



INSURANCE MANAGEMENT

The Board has the responsibility to maintain an adequate insurance program to protect the property of the district against fire, vandalism, and/or theft; to protect the Board members and employees against general liability resulting from the discharge of their duties; and to offer protection against injury for all employees while acting in behalf of the school or school district. The Board may also authorize and participate in other insurance programs for students and employees.

The responsibility of administering the total insurance program shall be delegated to the superintendent and the administrative staff. Underlying such administrative delegation there will first be prepared for review and approval, specifications for insurance coverage of various types so that the insurance may be placed by quotation or competitive bid. Any modification of these specifications which may from time to time be considered necessary because of changes in the law or substantial changes in the district's exposure values will be brought before the Board for discussion and adoption.

VALUATION REPORTS

The school corporation shall maintain valuation records and inventories of all school property. The records shall be kept current. Principals shall submit an inventory of equipment as requested by the superintendent, annually by July 1.

Plainfield Community School Corporation

Adopted: Prior to 08/10/66

Revised: 08/01/72

Revised: 06/12/79

Revised: 01/11/90

Revised: 07/11/96

Revised: 10/07/21