

SAUQUOIT VALLEY CENTRAL SCHOOL
Sauquoit, NY 13456

Tuesday, July 7, 2026

**6:00 p.m. – Organizational Meeting
High School Library**

PUBLIC AGENDA

ITEM #1 Call Meeting to Order – Mr. Stayton

ITEM #2 Pledge of Allegiance

ITEM #3 Oath of Office

Comments: Each Board member should sign the Oath of Office at the meeting.
They will be notarized.

ITEM #4 Appointment of President and Vice President for 2026-2027 School Year

Nominations were opened for President of the Board for the 2026-2027 school year and _____ nominated and _____ seconded that _____ be President of the Board of Education for the 2026-2027 school year.

Board of Education election of _____ as President of the Board of Education.

Other Nominations

Carried: Ayes _____ , Nays _____ .

Nominations were opened for Vice President of the Board for the 2026-2027 school year and _____ nominated and _____ seconded that _____ be Vice President of the Board of Education for the 2026-2027 school year.

Board of Education election of _____ as Vice President of the Board of Education.

Other Nominations

Carried: Ayes _____ , Nays _____ .

ITEM #5 Presentation(s) – 1. District Safety Plan – Brian Read, Director of Business & Instructional Services.

ITEM #6 Board of Education Sub-Committee Reports
A. Board Operations/Relationships/Development
B. Facilities and Transportation
C. Technology
D. Extra-Curricular Activities
E. Curriculum and Instruction
F. School Boards Institute (SBI)
G. Audit Committee
H. Policy Committee

ITEM #7 Superintendent's Report
7.1 Board of Education Contact Information
7.2 List of Representatives for Board of Education Sub-Committee Meetings
7.3 SBI Representative and Alternate (Motion 9.15)

ITEM #8 Old Business

ITEM #9 New Business

9.1 Appointment of School District Treasurer

Recommended Motion: to appoint Charles Cowen to the position of School District Treasurer in the Sauquoit Valley Central School District for the 2026-2027 school year effective July 1, 2026.

9.2 Appointment of the following School District Officers for the 2026-2027 school year: Tax Collector, Clerk, School Attorneys, & School Physician.

Recommended Motion: that the following school district officers be appointed for the 2026-2027 school year:

Tax Collector	Kathryn Wakefield
Clerk	Marilyn Shaw (effective July 13, 2026)
Records Access Officer	Marilyn Shaw (effective July 13, 2026)
School Attorneys	Timothy R. McGill – Bonding Ferrara Fiorenza PC – Other Matters The Law Firm of Frank W. Miller—Other Matters
School Physician	Dr. Christopher Alinea
School Auditors	Bonadio & Co., LLP

9.3 Appointment of Claims Auditor for the 2026-2027 School Year

Recommended Motion: to authorize Cheryl Richards as claims auditor for the 2026-2027 school year.

9.4 Approval of Deputy Claims Auditor for the 2026-2027 School Year

Recommended Motion: to authorize Cheryl Tibbitts as deputy claims auditor for the 2026-2027 school year.

9.5 Designation of Depositories for District Funds

Recommended Motion: that Key Bank, M&T Bank, J.P. Morgan Chase, Metropolitan Commercial Bank, NBT Bank and NYSLYAS be designated as depositories for the 2026-2027 school year.

9.6 Authorization of Board Member and District Officers to Sign Checks

Recommended Motion: that the following individuals be authorized to sign checks for the distribution of funds: Brian Read, Director of Instructional & Business Services; Charles Cowen, Treasurer; David Stayton, Superintendent; President of the Board of Education; and Vice President of the Board of Education and that the use of the two signature check for non-payroll checks over \$1,000 (all other checks, one signature required) be continued.

9.7 Appointment of Purchasing Agent for the School District

Recommended Motion: that Kathryn Wakefield be appointed school purchasing agent for the 2026-2027 school year.

9.8 Appointment of Coordinator of Federal Funds

Recommended Motion: that Brian Read be appointed as coordinator of federal funds for the 2026-2027 school year.

9.9 Authorize the Superintendent of Schools or their designee to Grant Approval of Staff Members Attending Professional Meetings and Conferences Held during the 2026-2027 School Year.

Recommended Motion: that the practice of previous years be continued to authorize the Superintendent of Schools to grant approval of staff members attending professional meetings and conferences held during the 2026-2027 school year.

9.10 Appoint the Superintendent of Schools to Certify Payrolls

Recommended Motion: that the Superintendent of Schools be designated to certify payrolls for the 2026-2027 school year.

9.11 Authorization of Superintendent of Schools to Approve Budget Transfers

Recommended Motion: that the Superintendent of School be authorized to approve budget transfers up to a limit of \$5,000.00.

9.12 Designation of Official Newspaper

Recommended Motion: that the Observer-Dispatch be designated as the official newspaper for legal notices during the 2026-2027 school year.

9.13 Appointment of Extra-Classroom Fund Officers

Recommended Motion: that Mike Flagg and Peter Madden be appointed custodians of the extra-classroom activities fund and that Jaclyn DeFuria and Katie Buckingham be appointed treasurers of the extra-classroom activities fund during the 2026-2027 school year.

9.14 Authorize the Control of All Deposits and Investments by District Treasurer

Recommended Motion: that the Treasurer, Charles Cowen be authorized to supervise deposits and investments for the school funds during the 2026-2027 school year in accordance with school district policy and General Municipal Law.

9.15 Appointment of Board of Education Representative to the School Boards Institute (SBI) Executive Committee

Recommended Motion: that _____ be appointed as the Sauquoit Valley Central School Board's representative to the School Boards Institute Executive Committee and that _____ be appointed as an alternate to this committee.

9.16 Resolution to Replenish General Fund Petty Cash in the Middle School

Recommended Motion: that the General Fund petty cash fund be replenished as follows for the 2026-2027 school year:

Middle School \$25
District Office \$50

9.17 Resolution Adopting BOCES Career & Technical Education Advisory Council for the 2026-2027 School Year

Recommended Motion: that the Sauquoit Valley Central School Board of Education designates the Oneida-Herkimer-Madison Board of Cooperative Educational Services Advisory Council for Career & Technical Education to serve the Sauquoit Valley Central School as its advisory council for the 2026-2027 school year.

9.18 Disbursement or Disposition of Interest Earned on Student Accounts

Recommended Motion: to take all monies that are accumulated in the interest accounts of the high school and middle school student activities funds as of June 30, 2026 and distribute them to student accounts in the following manner: (a) 70% of the interest total to the High School Student Council and (b) 30% of the interest to the Middle School Student Council.

9.19 Surplus Equipment

Recommended Motion: to authorize the Superintendent of Schools to declare items as surplus equipment when needed and to dispose of accordingly for the 2026-2027 school year.

9.20 Approval of Credit Cards

Recommended Motion: to approve all credit cards used by the district for the 2026-2027 school year as follows:

CARD	AUTHORIZED USER
Mastercard	David Stayton, Brian Read
Home Depot	Keith Kempney & Scott Gillette

9.21 Appointment of Dignity Act Coordinators

Recommended Motion: to appoint the following as Dignity Act Coordinators for the 2026-2027 school year per the Dignity for All Students Act (DASA) signed into law on September 13, 2010 which took effect on July 1, 2012:

NAME	TITLE
Mark Putnam	Elementary School Principal
Paul Dischiavo	Elementary School Social Worker
Peter Madden	Middle School Principal
Ed Ryan	Middle School Guidance Counselor
Ashley Morat	Middle School Guidance Counselor
Victoria Miller	District Social Worker
Mike Flagg	High School Principal
Peter Scialdone	High School Guidance Counselor
Laura Flagg	High School Guidance Counselor

9.22 Approval of the Appointment of Asbestos LEA Designee, Chemical Hygiene Officer and Right to Know Officer

Recommended Motion: to appoint Scott Gillette, Director of Facilities, as the district's asbestos Local Educational Agency (LEA) designee, Chemical Hygiene Officer and Right To Know Officer for the 2026-2027 school year.

9.23 Approval of the Appointment of Chief Emergency Officer and Workplace Violence Coordinator

Recommended Motion: to appoint David Stayton as Chief Emergency Officer and Workplace Violence Coordinator for the 2026-2027 school year.

9.24 Substitute Teacher Rates

Recommended Motion: to establish substitute teacher pay rates as follows for the 2026-2027 school year:

- \$100 for uncertified
- \$110 for certified
- \$120 for retired

9.25 Substitute Pay Rates for School Related Professionals

Recommended Motion: to establish substitute pay rates, unless otherwise stated per contract, for positions in the school related professionals unit for the 2026-2027 school year as follows:

POSITION	RATE
Aide	\$16.35
Nurse	\$25.00
Bus Driver	\$23.00
School Bus Attendant	\$17.50
Laborer	\$16.50
Clerk/Office Specialist I	\$17.50
Payroll Clerk/Account Clerk	\$18.00
Office Specialist II	\$18.00

9.26 Rate of Pay for Tutoring

Recommended Motion: that the hourly rate for tutoring for 2026-2027 school year be determined by Step 8 (Bachelor's only) of the teacher's contract; divided by 200 (days/year); divided by 6.5 (hours/day). (\$31.92/hr.)

9.27 Approval of Reading Intervention Coordinator

Recommended Motion: to approve Tiffany Lupia as Reading Intervention Coordinator for the 2026-2027 school year.

9.28 Approval of a Long-Term Substitute

Recommended Motion: to approve Jeff Houck as a long-term substitute math teacher effective September 1, 2026 and to expire on June 25, 2027.

9.29 Approval of a Substitute Teacher

Recommended Motion: to approve Douglas Jones as a per diem substitute teacher effective July 13, 2026.

9.30 Approval of Leave of Absence

Recommended Motion: to approve a leave of absence for Alysia Maine effective September 3, 2026 with a returning date of September 1, 2027.

9.31 Approval of a Substitute Teacher

Recommended Motion: to approve Alysia Maine as a per diem substitute teacher effective September 3, 2026.

9.32 Approval of Leave of Absence

Recommended Motion: to approve a leave of absence for Alyssa Orsino effective September 3, 2026 with a return date of September 1, 2027.

9.33 Approval of a Long-Term Substitute Teacher

Recommended Motion: to approve Alyssa Orsino as a long-term substitute teacher effective September 2, 2026 until June 30, 2027.

9.34 Approval of a Long-Term Substitute Teacher

Recommended Motion: to approve Lillian Carey as a long-term substitute teacher effective September 2, 2026 until June 30, 2027.

9.35 Approval of a Clerk/Teacher Aide

Recommended Motion: to approve Brittney Maltese as clerk/teacher aide effective September 1, 2026 pending civil service exam results.

9.36 Approval of Resignation

Recommended Motion: to accept the resignation of David Dow, science teacher effective August 31, 2026.

9.37 Approval of Resignation

Recommended Motion: to accept the resignation of Jeffrey Barrett, auto mechanic effective July 24, 2026.

9.38 Approval of Substitute Teacher

Recommended Motion: to approve Hannah Davis as a per diem substitute teacher effective September 1, 2026 pending fingerprint clearance.

9.39 Approval of an Additional Extra-Curricular Advisor for 2026-27

Recommended Motion: that Taylor Tessitore be appointed as co-advisor for Student Council with Kyle Hutchinson for the 2026-2027 school year.

9.40 Approval of Additional Athletic Appointments – Fall 2026-27

POSITION	LEVEL	GENDER	NAME
Basketball	Varsity	Boys	Matt Sprowell
Football	Co.-Assistant Varsity	Boys	Braden Alexander
Football	Co.-Assistant Varsity	Boys	Jonny DelMedico

9.41 Approval of a Contract for Superintendent of Schools

Recommended Motion: to extend the term and approve the addendum of the existing employment agreement between Sauquoit Valley Central School and David Stayton dated July 1, 2026 to expire June 30, 2031.

9.42 Resolution (Lead Evaluator Certification/Teachers)

Recommended Motion: to adopt the following resolution:

WHEREAS, THE Board of Education has been provided evidence that Mike Flagg, Peter Madden, Mark Putnam, Brian Read, Noelle Arcuri and David Stayton have completed training which meets the requirements of 8 NYCRR 30-2.9 and the Sauquoit Valley Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluators of teachers, therefore

BE IT RESOLVED, that upon the recommendation of the superintendent of schools, Mike Flagg, Peter Madden, Mark Putnam, Brian Read, Noelle Arcuri and David Stayton be certified as Lead Evaluators of teachers.

9.43 Resolution (Lead Evaluator Certification/Principals)

Recommended Motion: to adopt the following resolution:

WHEREAS, THE Board of Education has been provided evidence that David Stayton has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Sauquoit Valley Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of principals, therefore

BE IT RESOLVED, that upon the recommendation of the superintendent of schools, David Stayton be certified as a Lead Evaluator of principals.

9.44 Policy Updates

Recommended Motion: to approve the revised/reviewed policies listed below:

- a) Policy 8506 Selection, Appointment and Compensation of Impartial Hearing Officer
- b) Policy 8506.1 Selection, Appointment and Compensation of Impartial Hearing Officer

9.45 Approval of Agreement with BOCES for rental of rooms

Recommended Motion: to approve the agreement with BOCES for rental of 8 classrooms commencing on September 1, 2026 and expiring on June 30, 2027.

9.46 Approval of Agreement with BOCES for Ancillary Services

Recommended Motion: to approve the agreement with BOCES for ancillary services associated with students with disabilities commencing on September 1, 2026 and expiring on June 30, 2027.

9.47 Approval of Agreement with OHM BOCES for e-rate services (FCC)

Recommended Motion: to approve the agreement between OHM BOCES and Sauquoit Valley Central School District to process the required paperwork for FCC (Federal Communications Commission) for the 2026-2027 school year.

9.48 Approval of Agreement with Madison-Oneida BOCES (Verona)

Recommended Motion: to approve the lease agreement between Oneida Board of Cooperative Educational Service and Sauquoit Valley Central School District to commence on July 1, 2026 and expire on June 30, 2027.

9.49 Approval of MOU with Colgate University and Sauquoit Valley Central School

Recommended Motion: to approve the Memorandum of Understanding between Colgate University College and Sauquoit Valley Central School District effective August 1, 2026 and terminate on July 31st, 2031.

9.50 Approval of Agreement for Facility Use & Provision of Ancillary Services

Recommended Motion: to approve the agreement between the Center for Instruction Technology & Innovation (CiTi) (Oswego County BOCES) and Sauquoit Valley Central School District for the 2026-2027 school year.

9.51 Resolution Authorizing Payment of Bills Approved by the Claims Auditor

Recommended Motion: that authorization be given regarding the payment of bills approved by the claims auditor.

9.52 Approval of Minutes of the June 9, 2026 Meeting

Recommended Motion: that the minutes of the June 9, 2026 meeting be approved.

9.53 Committee on Special Education Recommendations

Recommended Motion: that the Board of Education upon completion of its review of the IEP in accordance with Section 200.4(d)(2) of the Regulations of the Commissioner agrees to arrange for appropriate special education programs and services for students numbered 1401788, 1401828, 1401929, 1401791, 1401846, 1401841, 1401816, 1401570, 1401936, 1401632, 1401484, 1401399, 1401222, 1401656, 103092, 1402009, 1400316, 1400784, 1400470, 1400572, 1400542, 1401413, 1401941, 1401275, 1401049, 1401243, 1400889, 1402024, 1400908, 1401077, 1400997, 1401529, 1402097, 103130, 1401781, 1401070, 1401808, 102989, 1401062, 1400784, 1402099, 1402011, 1402021, and 1402101 as and recommended by the Committee on Special Education and agrees to arrange for appropriate special education programs and services for students and Pre-School Special Education.

Motion to approve 9.1 – 9.53 Made by _____, seconded by _____. Carried: Ayes____, Nays ____.
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ITEM #10 Miscellaneous Topics

ITEM #11 Public to be Heard (All Comments Limited to Five Minutes)

ITEM #12 Executive Session

Recommended Motion: that the Board of Education go into executive session at _____ p.m. to discuss personnel.

Motion made by _____, seconded by _____.
Carried: Ayes _____, Nays _____.

The executive session was declared over by the Board President at _____ p.m.

ITEM #13 Adjournment

Recommended Motion: that the meeting be adjourned. The meeting was adjourned at _____ p.m.

Motion made by _____, seconded by _____.
Carried: Ayes _____, Nays _____

UPCOMING EVENTS/MEETINGS			
DAY(S)	DATE(S)	TIME(S)	EVENT
Monday	July 20	Noon	Foundation Golf Outing
Tuesday	Aug. 4	6:00 p.m.	BOE Meeting HS Library

I. Appointment

NAME	TENURE/ CIVIL SRV.	ASSIGNMENT	EFFECTIVE DATE	END OF PROB. APPT.
Tiffany Lupia		Reading Intervention Coordinator	9/1/2026	6/30/2026
Jeff Houck		Long Term Substitute Teacher	9/1/2026	6/30/2027
Doug Jones		Substitute Teacher	9/1/2026	
Alysia Maine		Substitute Teacher	9/1/2026	6/30/2027
Brittney Maltese	X	Clerk/Teacher Aide	9/1/2026	
Hannah Davis		Substitute Teacher	9/1/2026	

II. Leave

Alysia Maine	Teacher	Leave of Absence	9/1/2026-9/1/2027
David Dow	Teacher	Resignation	8/31/2026
Jeffrey Barrett	Auto Mechanic	Resignation	7/24/2026

III. Coaches

Basketball	Varsity	Boys	Matt Sprowell
Football	Co-Assistant Varsity	Boys	Braden Alexander
Football	Co-Assistant Varsity	Boys	Johnny DelMedico

Teacher Key: "C" Certification Listed or "N" Uncertified

Teacher Assistant Key: "C" Certified Teacher Assistant, "CTA I" Certified Teaching Assistant Level I, "CTA II" Certified Teaching Assistant Level II, "CTA III" Certified Teaching Assistant Level III, "TAP" Pre-Professional

Coaches: "CPE" Certified Physical Education Teacher, "C" Certified Teacher, "TCL" Temporary Coaching License, "PCL" Professional Coaching License