff Development.

F. Joelle Stroud, Business Manager, to establish and maintain all accounts necessary for the official transactions of the District business affairs

G. Attendance at conferences and conventions for Board of Education members "with expenses."

H. Re-Establishment of a \$100 Petty Cash Fund administered by Joelle Stroud

I. A Revenue Anticipation Note Resolution delegating power to the President of the Board of Education of Wyoming Central School District of Wyoming and Genesee Counties, New York to authorized, from time to time and year to year, the issuance and sale of revenue anticipation notes of the Wyoming Central School district, New York, in anticipation of the collection of revenues to be received as State Aid by the school district from the State of New York. The Vice President of the Board of Education or the District Clerk by execute such notes in place of the Board President if the Board President shall so designate. It is hereby determined and declared that it is the intent of this Board of Education that this resolution remain in full force and effect in perpetuity for the issuance of the aforesaid notes from year to year, until this resolution is modified, amended, rescinded, revoked or repealed by this Board. This resolution shall take immediately upon its adoption.

13. Cooperative Purchasing

1__ 2__

A. Best Value

WHEREAS, the District's purchases of materials and services are made in accordance with General Municipal Law Article 5-A;

WHEREAS, General Municipal Law 103(16) allows the District, as a municipal entity, to purchase certain materials and services at a price determined to be "best value," rather than lowest responsible bidder, by the Board of Education;

WHEREAS, "best value" is defined by New York State Finance Law 163 as "the basis for awarding contracts for services to the offerer which optimizes quality, cost and efficiency, among responsive and responsible offers. Such basis shall reflect, wherever possible, objective and quantifiable factors for offerers that are small businesses, certified minority- or women-owned business enterprises as defined in subdivisions one, seven, fifteen and twenty of section three hundred ten of the executive law or service-disabled veteran-owned business enterprises as defined in subdivision one of section three hundred sixty-nine of the executive law to be used in evaluation of offers for awarding of contracts for services.

WHEREAS, the District, as a municipal entity, may purchase, in accordance with General Municipal law 103(16), through bids solicited by the United States government, the New York State government, and New York's political subdivisions, including school districts; through bids let in a manner consistent with or materially equivalent to New York State requirements for bidding; or may

piggyback on any contract or bid approved for piggybacking through the New York State Office of General Services.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Wyoming Central School District hereby authorizes the purchase of materials and services using a "best value" determination, as an option to "lowest responsible bidder," in accordance with General Municipal Law 103(16), and in compliance with all District purchasing policies and procedures, with Board approval;

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately on adoption .

B. Specific Cooperatives

WHEREAS, the Wyoming Central School District (School District) pursuant to the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103 desires to participate in the following purchasing cooperatives; Choice Partners National Purchasing Cooperative, Omnia Partners Purchasing Alliance, Cooperative Purchasing Network (TCPN), Keystone Purchasing Network, Sourcewell Purchasing Network, TIPS-USA (The Interlocal Purchasing System), Premier, Inc.; and

WHEREAS, Section 103 of the General Municipal Law Permits the School District to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, may make such purchases, or may contract for such services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, may make such purchases, or may contract for such services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, as may be required by a the school district therein through the use of a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein if such contract was let to the lowest responsible bidder on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, the School District desires to participate for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, the School District has reviewed the benefits of participating in these programs and based on this review has concluded the programs will provide the best value to taxpayers of this School District through the anticipated savings to be realized.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Wyoming Central School District authorizes the School District's participation in the following purchasing cooperatives: Choice Partners National Purchasing Cooperative, Omnia Partners Purchasing Alliance, Cooperative Purchasing Network (TCPN), Keystone Purchasing Network, Sourcewell Purchasing Network, TIPS-USA (The Interlocal Purchasing System), Premier, Inc. and

authorizes the District Treasurer and/or the Purchasing Agent to register for these purchasing programs on behalf of the School District.

14. Recommend that the Board approve other items for the 2026-2027 school year:

1__ 2__

- A. Mileage reimbursement rate for approved District travel at IRS designated rate.
- B. Day rate of \$140 for day to day certified substitute teachers/teacher assistants
- C. Day rate of \$125 for day to day uncertified substitute teachers/teacher assistants
- D. Rates for the following substitute positions:

- | | |
|---|------------------|
| 1. Substitute Cleaner/Monitor/Teacher Aide/Clerical | NYS Minimum Wage |
| 2. Substitute Bus Driver | \$25/hr |
| 3. Substitute Bus Aide | NYS Minimum Wage |
| 4. Substitute School Nurse | \$140 /day |
| 5. Substitute Account Clerk | \$28/hr |

E. Approve Standard Work Day Resolution for Employees

F. Adoption of all Policies and Code of Ethics in effect during the previous school year.

Received Date

Standard Work Day Resolution for Employees*

Please type or print clearly
in blue or black ink

Employer Location Code

7	5	6	0	3
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See Instructions for completing form on reverse side

RS 2418

(Rev. 05/22)

BE IT RESOLVED, that the Wyoming Central School District, Location code 75603, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
Account Clerk	8
Business Manager	8
Director of Technology	8
District Clerk	8
Confidential Secretary to the Superintendent	8
Maintenance Supervisor	8
Claims Auditor	8
Substitute Account Clerk	8

On this _____ day of _____, 20__

 (Signature of Clerk) Date enacted: _____

I, Nancy Norton, clerk of the governing board of the Wyoming Central School District
(Name of Employer)

of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the _____ day of _____, 20__ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of _____ members, and that _____ of such members were present at such meeting and that _____ of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I hereunto
Set my hand and the seal of the

Wyoming Central School

 (Name of Employer)



(seal)

*To be used for all employees. Please list Elected and Appointed Officials on the form Standard Workday and Reporting Resolution for Elected and Appointed Officials (RS2417-A).

For important information and instructions -- See Back Page

Instructions for completing the Standard Work Day Resolution

A	B
Title	Standard Work Day (Hrs/day)
Accountant	8.00
Clerk	7.00
Bookkeeper	7.50
Data Collector	6.00
Secretary	7.25
Typist	7.50
Custodian	8.00
Laborers	8.00

Please note: the above table is a **sample**. The titles and values are for illustrative purposes only.

A. Title: You must establish a standard work day for each employee title (e.g. clerks, bus drivers, etc.) even if you do not have any full-time employees in that title. You may establish several standard work days for different positions. For example, all laborers may have an eight hour standard work day, all clerical workers seven and a half hours, and all custodial staff six hours. Employers may also establish several standard work days for the same title, depending if there are significant variances in the job duties.

B. Standard Work Day (Hrs/day): The minimum number of hours that can be established for a standard workday is six, while the maximum is eight. A standard workday is the denominator to be used for the days worked calculation; it is not necessarily always the number of hours an employee works. For example, if a clerk is only required to work three hours a day, the employer must still establish a standard workday between six and eight hours as the denominator for their days worked calculation.

Once the Resolution is passed, it must be kept on file by the employer and made available to the Retirement System upon request.

Title	Standard Work Day (hrs/day)
Custodial Worker	8
Senior Custodial Worker	8
Building Maintenance Worker	8
Cleaner	8
Summer Cleaner	8
Substitute Cleaner	8
Senior Automotive Repairman	8
Substitute Transportation Supervisor	8
Bus Driver	6
Bus Aide	6
Substitute Bus Driver	6
Substitute Bus Aide	6
School Secretary	8
Typist	8
Substitute Clerk	8
Teacher Aide	7
Substitute Teacher Aide	7
School Monitor	7
Substitute School Monitor	7
School Nurse	7
Substitute School Nurse	7