



Minutes

Regular Monthly Board Meeting: July

Date: Wednesday - July 1, 2026

Time: 4:00 pm - 5:30 pm

Location(s): 606 Central Ave SW Albuquerque, NM 87102, NM

<https://us02web.zoom.us/j/2280747296> passcode 761638

1. **CALL TO ORDER** (in accordance with the Open Meetings Act)
Board Chair Jules called the Board Meeting to order at 4:02 p.m. MDT
2. **ROLL CALL** 5 minutes
 - X Julianna (Jules) Salinas, Board Chair, Executive & Audit Committee, Parent
 - X Kelly Callahan, Vice Chair, Executive & Audit Committee
 - X Sharde McClure Robinson, Board Secretary
 - X Angelica Maestas, Entrepreneurial Committee
 - X Janel Salazar, Board Member, Parent
 - X Quorum
3. **Action: APPROVAL OF AGENDA**
 - a. **MOTION:** To approve July Board Meeting Agenda

***Motion by:** Janel Salazar, **Second by:** Sharde McClure Robinson*
***Vote:** Motion passed unanimously.*
***Action:** The July 1, 2026 Board Meeting Agenda was approved.*
4. **Public Input** (capped at 3 minutes per public member or 15 minutes total)

New Board Officer Introduction ([Dr. Daniel Tarango, DPT](#))

Daniel Tarango introduced himself to the Board and shared his background, interest in Siembra's mission, and willingness to serve where needed. Board members asked questions regarding his familiarity with Siembra, governance interests, and potential support with finance and healthcare-related student opportunities.
5. **Finance Committee Report Out** (5 minutes)
 - a. [Finance Committee Meeting](#): For July Board 2026 (Chris)
 - b. [Financial Statement Reports - as of May 31, 2026](#)
 - c. Facilities Fundraising





- d. Payroll & Accounts Payable:
 - i. Payment Vouchers
 - ii. Monthly Financial Statement Reports
 - iii. Bank reconciliation
 - iv. Journal entries
 - v. Budget Adjustment Requests

Chris Moore presented the May 31, 2026 financial reports, including payment vouchers, monthly financial statements, bank reconciliation, journal entries, and Budget Adjustment Requests. Chris reviewed year-end financial status, cash liquidity, revenue updates, food service revenue increases, GRIP funding, and BARs. Board members asked questions regarding June expense increases and cash flow; Chris explained that June expenses increase due to recognition of summer payrolls.

No action was taken under this item

6. Board Terms & Officers Supporting Documents:

 **Board of Directors Position Description_with REVISIONS**

 **Board and Foundation Member Terms**

 **Board Member Onboarding Handbook for Siembra Charter High School.docx**

The Board reviewed supporting documents related to board position descriptions, board and foundation member terms, and the board onboarding handbook. Discussion included current board terms, board transitions, and onboarding materials for Daniel Tarango.

No action was taken under this item.

7. Action: VOTE ON NEW BOARD MEMBER

MOTION: To approve Daniel Tarango as a Siembra Charter High School board member.

Motion by: Kelly Callahan, **Second by:** Sharde McClure Robinson

Vote: Motion passed unanimously.

Action: Daniel Tarango was approved as a Governing Board member.

8. Action: VOTE ON BOARD OFFICERS FOR 2026-27

MOTION: To elect the proposed 2026–2027 Governing Board officers as presented.

President
Vice President
Treasurer
Secretary





The Board discussed officer nominations for the 2026–2027 school year. Kelly Callahan stepped down from the office of Vice Chair and will continue serving as a Governing Board Member in the role of Board Development Lead. The proposed officer slate was:

- *President: Jules Salinas*
- *Vice President: Janel Salazar*
- *Treasurer: Daniel Tarango*
- *Secretary: Sharde McClure Robinson*
- *Board Member & Board Development Lead - Kelly Callahan*

Motion by: Janel Salazar, ***Second by:*** Angelica Maestas

Vote: Motion passed unanimously.

Action: The 2026–2027 governing board officer slate was approved.

9. State of the School Updates (Edward)

- a. Edward will provide a progress update on the Corrective Action Plan, including completion status percentages (Completed / In Progress / Not Started) and a summary of key actions completed, current work underway, and next steps (*workbook available upon request*)

Edward Ramirez provided a brief update on the Corrective Action Plan, reporting that approximately 65% of items were complete, with remaining items either in progress or not yet started. He also reviewed strategic planning work, including the shift from a three-year plan to a three-phase plan, continued work on staff culture, board engagement, cross-pillar collaboration, and planning for a future board retreat.

10. Sagrado Strategies Presentation

Mateo Ortega Hernandez of Sagrado Strategies presented the results of the culture and climate assessment. The presentation included the assessment process, staff participation, key themes, organizational strengths, areas of concern, and recommended next steps related to culture, collaboration, leadership, psychological safety, and strategic planning.

Board discussion included how to appropriately share findings with staff, legal considerations regarding public acknowledgment of harm, and the need to connect the findings to future strategic planning and the board retreat.

No action was taken under this item.





11. Consent Agenda & Board Discussion Items (15 minutes)

- a. [June 2026 Board Meeting Minutes](#) - 6/3/2026
- b. [June Special Board Meeting Minutes](#) - 6/10/26
- c. [Financial Statement Reports - as of May 31, 2026](#)
- d. [BAR 45- IDEA-B Budget Transfer, Staffing Adjustment](#) - (\$3,006)
- e. [BAR 46 - SB-9 Capital Fund Transfer](#), Tax Collection Costs - (\$800)
- f. [BAR 47 - HB-33 Capital Fund Transfer](#), Tax Collection Costs - (\$1,500)
- g. [BAR 48 - Title I CSI Budget Transfer](#), Instructional Assistant Support - (\$43,889)
- h. [BAR 49 - Food Services Revenue Increase](#) - (\$37,343)
- i. [BAR 50 - Universal Free Lunch Revenue Increase](#) - (\$6,002)
- j. [BAR 51 - Private Grant Revenue Increase](#) - (\$75,400)
- k. [Policy - Distance Remote Learning](#) (*Establishes standards for delivering distance and remote learning, including instructional quality, student access, attendance, staffing qualifications, and compliance with New Mexico PED requirements.*)
- l. [Policy - Use of Pesticides](#) (*Establishes standards for safe and environmentally responsible pest management, including pesticide use, notification requirements, recordkeeping, and compliance with New Mexico regulations.*)
- m. [Policy - Siembra Background Check & Clearance](#) (*Establishes requirements for background checks, clearance, and mandatory reporting to ensure student safety and compliance with New Mexico law and PED requirements.*)
- n. [Policy - Student Release From School](#) (*Establishes procedures for the safe and authorized release of students, including early dismissal, emergency release, custody considerations, independent release, and documentation requirements.*)

Action: APPROVAL OF CONSENT AGENDA

MOTION: To approve the consent agenda item a - n

Motion by: Janel Salazar, **Second by:** Kelly Callahan

Vote: Motion passed unanimously.

Action: The Consent Agenda items a–n were approved.

12. Action: CLOSED SESSION - Discussion of Executive Director Contract Addendum and potential pending litigation. (Board Members Only)

Pursuant to NMSA 1978, Section 10-15-1(H)(2) and Section 10-15-1(H)(7), the Board of Directors will move into Closed Session to discuss limited personnel matters, specifically regarding the Executive Director and potential pending litigation.

Motion: To move into closed session as authorized by NMSA 1978, Section 10-15-1(H)(2) and Section 10-15-1(H)(7).

Reconvene in Open Session





Following the closed session, the Board will reconvene in open session and affirm that only those matters specified in the motion to enter into closed session were discussed.

Action: APPROVAL OF EXECUTIVE DIRECTOR CONTRACT ADDENDUM

MOTION: To approve the contract addendum for the Executive Director.

The Board did not enter Closed Session due to time constraints. The Closed Session and Executive Director Contract Addendum were deferred to a future meeting.

No Closed Session was held. No action was taken.

13. Items for Future Agendas (Board Chair)

- a. Facilities (monthly)
- b. Policy Work (monthly)
- c. Executive Director goals for school year 2026-27

14. Upcoming Board Meetings (Board Chair)

- a. August Board Meeting: Wednesday, 8/5/2026 @ 4 PM
- b. Entrepreneurial Committee Meeting: (TBD)
- c. July Finance Committee Meeting for August Board: Wednesday, 7/29/2026 @ Noon
- d. July Executive Committee Meeting for August 5 Board: Monday, 7/27/26 - *time to be confirmed*

15. ADJOURNMENT

The meeting adjourned at 6:03 PM.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Charter High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Charter High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.

