nassau BOCES

BARRY TECH
STUDENT HANDBOOK
2025/26

www.nassauboces.org/barrytech

nassau BOCES

Department of Regional Schools and Instructional Programs

Joseph M. Barry Career & Technical Education Center

2025-2026
STUDENT HANDBOOK

We believe that success is not accidental. It is important for us as a school to teach our students values that will help them navigate the challenges of everyday life, whether in school or at home. These values will ultimately help them in their future endeavors.

4 ARTICLES OF SUCCESS

1. DEPENDABLE CHARACTERISTICS:

- ✔ Be reliable
- ✔ Be trustworthy
- ✔ Be dedicated to your work

2. RESPONSIBLE WORK HABITS:

- ✔ Be on time (Be punctual)
- ✔ Be positive in your approach to work
- ✔ Be productive

3. RESPONSIBLE BEHAVIORS:

- ✔ Be respectful
- ✔ Be present in school
- ✔ Be accountable for your behavior and actions

4. RESPONSIBLE DECISION-MAKING:

- ✔ Be ethical and act with integrity
- ✔ Be a knowledgeable professional
- ✔ Be realistic in setting goals, but strive for excellence.

Barry Tech Policies for Successful Student Outcomes: 2025/2026 School Year

To ensure all students have successful outcomes during their time at Barry Tech, please take the time to review the following policies with your parent/guardian:

1. **Cellphone and Personal Device Policy – page 6**
2. **Attendance Policy – pages 6-8**
3. **Lateness Policy – page 8**
4. **No ID Policy – page 12**
5. **Grading Procedure – pages 14-17**
6. **Media Opt-Out Policy – page 25**

Please sign below to indicate your understanding of these policies and all other policies in the Barry Tech Student Handbook.

Student Name (PRINT) _____

Student Signature: _____

Parent/Guardian Name (PRINT): _____

Parent/Guardian Signature: _____

Date: _____

Please tear this page out of the student handbook and submit it to your teacher. Students will not be permitted in the shop areas until this is complete. Thank you for your support and dedication to upholding the standards of Barry Tech.

Nassau BOCES Mission Statement

To partner with all Nassau County school districts in providing leadership and the highest quality educational and support services. We are committed to ensuring a successful, challenging, caring and safe environment that enables students of all ages and abilities to achieve their maximum potential.

Non-Discrimination Statement

The Nassau BOCES offers employment and educational opportunities without regard to age, color, creed, disability, familial status, gender, gender expression, gender identity, marital status, military/veteran status, national origin, predisposing genetic characteristics, race, religion (including religious practice and/or expression), sex (including pregnancy, childbirth, or related medical condition), sexual orientation or victim of domestic violence status. In accordance with Federal law, the Nassau BOCES shall provide equal facility access to the Boy Scouts and other designated youth groups.

The Nassau BOCES shall not discriminate or take any retaliatory action against an employee with respect to compensation, terms, conditions or privileges of employment because of the employee's or dependent's reproductive health decision-making.

The Nassau BOCES shall take steps to ensure that a lack of English language skills will not be a barrier to admission and participation in any Nassau BOCES program.

The Nassau BOCES offers the following Career and Technical Education programs, each of which has specific admissions criteria as more fully set forth on the Nassau BOCES website at www.nassauboces.org/cte-catalog.

The Nassau BOCES Civil Rights Compliance Officers are responsible for coordinating efforts in furtherance of complying with and implementing this Non-Discrimination Statement, including but not limited to, the Nassau BOCES obligations under Title IX of the Education Amendments of 1972, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Titles IV, VI, VII of the Civil Rights Act of 1964, as amended; The Age Discrimination Act of 1975, as amended; the Age Discrimination in Employment Act; Genetic Information Nondiscrimination Act; NYS Human Rights Law §296(1)(a); and the Dignity for All Students Act. Information and grievance procedures are available by contacting the following Civil Rights Compliance Officers:

- **Dr. Sam Gergis**
  Assistant Superintendent - Human Resources & Regional Schools and Instructional Programs
  71 Clinton Road
  Garden City, NY 11530
  516-396-2347
  sgergis@nasboces.org

- **Selma Stoddard, Esq.**
  Attorney - Employee Relations
  Department of Human Resources
  71 Clinton Road, Garden City, NY 11530
  516-396-2360
  sstoddard@nasboces.org

For further information, please see Policies **0100 Equal Opportunity and Non-Discrimination; 0110 Sexual Harassment** and **0115 Dignity for All Students Act**. The entire policy manual is available on the Nassau BOCES website:
www.nassauboces.org.

Inquiries concerning the application of regulations prohibiting discrimination may be referred to the above-mentioned individuals or to the following:

- Office for Civil Rights at NY Office for Civil Rights, U.S. Department of Education, 32 Old Slip, 26th Floor, New York, NY 10005-2500 or call 646-428-3900, or fax 646-428-3843, or TDD 800-877-8339 or email OCR.NewYork@ed.gov or file form at http://www2.ed.gov/about/offices/list/ocr/complaintintro.html.
- The U.S. Equal Employment Opportunity Commission (EEOC) may be reached at 33 Whitehall Street, 5th Floor, New York, NY 10004 or call 1-800-669-4000, or 1-800-669-6820 (TTY), or fax 212-336-3790 or email info@eeoc.gov.
- The New York State Division of Human Rights (NYSDHR) may be reached at One Fordham Plaza, 4th Floor, Bronx, NY 10458 or call 1-888-392-3644 or 718-741-8300 (TDD/TTY) or email info@dhr.ny.gov, complaint forms may be sent directly to complaint@dhr.ny.gov or faxed to 718-741-8322.

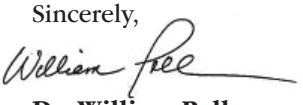
Dear Students:

This handbook was designed to ensure that you fully understand the guidelines and expectations for all students who attend Barry Tech. Our exceptional staff is willing to make sure that you reach all of your goals, but you must participate in your success.

Success is not accidental. By following the expectations that are found in this handbook, especially the "4 Articles of Success," together, we will build a strong learning community. The Barry Tech Student Handbook provides important information and guidance to assist you in meeting all of your goals and developing the values that will help you navigate the challenges of everyday life. Whatever your plans are for the future, we as a staff promise you that the experiences at Barry Tech will prepare you for future endeavors.

We thank you for choosing our school as a partner in your success. The staff and I wish you the very best this coming school year and hope that you meet all of your academic and personal goals.

Sincerely,



Dr. William Poll
Principal

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Bell Schedule

AM CTE Session	7:50 a.m. - 10:20 a.m.
School Doors Open for Students at 7:15 a.m.	
First Bell	7:45 a.m.
Late Bell	7:50 a.m.
Phys Ed Warning Bell	8:42 a.m.
Phys Ed Begins	8:47 a.m.
District Early Dismissal	10:10 a.m.
Dismissal	10:20 a.m.

PM CTE Session	11:50 a.m. - 2:20 p.m.
School Doors Open for Students at 11:15 a.m.	
First Bell	11:45 a.m.
Late Bell	11:50 a.m.
Phys Ed Warning Bell	12:42 p.m.
Phys Ed Begins	12:47 p.m.
Dismissal	2:20 p.m.

Student Guidelines

The Educational Goal and Guarantee

The educational goal of Barry Tech is to develop students who are self-directed learners. This is tied into our Social Agreement which consists of two parts: Rules and regulations that are school-wide policy; and a list of responsibilities and work performance incentives and rating evaluations for classroom behavior, agreed upon by your class, your teacher and the administration. It is based upon a value system that maintains the dignity of teachers and students in all situations. More than any other aspect, the Social Agreement encourages you to take responsibility for your own behavior. We are increasingly aware of the demands of living in a future society in which compassion and cooperation, problem-solving and creativity, and communication and responsibility will be requirements for success. In order to function in a competitive society, you must learn to make decisions. Within the decision-making process, mistakes happen. We expect you to make mistakes but we also expect you to learn from your mistakes. Establishing a Social Agreement allows you the opportunity to grow in becoming a responsible individual who is able to think, make decisions and act for yourself.

You will be involved in the process of developing a list of rules and consequences for classroom behavior in your program. The lists are discussed and evaluated by the whole class, and when agreement is reached, the list of rules becomes the Social Agreement.

By participating in planning, deciding, evaluating and analyzing your Social Agreement, you will have a better understanding of the rules and consequences that you and your teacher establish, and will be responsible for adhering to at Barry Tech.

Student Cellphone and Personal Device Policy

To help maintain a focused, safe, and engaging learning environment, Nassau BOCES limits the use of personal internet-enabled devices — including cellphones and smartwatches — during the school day. This policy applies to all students in Nassau BOCES instructional programs. **www.nassauboces.org/cell-phone-policy** Click on student cellphone and personal device policy.

What devices are covered?

Devices that can connect to the Internet or run social media applications — such as smartphones, tablets and smartwatches — are not permitted for personal use during the school day unless, as directed by Nassau BOCES staff, used for educational purposes. These devices must be silenced and stored in designated locations upon arrival in the classroom.

How does device storage work?

Career and Technical Education (CTE) Programs

- Each classroom is equipped with secure storage lockers.
- Students store their phones at the start of class.
- Each student keeps the key to their locker on a wristlet.
- Devices are returned at dismissal.

Reaching Students During the School Day

IN AN EMERGENCY, if you need to reach your child during the day, please contact 516-622-6850 or FOR ALL OTHER CALLS our switchboard at 516-622-6800.

Exceptions to the Policy

Students may be granted exceptions for:

- Managing health conditions (e.g., diabetes, asthma)
- Translation services
- Family caregiving responsibilities
- Educational needs documented in an IEP or 504 Plan

To request an exception, parents/guardians should contact the school principal or Committee on Special Education (CSE). Supporting documentation may be required.

What happens if a student violates the policy?

Repeated violations will be addressed through the Agency's Code of Conduct and appropriate interventions.

Barry Tech Attendance Policy for the 2025/2026 School Year

Attendance is important, and it is the student's responsibility as a school community member to maintain regular attendance. It is related to your preparation towards future college and career readiness. Poor attendance negatively impacts academic performance and future career success. Regular attendance is vital for a successful academic journey. Patterns of significant absences may adversely impact a student's grade and course progression.

A day absent from Barry Tech is equivalent to **more than three days of a one-period class** you have at your high school. Not only will excessive absenteeism or lateness affect your grade, but it impacts your ability to attend internships, clinic, Work-Based Learning experiences, and other services/experiences offered at Barry Tech. Our business partners are looking for responsible students who can be punctual and in attendance every day. Absenteeism will be factored into the work ethic, knowledge, and skill portions of your overall grade.

Attendance is taken daily and you are expected to be on time and attend the entire session. The attendance personnel or our automated system will make telephone calls and/or send texts to your parent/guardian to report absences and lateness. A student needs to bring a note stating the reason for absence within five (5) school days of their return to Barry Tech. Any Home School activity including but not limited to field trips, pep rally, senior pictures, etc., require advanced notification and a note or email from your Home School guidance counselor for your absence to be excused.

Verified Absences

Please note: An explained absence does not automatically make the absence 'excused.' All absences must be explained. Only absences for reasons listed as 'valid/verified' in the Nassau BOCES Board Policy are also considered 'excused.'

Any note/email received must clearly state the reason and the dates of the absence, within five (5) days of the student returning to school. The following reasons for absences from school are recognized as valid:

- Personal illness or death in the family
- Religious Obligation/Observance
- School District Emergency Closing
- Appointment at a medical clinic
- Approved school-sponsored trips/activities with a note from the Home School Guidance Department
- Required court appearances
- Verified District Transportation issues
- Approved PPS home school meeting/testing with a note from the Home School Guidance Department
- Approved college visitation and job interviews will be considered legal absences if paternal permission accompanies the request
- Quarantine

Phone calls will not excuse your child's absence. Please contact us if your child will be out for three (3) or more days sent to all home school districts.

Our attendance office, administration and guidance counselors will monitor excessive absences closely. A standard attendance policy and procedure will be followed. Necessary interventions are documented as an attempt to improve a student's attendance at Barry Tech.

1. After five (5) absences, a letter is sent home to ensure your parent/guardian is aware of your absences, and a copy is sent to your district too.

2. After 10 absences, a second letter is sent home to make sure that your parent/guardian is aware of your excessive absences and a student meeting will be scheduled with Guidance. Students may be placed on an Attendance Contract.
3. After 15 absences, a letter is sent home to your parent/guardian and you will be required to attend a meeting with your parent/guardian, home district, and an administrator from Barry Tech.
4. Excessive absences may jeopardize your placement at Barry Tech.

Barry Tech Guidance Office phone numbers: (516) 622-6812 or 622-6814

Barry Tech Attendance Office phone number: (516) 622-6905 or email **BTAttendance@nasboces.org**

A note from a parent/guardian email address needs to be emailed to the attendance office at BTAttendance@nasboces.org within five (5) school days of a student's return to school for the absence to be considered a verified absence. After five (5) school days, absences will be marked as an unexcused absence. Absences from class will impact a student's Work Ethic grade, Knowledge, and Skill grade.

Absenteeism/lateness will also impact your ability to participate in service learning and community service, competitions, student leadership (Peer Mediation, Student Ambassador, Skills USA), National Technical Honor Society, Student of the Quarter, Outstanding Student and attending graduation.

Our attendance office, administration and guidance counselors will monitor excessive absences closely. A standard attendance policy and procedure will be followed. Necessary interventions are documented as an attempt to improve a student's attendance at Barry Tech.

LATENESS

If you arrive at school after the scheduled starting time for your classes, you will be marked late for that day. You must get a pass upon entering the building and present the pass to your teacher to enter class if you are late.

1. Only the following will be considered EXCUSED LATENESS:
   - A school bus arriving after the late bell or no bus pick-up (which will be verified by a parent/guardian note or district notification).
   - A lateness due to home school activity (an official letter from your home school must be presented to the Attendance Office).
   - A family emergency (a letter of explanation from the parent/guardian is required).
   - Legal excuse such as court, medical or religious obligation with written notification.
2. **All others will be considered an UNEXCUSED LATENESS which will affect the student's Work Ethic grade.**

CONSEQUENCES OF EXCESSIVE LATENESS

Intervention will be made by the classroom teacher by a call home and, if chronic, the

guidance department will become involved. Unexcused Lateness will affect a student's Work Ethic grade and lead to possible disciplinary action.

PHYSICAL EDUCATION CLASS

For some students to meet graduation requirements and attend a CTE program at Barry Tech, they must be scheduled for a Physical Education pull-out class. Students who are scheduled for a Phys. Ed. class must attend this class on time and regularly. Students involved in a clinic, WBL (Work-Based Learning) or Co-op experience can attend only on days not scheduled for Phys. Ed. **All field trips MUST have the approval of both the Phys. Ed. teacher and CTE teacher as well as the Phys. Ed. guidance counselor for students to attend.** Only those students in good standing will be allowed the opportunity to go on field trips. Your school district may grant academic credit through integration within the CTE class. It is important that all assignments provided by the CTE and Phys. Ed. teacher be completed successfully and on time. Students who do not complete their assignment may be in jeopardy of losing credits needed for high school graduation. It is possible for a student to pass the CTE course but fail the Phys. Ed. class.

Early release from school Procedures

1. Students and parents must complete the Early Release Form in advance avaliable on the Barry Tech website: **https://barrytech.nassauboces.org/resources-links**
2. Parents must sign the form.
3. Parents must have a valid photo identification.
4. **The form can be emailed with a copy of the parental photo identification to: BTDismissal@nasboces.org preferably 24 hours in advance.**
5. **The front desk receptionist is required to call the parent to validate the request** (parent will be called based on the number in our student management system - SchoolTool).
    a. Note: If the parent is picking up the child please have all documentation completed in advance. Please call the receptionist at 516-622-6800 to make them aware of the Early Release.
6. If the parent cannot be contacted or if there is no photo identification the student will not be released. Students can only be released to those listed on the Emergency Contact form.
7. For the safety and security of our families, Early Dismissals will not be available after 10:00 a.m. for the morning session and after 2:00 p.m. for the afternoon session.

Basic guidelines to success

1. **Social Agreement:** It will be your responsibility to participate in the formulation of the rules and consequences of your class's Social Agreement and to recognize, understand and abide by our rules and consequences.

2. **Attendance and Tardiness:** It will be your responsibility to attend school on a regular basis and on time.

3. **Busing:** Your behavior in the transportation to and from our schools will indicate to us your status in developing the proper character as it relates to your commitment to the Social Agreement.

4. **Food:** It is your responsibility to be prudent in the consumption of food in school. Your Social Agreement, teacher and bus driver may have simple rules and regulations to follow. Good sense and proper disposal of wrappers will be our indication of your application of this privilege. **Students cannot order food from outside vendors, nor have it delivered at any time. Food deliveries will be confiscated.**

5. **Dress Code:** You are preparing for college and a career, therefore, appropriate dress and grooming should reflect who you are. Safety may dictate appropriate apparel in your class as described by the Social Agreement. Appropriate dress varies from program to program.

   The following attire will not be permitted:

   - Attire that includes spikes, chains or weapons
   - Gang-related symbols, colors or insignias
   - Clothing with lettering or drawing which depict sexually suggestive expressions or actions, profanity, obscenity, drugs, alcohol, or tobacco, or which degrade the integrity of individual groups
   - See-through apparel, which exposes the body in a sexually suggestive manner. No undergarments may be revealed. Pants need to be worn on your hips without showing undergarments.
   - Underwear-type sleeveless shirts, tank tops, tube tops, or halter-tops. Tops must completely cover the midriff and chest area.

6. **Drugs, Alcohol and Weapons:** Drugs, including vapes, bath salts, THC, inhalants, alcohol and weapons are prohibited by law and policy. Violations can be referred to the Nassau County Police Department for prosecution, or your sending district for disciplinary action, and may result in expulsion from Barry Tech.

7. **Tobacco Products and/or Smoking:** Use of tobacco products and electronic cigarettes/vapes are prohibited on our campuses and surrounding property.

8. **Fighting:** Fighting is prohibited and may be considered as an assault. Certain circumstances may require us to contact the police department for possible prosecution. It also carries a minimum five-day suspension, contact with the home school and possible termination from Barry Tech.

9. **Safety:** In the interest of your personal safety and the safety of your classmates, it is your responsibility to adhere to all safety regulations for the safe passage of students and safe use of equipment found throughout the school.

10. **Insubordination:** Our staff is encouraged to respect your ideas and concerns, and it is your responsibility to mutually respect the rights and opinions of

teachers, administrators, bus drivers and all staff members involved in the educational process. Insubordination will be disciplined.

11. **Bullying:** We will not tolerate the bullying of other students. Bullying includes, but is not limited to, the acts of threatening, stalking, coercing or intimidating verbally or physically, in writing, by gesture or through electronic communications/social media. These behaviors affect the well-being, health, safety and freedom of others and disrupt the education of others. If bullying occurs, students will face immediate disciplinary action.

Conduct Expectations

Code of Conduct Summary

A copy of the Nassau BOCES Code of Conduct is available upon request to the principal's office. Students will be given a summary of the Code of Conduct at the start of each school year. Parents and students can find the complete code of conduct on the Nassau BOCES website.

All Nassau BOCES employees will be provided with a copy of the full Code of Conduct at the start of each school year.

The Nassau BOCES Board will review the Code annually and adopt any necessary revisions following a period for public comment.

Equal Opportunities

Each Barry Tech student is encouraged to develop and achieve individual educational goals. Nassau BOCES will provide every student with equal educational opportunities regardless of race, color, creed, sex, national origin, religion, age, economic status, marital status or disability. No student will be excluded from participating in, or having access to, appropriate course offerings, student programs, counseling services, employment assistance, co-curricular activities or other school resources.

The Nassau BOCES advises students, parents, employees and the general public that it offers employment and educational opportunities without regard to age, race, creed, color, national origin, sexual orientation, religion, military/veteran status, sex (including pregnancy, childbirth, or related medical condition), gender, marital status, disability, predisposing genetic characteristic(s), or domestic violence victim status. Moreover, the Nassau BOCES shall provide equal access to the Boy Scouts and other designated youth groups.

For further information and grievance procedures, please see the complete non-discrimination statement found on page 1 or on our website, **www.nassauboces.org.**

Student Rights and Responsibilities

You have all the rights afforded you by federal and state constitutions, statutes and regulations. We remind you that certain responsibilities accompany these rights.

Student Safety

In order for Barry Tech to be a school conducive to learning, the safety and welfare of our students and staff need to be our #1 priority. Throughout the year we will be practicing,

through simulated drills, evacuation of the building, lockouts and lockdowns. Although we hope that we never have to act on these procedures in a real emergency, it has been proven that practicing procedures will alleviate confusion and teachers and staff will be able to act quickly if a situation should occur.

Letters will be sent home regarding safety drills that are practiced during the year.

Identification Cards

Students will be provided with a laminated Student Identification Card with the student's picture affixed. All students must have their photos taken for their identification cards. In an effort to make our school as safe an environment as possible, we require our students to display their ID cards upon arrival at the building and to have them displayed throughout the day. Students will "tap in" upon arrival at the building. Having each student "tap in" enables our security staff to account for every student in the building and helps ensure that no students are here who do not belong. Students are expected to display their identification cards at all times while in the building. This applies to all students other than students following safety procedures on machines while working in shops. If a student does not have their identification card displayed while in the building, disciplinary action may be taken.

Care of School Property by Students

You must show respect and care for Barry Tech school property. Any damage to property, including books and equipment, should be reported to your teacher.

Students who willfully destroy, damage or deface school property or who do not return books, tools or equipment shall be subject to disciplinary action. Your parent(s) or guardian may be required to pay Nassau BOCES for the value of the damaged property up to the limit of the law.

Student Conduct on School Buses

Nassau BOCES and your home high school are concerned that the bus ride to and from school is safe. The following rules must be observed:

1. Keep all noise at a low level
2. Keep hands, feet and all possessions to yourself
3. Obey the bus driver
4. Remain seated until the driver gives permission for you to leave.
5. Follow assigned seating and all social distancing guidelines.

Discipline problems will be referred in writing by the bus driver to the building principal. The penalty for continued misbehavior may range from suspension from riding the bus to suspension from Barry Tech. All home high school rules apply while students are riding the buses. All students riding school buses are expected to maintain good conduct while traveling.

Discipline of Students with Disabilities

Nassau BOCES Board recognizes that it may be necessary to suspend, remove or otherwise discipline students with disabilities to address disruptive or problem behavior. The board also recognizes that students with disabilities have certain procedural

protections whenever school authorities intend to impose discipline upon them. The board is committed to ensuring that the procedures followed for suspending, removing or otherwise disciplining students with disabilities are consistent with the procedural safeguards required by applicable laws and regulations including manifestation determination hearings.

This Code of Conduct affords students with disabilities subject to disciplinary action no greater or lesser rights than those expressly afforded by applicable federal and state law and regulations.

Manifest Determinations

The Manifestation Team must review all relevant information in the student's file, including the student's IEP, any teacher observations, and any relevant information provided by the parents to determine if the conduct in question was caused by, or had a direct and substantial relationship to, the student's disability; or if the conduct in question was the direct result of the school district's failure to implement the IEP.

Acceptable Use of Technology and Internet Use

All students are required to read and sign the Nassau BOCES Parental Consent and Student Agreement titled, "Agreement for Student Use of BOCES Computerized Information Resources" and agree to its terms and provisions. Any violation of this policy will result in disciplinary consequences within the discipline policy guidelines of the Barry Tech Student Handbook and Acceptable Use Contract. In addition to the general provision of this policy, students must also be aware of the following:

- No food or drinks are permitted near the computers
- You may not perform any repairs or modifications to school computers
- Do not give your user ID and password to anyone except the Technology Department
- Do not make any changes to the computer settings. This includes background, screensaver, desktop settings, etc.
- Notify your teacher immediately if there is a problem with your computer
- Do not mark and/or deface the computers
- When using the Internet, only go to sites approved by your teacher and only at the designated times
- If you are not sure about something concerning the computer, ASK first, and use common sense
- You may not connect any personal digital or audio technology to school property
- Do not remove any school-owned equipment from the building without written permission from building administration.

SchoolTool/Microsoft TEAMS

- Students will receive credentials consisting of a username and password. This

username and password will provide the students access to log into SchoolTool and Microsoft TEAMS

- The credentials will be linked to the students' BOCES email address
- Students are expected to be responsible for remembering credentials and being familiar with login procedures in order to check SchoolTool on a regular basis and participate in classwork posted on TEAMS

Student Automobiles and Parking

Students with a valid driver's license (Class D) may be eligible to drive to school and park on school grounds. On-campus parking is a privilege and is limited to senior students with senior licenses, who need access to their vehicles for after-school employment. Applications for on-campus parking permits require authorization from a parent/guardian and a home school administrator. Parking permits will be assigned through a lottery system each semester. A parking permit is for the driver of the car only and not for passengers. Students are required to drive safely, follow directions of all adult staff members and adhere to speed limits. Students are also required to maintain good attendance and a passing grade at Barry Tech.

Please Note: Misuse of driving privileges such as driving or parking inappropriately on campus or in the neighborhood, coming late, or transporting passengers, may lead to revocation of the parking permit.

Assessments and Grades

Grading Percentage Breakdown

Our grading system is based on the following components:

1. **Skills (Performance)**
2. **Knowledge (Written)**
3. **Work Habits**
4. **Career and Financial Management (CFM)**

Skills

Skills and tasks are described as those skills which make you job-competent. Your curriculum is described as units of instruction. Each unit is broken down into a series of skills and tasks. The tasks will be graded on a rubric demonstrating the competency level based on industry standards.

Knowledge

The second section of grading is your Knowledge grade. Formal tests and quizzes will be given on each unit of instruction.

Work Habits

The third section of your grade is your Work Ethic. It is based on everything involving activities of a self-directed learner. Your overall attendance, punctuality, behavior and participation in class activities impact your Work Ethic grade. Remember, privileges are connected to the grade you receive. For example, a student earns the privilege to

participate in our Work-Based Learning program upon completing at least 75% of the competencies required and maintaining satisfactory attendance.

Career and Financial Management (CFM):

We are committed to preparing students for their future careers and financial responsibilities. Therefore, Career and Financial Management (CFM) concepts will be seamlessly embedded into their studies, reflecting the interconnectedness of these skills. All students pursuing a Career and Technical Education sequence must take and pass the Career and Financial Management (CFM) local assessments.

Weekly Grade Entries:

Our dedicated teaching staff is committed to the ongoing assessment of students' progress. Therefore, teachers are required to input at least one grade each week, ensuring a continuous evaluation of your child's academic performance

Final Grade Calculation:

The final grade is calculated using the following formula:
80%: Each of the 4 quarters (marking periods) counts as 20% of the final grade.
20%: Benchmark Assessments, comprising:
- 10%: Midterm exam or performance exam
- 10%: Industry assessment or final exam

Final Assessments:

The Industry Assessment contributes significantly to the final grade, with a breakdown of:

60%: Performance grade
40%: Written grade

Incorporation of Career and Financial Management (CFM):

We are committed to preparing students for their future careers and financial responsibilities. Therefore, Career and Financial Management (CFM) concepts will be seamlessly embedded into their studies, reflecting the interconnectedness of these skills.

Make-up Work Policy

Timeframe for Completion of Missed Assignments:

Students have the same number of days to makeup assignments as the number of days they were absent. For example, if you miss two days, you'll have two days to complete the missed assignments. Failure to submit missed classwork and/or assignments will result in a zero (failing grade) being assigned. Reduced credit for make-up assignments will apply for all absences.

If a student accumulates more than ten days of absence in a row, it is considered a long-term situation. In such cases, a meeting must be scheduled involving the student's home school, the RSIP Administration, the parent or guardian, and the teacher to develop an appropriate plan.

Timeframe for Completion of Exams and Quizzes:

All missed quizzes and exams must be made up within three school days of the students' return. Students are responsible for coordinating with their teacher to schedule their make-up exams within the timeframe. Reduced credit for completion of exams and quizzes will apply for all absences.

Teacher Discretion and Support:
Teachers may provide alternative assignments if hands-on work cannot be replicated outside of the classroom. Students with extenuating circumstances (hospitalization, family emergencies, etc.) should work with their instructor and administration for a reasonable extension plan.

Attendance Requirement:
Regular attendance is vital for a successful academic journey. Patterns of significant absences may adversely impact a student's grade and course progression.

Grade Reporting:
Student grades will be exclusively available on the SchoolTool portal. We are continually working to enhance this platform to provide a user-friendly and visually appealing experience for parents and guardians.

Requirements for Obtaining Full Credit for a Marking Period

1. **All absences must be accounted for within five school days by written correspondence from a parent or guardian or the school district for all Home School Activities, including court notes, etc.**
2. A student who has excessive absences in any one marking period will have his/her grade impacted by a low Work Ethic grade.
3. Assignments not submitted by the specified date will result in a deduction in the daily Work Ethic, Skill and/or Knowledge grade.
4. Assignments and tests not made up by the end of the marking period will result in a zero for that assignment, test and/or skill grade.
5. **Attendance Requirement:** Regular attendance is vital for a successful academic journey. Patterns of significant absences may adversely impact a student's grade and course progression.

Grade Reporting

Student grades will be exclusively available on the SchoolTool portal. We are continually working to enhance this platform to provide a user-friendly and visually appealing experience for parents and guardians.

Grading System

92-100: Excellent 85-91: Above Average 75-84: Satisfactory
65-74: Needs Improvement Less than 65: Failing

Quarterly Grades (Report Cards)

Quarterly grades are based on Knowledge, Skill and Work Ethic grades calculated on a percentage dependent upon the program.

Quarterly grades for 2025-2026 are posted to the parent portal on SchoolTool.

Within a short period of time after the close of the marking period, grades are reported in summary report form and emailed to district representatives.

Grade reports include a numerical grade and a summary of student absences for the quarter.

First Quarter: November 17, 2025 Second Quarter: January 30, 2026

Third Quarter: April 17, 2026 Fourth Quarter: June 12, 2026

The final average is calculated based on 80% for the four quarters plus 20% including the midterm and final exams.

Upon receipt of the last Report Card grades, school districts then award appropriate credit(s) for students.

Interim Progress Reports

At the midpoint of each marking quarter, interim progress reports are posted to the parent portal on SchoolTool.

First Quarter: October 8, 2025 Second Quarter: December 17, 2025

Third Quarter: March 4, 2026 Fourth Quarter: May 13, 2026

Recognition, Enrichment, and Support

Student Recognition

Barry Tech students are recognized and rewarded for their outstanding accomplishments—academic achievement, leadership, and contributions to their schools and communities. Because this is important to all of us at Barry Tech, a comprehensive recognition program is available to all students. This includes:

Honor Roll

The Honor Roll requires an average of 90% or above. High Honors requires an average of 95% or above. Honor Roll students also may not have more than 3 unexcused absences and cannot have any discipline referrals during the quarter.

Student of the Quarter

Each quarter, teachers select students for this honor. It is awarded to students who actively participate in class, demonstrate significant progress in career tech and the academics, have excellent attendance, complete all assignments, and demonstrate a positive attitude and good interpersonal skills.

Outstanding Students

At the end of the school year, one outstanding student is selected from each course or program. Students who receive this award actively participate in class, demonstrate progress in career tech and the academics, have excellent attendance, complete all assignments and demonstrate a positive attitude and good interpersonal skills. *Please Note: Excessive absences will prevent your eligibility to be recognized as an outstanding student.*

Leadership Events

Our networking and social events build and encourage friendships and teaming between and among various CTE programs and Nassau County districts.

Technical Endorsements

Students who have successfully completed a New York State approved 2-year CTE course at Barry Tech are eligible to earn a technical endorsement on their Regents diploma. The student is required to meet NYS graduation requirements and:

- achieve a grade of 75% or better in his/her CTE course of study
- a passing score on the approved industry technical assessment, both written and practical
- complete a work-based learning experience (54 hours) as required by his/her approved program
- a passing grade in the final project/portfolio

Nassau BOCES will notify each student's home school district when he/she has completed all approved program requirements to be eligible for technical endorsement.

National Technical Honor Society–CTE

Barry Tech is a chapter member of the National Technical Honor Society, an organization for outstanding students enrolled in career and technical education. The purpose of the National Technical Honor Society is to promote service, leadership, honesty, career development, and skill workmanship; to reward student achievement; to encourage and assist student education and career goal setting; to promote a stronger linkage between local vocational/technical institutions with business and industry; and to promote the image of vocational/technical education in America.

Membership into the National Technical Honor Society is open to all CTE students. Membership is based on the following rigorous selection process:

- Students must meet the academic requirement of a grade/average of 90
- **Students must maintain excellent attendance with no more than 8 parent excused absences or tardies for the year. Students must have no unexcused absences or tardies. All students must adhere to the attendance policy requiring an email or medical/legal note stating the reason for their absences WITHIN 5 school days of their return to school.**
- Students must be nominated by their Career and Technical Education Teacher
- Students must be recommended by their home school guidance counselor
- Students cannot have any disciplinary infractions at Barry Tech or their home school
- Students must write a personal statement about the importance of CTE
- Students are recommended by the administration and staff as being an exemplary student in the area of quality workmanship, honesty, service, dependability, attitude, scholarship, citizenship and leadership

Student Activities

Student Ambassadors

Student Ambassadors are nominated by their teachers and the Pupil Personnel Services staff. Student Ambassadors demonstrate success at Barry Tech through classroom achievement, leadership, and good communication skills. Student Ambassadors assist with Orientation and Taste of Tech programs, act as guides for student visitors and

parents, and help new students become familiar with Barry Tech. Ambassadors have the opportunity to share their experiences in a variety of programs, in their home high schools, and local community and youth organizations.

SkillsUSA

SkillsUSA is a national student organization for CTE students to develop leadership skills. Participation is optional but highly recommended. Students have the opportunity to apply for officer positions. If selected, students will sign and adhere to professional contract. Failure to do so will result in removal from position. At Barry Tech, contact kagee@nasboces.org to join as a member.

The members of SkillsUSA decide on their activities. In the past, these activities have included field trips, contests with other schools and participation in the State Contest in Syracuse, New York. Winners of the New York State Contest have gone on to participate in the SkillsUSA National Competitions.

Prominent leaders from industry and education participate as guest speakers and consultants. Prizes are awarded by industry for outstanding student accomplishments. All students are eligible to join SkillsUSA. Membership dues are required.

Service Learning

Students will be involved in a Service Learning project throughout the school year. Service Learning engages students in an educational approach that integrates local needs with their academics and their CTE courses. Students become involved and connected to the needs of their community and their school. Through Service Learning, students will have the time to reflect upon their experiences and develop civic responsibility. These projects incorporate the importance of greening technology and 21st Century learning skills. The culmination of these projects is the Service Learning Fair held at Barry Tech in April of each year.

Gender-Sexuality Alliance (GSA)

The GSA is a Barry Tech school club offering education and advocacy for students who self-identify as LGBTQ+, or who identify as allies. GSA meetings model and promote tolerance and respect for all ages, regardless of ethnicity, gender identity or sexual orientation.

School Counseling and Student Services

Barry Tech offers a comprehensive program of school counseling, career development and psychological services for all students. Our school counselors, school psychologists and social workers are trained to guide and support students through the phases of their high school experience. Assistance in decision-making and problem-solving helps students realize their personal, social, academic and career potential. Services also include post-secondary educational planning, course planning information, assessment and group guidance instruction. Barry Tech Student Support Services help students achieve the goals of the Learning Standards and Assessments, with an emphasis on educational and career planning.

These services are diversified and address the special needs of individual students. You will be assigned to a high school counselor who works with you and monitors your progress throughout the school year.

The Pupil Personnel Services Staff:

- Provide small group and individual counseling
- Act as a source of referrals for community service programs and organizations
- Coordinate parent-teacher-student conferences
- Interpret standardized test scores
- Administer interest and other self-knowledge inventories
- Provide vocational and career counseling
- Conduct an annual review of each student's progress and future plans
- Introduce new students to our programs, resources and services
- Facilitate a Post-Secondary Plan for each student
- Assist students in maintaining the appropriate course placements
- Assist students with college and career planning.

The PPS department provides individual and group counseling for every student as an extension of the home school guidance and counseling departments. Our staff works closely with the high school counselors, psychologists and social workers to complement the support services provided by the home high schools.

The PPS Guidance Office numbers:
Barry Tech: (516) 622-6812 or (516) 622-6814

Programs for Students with Disabilities

If you have a disability, you are entitled to receive special education, related services and/or supplementary aids and services as necessary to ensure a free appropriate public education in the least restrictive environment. You will have access to the full range of appropriate programs and services at Barry Tech as requested by the home school district. Parents/students who desire further information about these programs and services should contact Shelly Davis, School Psychologist, at (516) 622-6889 (adavis@nasboces.org).

Health Services

If you are hurt or ill, speak to your teacher and ask for a pass to the school nurse's office. The school nurse will provide emergency care for you in accidental or unexpected medical situations.*

If you need to take medication during the school day, you must:

- Bring a note from your parent/guardian which gives the nurse permission to store the medication for your use, releasing Nassau BOCES and its employees of liability for the administration of medication
- Give the nurse a doctor's note with instructions about dosage, times given, etc.
- Bring a copy of the prescription
- Complete a Medication Permission Request form provided by the Health Office. All medications should be handed to the school nurse as soon as you arrive at school. You may not have prescription drugs in your possession

while at school.

- Barry Tech's Nurse's Office phone number: (516) 622-6819
- **You can be released by the nurse or administration to a parent, guardian or home school representative. A signature by the parent, guardian or home school representative is required.*

Sexual Harassment, Bullying, & Cyberbullying

The Nassau BOCES closely follows the legislation, adopted and effective July 1, 2012 in all New York State schools, "Dignity for All Students Act" (DASA). The purpose of this act is to foster civility in schools and to "prevent and prohibit conduct which is inconsistent with our school's mission." "Harassment and Bullying" means the creation of a hostile environment by conduct or by verbal threats, intimidation, or abuse that has or would have an adverse effect on a student's educational performance or mental, emotional, or physical well-being. Verbal threats, intimidation or abuse (physical, verbal or emotional) that reasonably causes a student to fear for his/her physical safety or verbal threats, intimidation, or abuse (physical, verbal or emotional) based on a person's actual or perceived race, color, disability, sexual orientation, gender or sex will not be tolerated at Barry Tech. Students who are found to be harassing or bullying others will be subject to severe disciplinary action and may lose the opportunity to remain at Barry Tech. Any and all forms of harassment and bullying that include inappropriate use of social media will result in disciplinary action.

Barry Tech DASA coordinators:

Ms. Nafesa Khan, *Assistant Principal* - NKhan@nasboces.org
Ms. Karen Recar, *School Counselor* - KRecar@nasboces.org

Helplines

The following HELP LINES are provided by the Nassau County Youth Board.

SUICIDE:

SUICIDE AND CRISES HOTLINE.....988
Long Island Crisis Counseling & Referral Center.....(516) 679-1111

RUNAWAYS:

Nassau Haven.....(516) 221-1310

RAPE:

SAFE Hotline - Domestic, Sexual, Human Trafficking.....(516) 542-0404

DRUGS:

Alcohol/Drug Hotline.....(516) 747-2606
Long Island Council on Alcoholism and Drug Dependence.....(516) 747-2606
Long Island Crisis Counseling & Referral Center.....(516) 679-1111
Substance Abuse and Mental Health Services
Administration (SAMHSA).....1-800-662-HELP (4357)

SAFE CENTER:

Nassau County Coalition Against Domestic Violence..... (516) 465-4700

CHILD ABUSE:

To Report Abuse: New York State Hotline.....(800) 635-1522

HEALTH:
Nassau County Department of Health
Information and Referral Service ..... (516) 227-9697

GENERAL CONCERNS:
Long Island Crisis Counseling & Referral Center ..... (516) 679-1111
Mental Health Association ..... (516) 504-4357
Nassau County Office of Youth ..... (516) 227-7134
Nassau County Helpline 516-227-TALK (8255)

You may want to see your high school or Barry Tech school counselor or school psychologist for additional information or assistance with a referral.

Preparing for the Future

Career Development

Barry Tech students can select a course that will lead to a future career and/or additional training at a technical school or a two- or four-year college or a military program.

You will participate in a comprehensive program of career development that will assist you in making decisions that will help chart your future. As part of this program you will take an interest inventory to help reaffirm career choices or look at other options, and will work on a career plan to help gather information, explore options and prepare for life after high school.

College Planning

The Guidance staff is available to guide Barry Tech students as they prepare for college and career readiness.

College Articulation Agreements in CTE

More than 70% of our graduates continue their education after high school. The successful completion of high school and/or a career and technical education course can lead to advanced academic standing at a university, college or technical school. In most cases, articulation agreements and dual enrollments are based upon completion of a two-year program at Barry Tech and college credits are granted based upon the curriculum. The policy for receiving advanced standing or actual college credits differs from school-to-school and program to program. Students must first be accepted under the application process required for admission to the specific college. In addition, each college has its own criteria which might include a placement examination(s) before credit is awarded. Articulation agreements only apply to the college or school offering the agreement and are not transferable to other institutions. Dual-Enrollment agreements allow students to enroll in a college-level course while they are simultaneously enrolled in their Barry Tech program.

Dual-Enrollment agreements require students to pay a fee directly to the college as they are purchasing fully transferable college credits, while completing the college's curriculum. Upon successful completion of all requirements, you must request that your official college transcript be sent directly to the college that you will be attending in order for credits to be applied to your degree program.

Examples of college articulation agreements currently in effect include:

Five Towns College
Herkimer County Community College
Lincoln Technical Institute
Mercy College
Monroe College
Nassau Community College
University of Northwestern Ohio
New York Institute of Technology (NYIT)
Queensborough Community College
Stratford University
SUNY Alfred State College
SUNY Canton
SUNY Cobleskill
SUNY Delhi
SUNY Farmingdale
SUNY Morrisville

Work-Based Learning (WBL) Programs for CTE Students

Experiential education through WBL

These are various types of work-based learning opportunities for you to apply and reinforce classroom learning. The successful experiences, connections and references that you earn are ideal additions to resumes and applications for college and jobs. In order to participate, students under the age of 18 must submit an "Employment Certificate" (also known as working papers, which they can obtain from their home school nurse) to the WBL Coordinator. You must also meet eligibility criteria for skills competency, grades, attendance, and behavior.

* For many Work-Based Learning experiences, proof of United States citizenship may be required.

1. **Co-Op** (Cooperative Occupational Education Program)

   Paid Co-Op offers students who are in the second year of their program an opportunity for school credit for occupationally related, school and sponsor-supervised and evaluated employment training, utilizing career competencies and skills/tasks. Teachers refer eligible students to the Co-Op coordinator for processing in the second quarter. Co-Op agreements must be signed by the sponsor, parent, student, teacher, and coordinator.

   *Student Eligibility Criteria for Co-Op**

   (1) Complete 75% of CTE-related skills, including safety instruction
   (2) Achieve a minimum CTE grade of 75%

(3) Attendance must not exceed five (5) absences in the school year

(4) Zero disciplinary referrals resulting in out-of-school suspensions.

2. **Internships** – CEIP (Career Education Internship Program)

Unpaid supervised work-based learning experience for credit is scheduled for a specified short term, usually during the CTE session. The CTE teacher, coordinator, sponsor, and mentor develop an individualized training plan listing skills/tasks/objectives to be learned and evaluated. An agreement is signed by all parties including parents. The student intern will assist the mentor and learn about the work environment, tasks, career requirements and opportunities.

*Student Eligibility Criteria for Internship**

(1) Complete 25% of CTE-related skills, including safety instruction

(2) Achieve a minimum CTE grade of 75%

(3) Attendance must not exceed five (5) absences in the school year

(4) Zero disciplinary referrals resulting in out-of-school suspension

(5) During internships, all students are expected to turn in timesheets, a legal document verifying your attendance, according to the established timeline. Failure to do so will effect your Work Ethic grade and may result in the termination of your internship.

**Exceptions to above at principal's discretion*

3. **Clinic**

This is a required curriculum component for health-related programs. During the CTE session, the teacher takes the class by bus to a hospital, nursing home or related facility where students gain supervised on-the-job work experience. The clinic program fosters positive interaction between students, clients and employees.

The extremely high expectations of students at our clinical settings are dictated to us from by these facilities and are rooted in patient, staff and student safety. A contract outlining these expectations will be provided to all students attending such a setting. Contracts must be signed and returned to teachers. Failure to adhere to contract will result from removal from program.

4. **Field Trips/Tours and Shadowing**

Students often visit business and industry sites or professional trade events. In addition, recommended students may have an opportunity to interview or shadow an employee in their career of study to gain first-hand awareness of the work environment and career path.

Community Connections

Visitors

All visitors must report to the visitors' desk in the main lobby, sign in, show picture ID and be issued a visitors pass which must be displayed at all times. The pass must be returned to the visitor's desk, and the visitor must sign out at the conclusion of the visit.

People who are not students or staff must report to the visitor's desk when they enter the school building. Only those individuals with appointments and proper identification

will be allowed in the building.

Parents are encouraged to communicate with teachers, school counselors, school nurses, school psychologists and other staff personnel to discuss any problems or concerns the parent may have regarding the student, whether or not school-related. **Visitors to the building are limited. Most appointments will be conducted remotely via videoconferencing (i.e. TEAMS or Zoom) and are to be scheduled in advance.**

Media opt-out Policy

Throughout the school year, different media groups (television stations, local newspapers, school production classes, district communications staff, etc.) will produce stories, videos and photographs about activities and events happening in the Nassau BOCES schools. These articles, photographs and videos may be posted on the internet, aired on television and cable stations, or used in Nassau BOCES promotional materials and on its website and social media sites.

Parents who **DO NOT** want their child(ren) to be photographed or videotaped for news media or school publicity purposes, should complete a Media Opt-Out Form, which can be obtained on our website at https://www.nassauboces.org/mediaoptout. Completed forms should be returned to your child's teacher only if you do not give permission.

Social Media Connections

Barry Tech prides itself on showcasing the hard work of our students and staff. Please follow us on our social media accounts listed below. Any student who does not wish to be featured on Barry Tech's social media accounts will be required to fill out and submit a Media Opt-Out Policy to the main office.

Instagram: https://www.instagram.com/barrytech/

Facebook: https://www.facebook.com/ nassaubocesbarrytech/

Site-Based Team

The structure of shared decision-making in Nassau BOCES shall include a BOCES district-planning team, as well as the site-based team at Barry Tech. The shared decision-making will operate within the context of the Nassau BOCES. The site-based team is charged with addressing the specific issues at Barry Tech, as well as implementing, where designated, the key initiative of the organization. The site-based meetings will comprise administrators, students, teachers, teacher aides and, of course, parents. If you feel you would like to join our Site-Based and Shared Decision-Making team and help us meet our mission, please contact the main office.

Parent Bill of Rights

Parent(s)/guardian(s) have the right to inspect and review the complete contents of their child's education record. For more information visit https://www.nassauboces.org/Page/11912.

Asbestos Management Plan

In accordance with the asbestos hazards emergency response act (AHERA), all Nassau BOCES school buildings have been inspected by an accredited inspector that identified assessable assumed or confirmed asbestos containing building material (ACBM). The

findings of this inspection are located within the asbestos management plan. The management plan, as well as the most recent reinspection, surveillance and response action clearance reports, are maintained in the office of each school building. A complete set is available at the Department of Facilities Services.

Pesticide Notification

New York State Education Law section 409-H requires all schools to inform staff, parents and guardians that there is a potential for pesticides to be used periodically throughout the school year. Nassau BOCES is required to maintain a list in each school of staff or parents who wish to receive 48-hour prior written notification of non-exempt pesticide applications in that school. If you would like to receive a 48-hour prior notification of pesticide applications that are scheduled to occur in your school, when notification is required, please contact your school's principal. If you have any questions regarding the pesticide notification requirements, you may contact the Nassau BOCES Safety Coordinator. Additional information may be obtained by calling the National Pesticide Information Center, 1-800-858-7378, For the New York State Department of Health Center for Environmental Health Info Line, 1-800-458-1158.

Reported Suspected Child Abuse and Neglect

New York State Education Law Section 101, 207, 409 -I and Chapter 105 of the Laws of 2016, new subdivision (nn) is added to section 100.2, requires all schools to inform staff, parents and guardians where to report child abuse and neglect. Call the New York State Office of Children and Family Services (OCFS) at 1-800-342-3720, TDD/ TYY: 1-800-638-5163 or video relay system 1-800-342-3720. For more information, visit http:ocfs.ny.gov/main/cps/

STUDENT DISCIPLINARY ACTION PLAN IN CONSULTATION WITH YOUR HOME SCHOOL DISTRICT			
Offense	**First Referral**	**Second Referral**	**Third Referral**
Not displaying Student Identification badge	Office reprimand/Warning and parent notification	Parent notification/District involvement	Parent notification/1-day in-school suspension
Misuse of hall pass/Cutting class	Office reprimand/Parent notification District involvement	Parents notification/1-3 day suspension District involvement	3-5 day suspension/Parent notification District involvement
Misuse of driving/Parking privileges	1-4 week loss of driving privilege/ Parent notification/District notified	Driving privilege revoked/ Parents/home school notification District involvement	Parent notification Subject to removal from Barry Tech District involvement
Violation of student driving policy/Driving without a Class D license, a passenger, and being a passenger/Drop-off/Pick-up violation	Office reprimand/Parent notification District involvement	Parent notification/1-day suspension District involvement	2-5 day suspension Subject to removal from Barry Tech Parent notification/District involvement
Abusive language/Gestures	Office reprimand/Parent notification 1-day in-school suspension/District involvement	Parent notification/1-3 day suspension District involvement	5-day suspension/District involvement Subject to removal from Barry Tech
Smoking/Vaping on school grounds (or bus)/Possession of smoking/Vaping paraphernalia/Use of edibles, bath salts, THC, inhalants, etc.	Office confiscation 1-2 day suspension	Office confiscation/Parents/home school notification/3-4 day suspension/District involvement. Subject to removal from Barry Tech	Office confiscation/Parents/home school notification/5-day suspension/District involvement. Subject to removal from Barry Tech
Cell phone, electronic devices which disrupt the normal instructional process.	Reprimand/Office confiscation Parent/guardian notification/ District notification	Office confiscation/ Parent/guardian must pick up electronic device/ District notification	Office confiscation/ Parent/guardian pickup and conference/ District notification
Failure to properly identify oneself	Office reprimand/Parent notification District involvement	Detention/1-3 day suspension Parents notification District involvement	5-day suspension Subject to removal from Barry Tech Parent notification/District involvement
Insubordinate/Disruptive behavior/Harassment/Intimidation	Office reprimand/Parent notification In- or out-of-suspension District involvement	Parent notification/1-5 day suspension Subject to removal from Barry Tech District involvement	5-day suspension/ Subject to removal from Barry Tech District involvement
Testing Irregularities/Cheating on tests/ Projects/Academic dishonesty/Forging time sheets	Failure/ Parents notification District involvement	Failure/suspension Parents/home school notification District involvement	District involvement

STUDENT DISCIPLINARY ACTION PLAN IN CONSULTATION WITH YOUR HOME SCHOOL DISTRICT			
Offense	**First Referral**	**Second Referral**	**Third Referral**
Bullying/Cyber bullying/Cyber harassment Inappropriate use of Social Media	1-5 day suspension/ Parent conference/District involvement	3-5 day suspension/Parent conference District involvement/ Subject to removal	
Leaving campus without authorization	1-day out-of-school suspension/ Parent notification District involvement	3-5 day out-of-school suspension/ Parent conference/District involvement	
Vandalism/Theft/Graffiti Including damaging property on campuses, busses or BOCES offsite locations	2-5 day suspension/Parent notification Police notification/ District involvement	3-5 day out-of-school suspension/ Police notification/ Parent conference Subject to removal/District involvement	
Unsafe/Dangerous conduct	Parent conference/1-5 day suspension subject to removal from Barry Tech/ District involvement	3-5 day suspension/Parent conference Subject to removal/District involvement	
Possession/Vaping of THC substances/ Distribution of illegal drugs, paraphernalia, edibles, bath salts, inhalants, etc./alcohol/ weapons	5-day suspension/Parent notification Police notification/Subject to removal from Barry Tech/District involvement	Police notification/Parent conference Removal from school/District involvement	
Suspicion/Under the influence of drugs and/or alcohol	Student Search/Nurse's Office/ Parent Pick-Up/District Notification 2-3 day suspension/parent notification/ district involvement	2-5 day suspension/Parent notification District involvement	5-day suspension/Parent conference Subject to removal from Barry Tech/ District involvement
Fighting Gang activity/Recruitment/ Intimidation/Symbols/Posturing	2-3 day suspension/ Parent/guardian notification/ District involvement	3-5 day suspension/ Parent/guardian conference/ Subject to removal from Barry Tech	
False alarms/Bomb scares/ Fireworks/Smoke bomb	5-day suspension/Parent notification Police notification/ Subject to removal from Barry Tech/ District involvement		
Failure to change into uniform, including Personal Protective Equipment (PPE)	Student removed from shop/class, office reprimand, impact on work ethic grade, parent notification	Student removed from shop/class, office reprimand, impact on work ethic grade, parent notification	1-day suspension, impact on work ethic grade, parent and district involvement
Sexual harassment/ Sexual intimidation Including showing sexually explicit messages and media	1-5 day suspension/ Parent/guardian conference/ District involvement	3-5 day suspension/ Parent/guardian conference/ District involvement/ Subject to removal	
Other	Office discretion/ District involvement		

*Applies to all BOCES buildings and offsite BOCES sites.

nassau BOCES

2025/2026 SCHOOL CALENDAR

September

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Key

- Holiday - SCHOOLS CLOSED
- Inclement Weather Make-up Day — SCHOOLS CLOSED IF NOT NEEDED
- Superintendent's Conference Day — SCHOOLS CLOSED FOR STUDENTS ONLY
- First/Last Day of School

179	Student Attendance Days
4	Superintendent's Conference Days
183	Total Teacher Attendance Days

Holidays and Observances

Sept. 1	Labor Day
Sept. 2-3	Superintendent's Conference Days
Sept. 4	First Day of School
Sept. 23-24	Rosh Hashanah
Oct. 2	Yom Kippur
Oct. 13	Columbus Day
Nov. 4	Superintendent's Conference Day
Nov. 11	Veterans Day
Nov. 27-28	Thanksgiving Recess
Dec. 24-Jan. 2	Holiday Recess
Jan. 1	New Year's Day
Jan. 19	Dr. Martin Luther King Jr. Day
Feb. 16-20	Winter Recess
March 20	Superintendent's Conference Day
April 2-10	Spring Recess
May 22	Inclement Weather Make-up Day
May 25	Memorial Day
June 19	Juneteenth
June 26	Last Day of School

Locations

Joseph M. Barry Career & Technical Education Center

(516) 622-6800

1196 Prospect Avenue, Westbury, New York 11590

North Shore Equestrian Center

(Horse Science and Management/ HSM Skills)

(516) 622-6800

720 Northern Boulevard, Brookville, New York 11548

Barry Tech Courses in Local High Schools*

Baldwin – Medical Administrative Assistant, Criminal Justice and Law Enforcement Administration

Freeport – Medical Assisting

Hicksville – Nurse Assisting, Criminal Justice and Law Enforcement Administration

Long Beach – Medical Assisting

Roosevelt – Medical Assisting, Nurse Assisting

Uniondale – Barbering

Valley Stream – Automotive Technology, Medical Assisting, Nurse Assisting

*Barry Tech CTE courses offered in local high schools are under a special agreement with the district, under special guidelines and apply to only select courses.

See and Hear Students in Action

- Pictures, videos, podcasts and examples of student work
- Access to a secure portal to review student progress
- Access to class curriculum, projects and events
- A daily updated calendar of all activities
- Easy email access to teachers, administrators and staff
- World of work and college activities
- Visually dynamic information about the school, student successes and more!

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