RICHLAND ONE

ENGAGE · EDUCATE · EMPOWER

DETERMINATION AND FINDINGS FOR SOLE SOURCE PROCUREMENT

Sole Source No. S3-27

I. AUTHORITY

Richland County School District One Procurement Code (RCSD1) Section 1560, Sole Source under the South Carolina Consolidated Code & Regulations 11-35-1560 Sole Source; public notice for contracts with a total potential value greater than **$50,000**, without competition must be posted in South Carolina Business Opportunities at least **five (5) business day** before entering a contract. For contracts with a potential value greater than **$250,000**, such notice must be posted at least **ten (10) days** before entering a contract.

II. MINIMUM NEED

School/Department: Nutrition Services

Good or Service to be purchased: Point of Sales Software

Total Cost: $ 15,900.00

III. FAIR AND REASONABLE PRICE

Must be completed by Requesting Principal/Department Head

Based on the expected tasks, the costs associated with this procurement is fair and reasonable.

IV. FACTS THAT JUSTIFY A SOLE SOURCE PROCUREMENT

Must be completed by Requesting Principal/Department Head

Linq is the district's existing, fully integrated front of the house and back of the house system for meal program accountability. Procuring an alternative or new solution would require a significant investment in new equipment, system reconfiguration, and comprehensive staff retraining, resulting in unnecessary cost and operational disruption.

V. CERTIFICATION BY SCHOOL/DEPARTMENT

I hereby certify that the above findings are true, correct and complete.

6/29/26
Date

Principal/Department Head

VI. CERTIFICATION BY PROCUREMENT OFFICIAL

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this contract.

07/01/26
Date

Lauren Wise
Procurement Official

VII. CERTIFICATION BY SUPERINTENDENT OR CHIEF PROCUREMENT OFFICER

7/1/26
Date

Superintendent/Chief Procurement Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding. Under RCSD1 Procurement Code Section 4210 any actual bidder, offeror, contractor, or subcontractor who is aggrieved in connection with the intended award or award of contract shall protest within seven (7) business days of the date notification of aware is posted.