



Colton-Redlands-Yucaipa ROP

2026 - 2027 PAYROLL SCHEDULE

PAYROLL ITEMS MUST BE RECEIVED IN PAYROLL BY **4:30 PM** ON THE **DUE DATE**

Certificated Monthly Employees					
MONTH	PAYROLL FOR	PAY PERIOD	EXTRA DUTY PAY PERIOD	EXTRA DUTY DUE DATE	DISTRIBUTION DATE
JULY	MONTHLY	07/01 - 07/31	06/01 - 06/30	07/09/26	08/03/26
AUGUST	MONTHLY	08/01 - 08/31	07/01 - 07/31	08/10/26	09/01/26
SEPTEMBER	MONTHLY	09/01 - 09/30	08/01 - 08/31	09/10/26	10/01/26
OCTOBER	MONTHLY	10/01 - 10/31	09/01 - 09/30	10/09/26	11/02/26
NOVEMBER	MONTHLY	11/01 - 11/30	10/01 - 10/31	11/10/26	12/01/26
DECEMBER	MONTHLY	12/01 - 12/31	11/01 - 11/30	12/10/26	01/04/27
JANUARY	MONTHLY	01/01 - 01/31	12/01 - 12/31	01/11/27	02/01/27
FEBRUARY	MONTHLY	02/01 - 02/28	01/01 - 01/31	02/10/27	03/01/27
MARCH	MONTHLY	03/01 - 03/31	02/01 - 02/28	03/10/27	04/01/27
APRIL	MONTHLY	04/01 - 04/30	03/01 - 03/31	04/09/27	05/03/27
MAY	MONTHLY	05/01 - 05/31	04/01 - 04/30	05/10/27	06/01/27
JUNE	MONTHLY	06/01 - 06/30	05/01 - 05/31	06/10/27	07/01/27

Classified Monthly Employees					
MONTH	PAYROLL FOR	PAY PERIOD	EXTRA DUTY PAY PERIOD	EXTRA DUTY DUE DATE	DISTRIBUTION DATE
JULY	MONTHLY	07/01 - 07/31	06/01 - 06/30	07/09/26	07/31/26
AUGUST	MONTHLY	08/01 - 08/31	07/01 - 07/31	08/10/26	08/31/26
SEPTEMBER	MONTHLY	09/01 - 09/30	08/01 - 08/31	09/10/26	09/30/26
OCTOBER	MONTHLY	10/01 - 10/31	09/01 - 09/30	10/09/26	10/30/26
NOVEMBER	MONTHLY	11/01 - 11/30	10/01 - 10/31	11/10/26	11/30/26
DECEMBER	MONTHLY	12/01 - 12/31	11/01 - 11/30	12/10/26	12/30/26
JANUARY	MONTHLY	01/01 - 01/31	12/01 - 12/31	01/11/27	01/29/27
FEBRUARY	MONTHLY	02/01 - 02/28	01/01 - 01/31	02/10/27	02/26/27
MARCH	MONTHLY	03/01 - 03/31	02/01 - 02/28	03/10/27	03/31/27
APRIL	MONTHLY	04/01 - 04/30	03/01 - 03/31	04/09/27	04/30/27
MAY	MONTHLY	05/01 - 05/31	04/01 - 04/30	05/10/27	05/28/27
JUNE	MONTHLY	06/01 - 06/30	05/01 - 05/31	06/10/27	06/30/27

SUBSTITUTE & HOURLY EMPLOYEES				
<i>Includes: Substitutes and Adult Education</i>				
MONTH	PAYROLL FOR	WORK PERIOD	TIME CARD DUE DATE	DISTRIBUTION DATE
AUGUST*	SUBSTITUTES / HOURLY STAFF	7/1-7/15	07/22/26	08/10/26
SEPTEMBER	SUBSTITUTES / HOURLY STAFF	7/16-8/15	08/21/26	09/09/26
OCTOBER	SUBSTITUTES / HOURLY STAFF	8/16-9/15	09/22/26	10/09/26
NOVEMBER	SUBSTITUTES / HOURLY STAFF	9/16-10/15	10/22/26	11/09/26
DECEMBER	SUBSTITUTES / HOURLY STAFF	10/16-11/15	11/18/26	12/09/26
JANUARY	SUBSTITUTES / HOURLY STAFF	11/16-12/15	12/16/26	01/11/27
FEBRUARY	SUBSTITUTES / HOURLY STAFF	12/16-1/15	01/22/27	02/09/27
MARCH	SUBSTITUTES / HOURLY STAFF	1/16-2/15	02/22/27	03/09/27
APRIL	SUBSTITUTES / HOURLY STAFF	2/16-3/15	03/22/27	04/09/27
MAY	SUBSTITUTES / HOURLY STAFF	3/16-4/15	04/22/27	05/10/27
JUNE	SUBSTITUTES / HOURLY STAFF	4/16-5/15	05/21/27	06/09/27
JULY	SUBSTITUTES / HOURLY STAFF	5/16-6/15	06/22/27	07/09/27
LIABILITY	SUBSTITUTES / HOURLY STAFF	6/15-6/30	07/01/27	07/15/27

NOTE TO ALL EMPLOYEES: Late time cards will be paid on the employee's next available payroll cycle.
 Each time card must be fully completed and submitted *after* work is performed. Incomplete time cards may not be paid.
Do not hold time cards - the District is assessed penalties and interest for late payroll reporting to retirement.