REQUEST FOR TUITION WAIVER DUE TO MOVE

2026-27 School Year
Wisconsin Department of Public Instruction
PI-9419-A (Rev. 2-26)

Instructions for Filling Out Form

Fill out all information completely and accurately. Deliberately providing false information may result in denial of the tuition waiver. To be completed as soon as possible after the move. Collection of this data is authorized under s.121.85, Wis. Stats.

Questions may be directed to the open enrollment consultant at 608-267-1292, extension 2.
Email: openenrollment@dpi.wi.gov
Website: https://dpi.wi.gov/oe

Instructions for Submitting Form

To the parent/guardian (parent):

Submit the completed form to the nonresident school district (the district your child currently attends). The form will be returned to you with approval or denial noted in Sections VI and VII. **Do not submit completed form to the Department of Public Instruction.**

To the nonresident school district:

After acting on the application, send a copy of the completed form to the parent and to the resident school district. Email a copy of the completed form to the Department of Public Instruction only for an "additional year" waiver to openenrollment@dpi.wi.gov.

I. GENERAL INFORMATION AND PARENT SIGNATURE

Student's Name_____Gender ☐ Female ☐ Male ☐ Non-Binary

Student's Grade in 2026-27 _____ Student's Date of Birth *MM/DD/YYYY*_____

Name of Parent _____

Parent Email Address_____ Telephone Number *Area/No.* _____

Previous Address (Street, City, County, State, Zip) _____

_____

New Address (Street, City, County, State, Zip) _____

_____

Nonresident School District (i.e., Previous Resident District)_____

New Resident School District_____ Date of Move *MM/DD/YYYY* _____

Does the student receive special education or related services in accordance with an individualized education program (IEP)? ☐ Yes ☐ No

I HERBY CERTIFY that all of the information contained on this form is complete and accurate.

Signature of Parent	Date Signed *MM/DD/YYYY*

Instructions: If the date of your move is:

- Before February 3, 2026, you are not eligible for a tuition waiver due to a move for the 2026-27 school year.
- On or after February 3, 2026, and before July 1, 2026, go to Section II.
- After July 1, 2026, and before September 29, 2026, go to Section III.
- On or after September 29, 2026, go to Section IV.

You are responsible for transporting your children to and from school. If you are low-income (eligible for free or reduced-price meals), you may be eligible for reimbursement of your transportation costs. See Section VIII.

II. IF YOU MOVED ON OR AFTER FEBRUARY 3, 2026, AND PRIOR TO JULY 1, 2026

Answer all of the following questions:

Yes	No		
☐	☐	1.	Was the student a resident of the Nonresident School District on January 9, 2026?
☐	☐	2.	Is the Date of your Move on/after February 3, 2026?
☐	☐	3.	Was Student enrolled in the Nonresident School district continuously from January 9, 2026, to the end of the 2025-26 school term?
☐	☐	4.	Does the student continue to reside in Wisconsin?

If the answers to questions 1 through 4 are "Yes", the pupil is eligible for an "additional year" tuition waiver for the 2026-27 school year.

III. IF YOU MOVED ON OR AFTER JULY 1, 2026, AND PRIOR TO SEPTEMBER 29, 2026

Answer all of the following questions:

Yes	No		
☐	☐	1.	Was the student a resident of the Nonresident School District on January 9, 2026?

If "Yes", continue in this section. If "No", please go to Section V.

☐	☐	2.	Was the student enrolled in the Nonresident School District continuously from January 9, 2026, to the end of the 2025-26 school term?
☐	☐	3.	Does the student continue to reside in Wisconsin?
☐	☐	4.	Was the student a resident of the Nonresident School District on July 1, 2026?

If the answer to all of the above questions is "yes," the pupil is eligible for either a "current year" permissive or "additional year" waiver for the 2026-27 school year.*

*For school districts: If the pupil moved on or before 3rd Friday and if an alternative open enrollment application would be approved, it is more advantageous for the parent to complete the alternative application rather than this form.

IV. IF YOU MOVED ON OR AFTER SEPTEMBER 29, 2026

Answer all of the following questions:

Yes	No		
☐	☐	1.	Was the student a resident of, and enrolled in, the nonresident school district on either September 18, 2026, or January 8, 2027, or both?
☐	☐	2.	Was the student enrolled in the nonresident school district for at least 20 school days in the 2026-27 school year?

If the answer to both questions is "Yes," the nonresident school district must approve a current year tuition waiver for the remainder of the 2026-27 school year. *If "No," go to Section V.*

V. CURRENT YEAR PERMISSIVE WAIVER

Answer the following question:

Yes	No		
☐	☐	1.	Was the student enrolled in, and a resident of, the Nonresident School District on July 1, 2026?

If No, the student is not eligible for a tuition waiver for the 2026-27school year. If "Yes," the nonresident school district may grant a permissive current year tuition waiver or may deny the waiver.

VI. ACTION BY NONRESIDENT SCHOOL DISTRICT

The application for a tuition waiver to attend the 2026-27 school year is:

☐ Approved

The tuition waiver is an: ☐ "additional year" waiver OR ☐ a "current year" waiver

THIS APPROVAL IS ONLY FOR THE 2026-27 SCHOOL YEAR. IF THE STUDENT MOVED ON OR AFTER FEBRUARY 2, 2027, THE STUDENT MAY APPLY SEPARATELY FOR A TUITION WAIVER FOR THE 2027-28 SCHOOL YEAR. ALL OTHER STUDENTS MUST APPLY FOR OPEN ENROLLMENT DURING THE FEBRUARY 1 – APRIL 30, 2027, APPLICATION PERIOD FOR THE 2027-28 SCHOOL YEAR.

☐ Denied *Reason for denial:*

☐ Student does not meet eligibility criteria under any of sections II, III, or IV

☐ Student meets eligibility criteria under section V, but the nonresident school district denies the permissive waiver

Name and Title of Authorized Official _____

Name of Nonresident School District _____

Signature of Authorized Official	Date Signed *MM/DD/YYYY*

VII. INFORMATION REGARDING REIMBURSEMENT OF TRANSPORTATION COSTS

If you are approved for an "additional year" waiver and if you are low-income (eligible for free or reduced-price meals under the federal school lunch program), you may apply for reimbursement of your transportation costs at the end of the school year. If you are approved for a current year tuition waiver, you are not eligible for transportation reimbursement.

If you wish to apply for reimbursement, please answer the following questions:

Yes	No	
☐	☐	1. Do you wish to apply for reimbursement?
☐	☐	2. Is the student eligible for free or reduced-price meals under the federal school lunch program?