



1901 Selma Road Springfield Ohio 45505 937.325.7368
www.SCCTC.org

June 8, 2026

**Board of Education Meeting: 5:00 P.M.
BOARD OF EDUCATION MEETING MINUTES**

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).

I. OPENING

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:02 p.m. in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance**
- C. Roll Call**

Present:

_____ Ms. Jill Acuff, Northwestern Local Schools, Term: 1/12/2026–12/31/2028
_____ Mr. Jamie Callan, Springfield City Schools, Term: 1/08/2024– 12/31/2026
_____ Mr. Keith Culp, Greenon Local Schools, Term: 1/08/2024– 12/31/2026
_____ Mr. Dave DeHart, Clark-Shawnee Local Schools, Term: 1/12/2026–12/31/2028
_____ Mr. John Kitchen, Southeastern Local Schools, Term: 1/12/2026–12/31/2028
_____ Ms. Katie Krupp, Northeastern Local Schools, Term: 1/12/2026–12/31/2028
_____ Mrs. Stephanie Stephens, Springfield City Schools, Term: 1/12/2026–12/31/2028
_____ Mr. Stanley Wenclewicz, Clark County ESC, Term: 1/08/2024– 12/31/2026

Ms. Krupp arrived at 5:05 pm

Absent:

_____ Mr. Matthew Mills, Tecumseh Local Schools, Term: 1/08/2024– 12/31/2026

Also Present:

Michelle Patrick, Superintendent
Julie Wallace, Treasurer
CTC Administrators

D. Welcome, Recognition of Guests

1. Superintendent Update with Kurt Miller, Miller Diversified
The Board concurred with Mr. Miller's recommendations regarding the building materials. They also supported his continued efforts to obtain the outstanding information required per the OFCC contracts.
2. Executive Director Update
3. IT Director Update

Ms. Acuff left the meeting at 6:12 p.m.

II. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 46-26 - Adoption of the minutes of the May 11, 2026 Springfield-Clark CTC Board of Education Regular Meeting

Mr. Stan Wenclewicz moved and Mr. Keith Culp seconded adopting the minutes of the May 11, 2026 Board of Education meeting as presented.

Roll Call: Ayes: Callan, Culp, DeHart, Kitchen, Krupp, Stephens, Wenclewicz
Abstain: Kitchen

Motion carried, 7-0-1.

SCCTC RESOLUTION NUMBER: 47-26 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-H.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. John Kitchen moved and Mr. Keith Culp seconded the Board of Education to adopt the Financial Items A-H.

Roll Call: Ayes: Callan, Culp, DeHart, Kitchen, Krupp, Stephens, Wenclewicz
Motion carried, 7-0

- A. Approve May Financials as presented.
- B. Approve the Treasurer to invest in Commercial paper & Banker's acceptance for FY27.
- C. Approve Advancement State/Federal Grants fund accounts: Recommend Motion that the Board of Education approve an advance to the State/Federal Grant Funds and any other funds not to exceed \$100,000.00 from the General Fund.
- D. Approve FY26 final appropriations as presented and authorize the Treasurer to amend and report if necessary.

- E. Approve for the Treasurer to use the Setbal Function in State Software to book fiscal budgeted receipts.
- F. Approve temporary appropriations for the fiscal year 2027 be established at one hundred percent (100%) of the 2026 final appropriations at the Fund level.
- G. Approve EPC Health, Dental, Vision, and Life renewal rates for 2027 with a 3.9% increase in health coverage.
- H. Approve the renewal of EPC Liability, Fleet & Property coverage for July 1, 2026–July 1, 2027 in the amount of \$81,047, a 10% increase from 2025 \$73,679.

SCCTC RESOLUTION NUMBER 48-26 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEMS A-F.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Dave DeHart moved and Mr. Stan Wenclewicz seconded the Board of Education to adopt the Consent Calendar-Administrative, Items A-F.

Roll Call: Ayes: Callan, Culp, DeHart, Kitchen, Krupp, Stephens, Wenclewicz

Motion carried, 7-0

A. PARCEL COMBINATION APPLICATION

- 1. Approve the submission of the application request to the Clark County Tax Map Department to combine the current 1901 Selma Road parcel #014 parcel with the adjoining tract t0 Selma Road parcel #036. This will allow us to keep 1901 Selma Road as our building address once the new building is done.

B. OFCC AMENDMENTS

- 1. Approve the OFCC amendments for the agreements with STAN and Associates, Inc., Schorr Architects, Inc., and Summit CC, LLC, or the construction project to build a new school facility through the Ohio Facilities Construction Commission VFAP Program.

C. AGREEMENT

- 1. Approve the SOCHE Ohio High School Internship IT 2026 Agreement between the Strategic Ohio Council for Higher Education (SOCHE) and Springfield-Clark Career Technology Center for receiving reimbursement for two high school Communications Interns at a pay rate of \$15.00 per hour, billable at \$16.28 per hour, start date June 8, 2026. Terms as presented include being reimbursed up to 75% of the payrate, maximum of \$5,000 per student, not to exceed 35 hours per week.

2. Approve the update to add an additional student for the SOCHE Ohio High School Internship IT 2026 Agreement between the Strategic Ohio Council for Higher Education (SOCHE) and Springfield-Clark Career Technology Center for receiving reimbursement for two high school IT interns at a pay rate of \$15.00 per hour, billable at \$16.28 per hour, start date February 9, 2026. Terms as presented include being reimbursed up to 75% of the payrate, maximum of \$5,000 per student, not to exceed 35 hours per week.
3. Approve the service provider agreement with MVECA for Magic School AI from July 1, 2026 through June 30, 2027 at the cost of \$1,724.00 as presented.
4. Approve the agreement with Quadient Leasing USA, Inc. for postage meter rental, online services and software, and postage funding agreement for a term of 63 months at a monthly rate of \$258.00
5. Approve the renewal agreement with Finalsight for the use of products and services to build and maintain the district website for a term of five years from July 1, 2026 through June 30, 2030 as presented. There is an initial creative services cost of \$6,172, as well as a yearly fee of \$15,214, for a total five-year cost of \$82,242. The initial agreement in 2021 included website build and maintenance at the cost of \$20,000 for setup and \$14,550 annually for 5 years at a total cost of \$92,750.
6. Approve the agreement with Navigate360 for PBIS subscription services as presented at a cost of \$3,384.98 starting July 1, 2026 through June 30, 2027.

D. PURCHASE

1. Approve the quote from EduTek Solutions LLC for camera upgrades, replacements and installation at a cost of \$31,138.28 as presented. Comparison estimates from Proline and Vision Concept are also provided.
2. Approve the purchase of a replacement maintenance/grounds F-250 truck from Beau Townsend Ford at an EPC government price of \$63,250.00 SWOEPC QB044 #38192T.

E. RESOLUTION

1. Approve the firm of Gingo & Bair Law, LLC to serve as legal counsel to the Springfield-Clark Career Technology Center Governing Board of Education and hereby authorize the Board President, Superintendent, Treasurer and designated administrator(s) to engage the services of said firm on an as needed basis.

2. Approve the resolution adopted by the City Commission of the City of Springfield requiring repairs to sidewalk, driveway approaches, and/or curb and gutters in front of premises. The work will be completed by the City Engineer and Service Department at an estimated cost of \$32,902.00.

F. OUT OF STATE TRAVEL

1. Approve out-of-state travel for Margaret Ault, Project Search Instructor for the National Project SEARCH conference in St. Louis District 14-17, 2026. Cost estimate is \$1,200.

SCCTC RESOLUTION NUMBER 49-26 ADOPTION OF CONSENT CALENDAR- PERSONNEL, ITEMS A-E.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Ms. Katie Krupp moved and Mr. Keith Culp seconded the Board of Education to adopt the Consent Calendar Personnel Items A-E.

Roll Call: Ayes: Callan, Culp, DeHart, Kitchen, Krupp, Stephens, Wenclewicz
Motion carried, 7-0

A. HIRING

1. Approve the hiring of Cierra Powell, Northeastern Satellite Career Connections Instructor, Class I, Step 0, \$49,443, effective the 2026-2027 school year. BCI/FBI is on file. Class and Step will be updated once experience and education is verified.
2. Approve the hiring of Erin Pistone, Kenton Ridge Satellite Health Career Connections Instructor, Class I, Step 0, \$49,443, effective the 2026-2027 school year. BCI/FBI is on file. Class and Step will be updated once experience and education is verified.
3. Approve the hiring of Jamie McKinnon, Dental Assisting Instructor, effective May 4, 2026, for 3 days at per diem rate of \$491.11 to shadow Lori Ritzenthaler for the Dental Assisting instructor transition.

B. PAY CHANGE

1. Approve the class and step change of Charles Webb, 5th Day Instructor, from Class I, Step 0, \$49,443; to Class III, Step 8, \$76,237, due to verification of education and experience, effective the 2026-2027 school year. Successful BCI/FBI is on file.
2. Approve the class and step change of Samuel Cottle, CBI Shawnee

Satellite Instructor, from Class I, Step 0, \$49,443; to Class VI, Step 10, \$79,559, due to verification of education and experience, effective the 2026-2027 school year. Successful BCI/FBI is on file.

3. Approve the class change of Erica Hillard, Agriculture Instructor Northwestern Satellite, from Class VI, Step 24 \$101,196; to Class VII, Step 24, \$ 102,669; based on additional coursework completed effective the 2026-2027 school year.

C. SUPPLEMENTAL POSITIONS

1. Approve the Supplemental Positions list for the 2026-2027 school year as presented.

D. EXTENDED AND CURRICULUM TIME

1. Approve extended and curriculum time as presented.

E. STUDENT WORKERS

1. Approve the hiring of CTC students Levi Hallam, Zackary Ogle, Peyton Rogers, Lexy Ryder, Connie Surbaugh, Brian Thacker, and Landy Wilson, as summer custodial/maintenance help student workers, at \$15.00 per hour.

SCCTC RESOLUTION NUMBER 50-26 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEM F.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Ms. Stephanie Stephens moved and Ms. Katie Krupp seconded the Board of Education to adopt the Consent Calendar Personnel Item F.

Roll Call: Ayes: Callan, Culp, DeHart, Kitchen, Krupp, Stephens, Wenclewicz

Motion carried, 7-0

F. RESIGNATION AGREEMENT

1. Approve the resignation agreement with Danny Elam as presented.

SCCTC RESOLUTION NUMBER 51-26 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEM G.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Stan Wenclewicz moved and Ms. Katie Krupp seconded the Board of Education to adopt the Consent Calendar Personnel Item G.

Roll Call: Ayes: Callan, Culp, DeHart, Kitchen, Krupp, Stephens, Wenclewicz

Motion carried, 7-0

G. RESIGNATION

1. Accept the resignation of Danny Elam effective June 3, 2026, pursuant to the terms of the resignation agreement as presented.

III. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

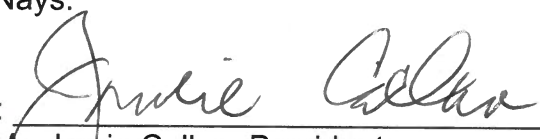
Mr. Wenclewicz commended Ms. Steffanni and CTC Staff for another successful summer career camp. He shared that the camp is a wonderful opportunity that benefits both students and the community, providing an enjoyable and enriching experience

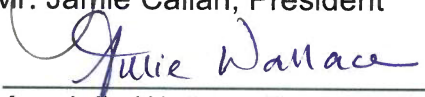
VI. ADJOURNMENT of Regular meeting

Mr. Keith Culp moved and Mr. John Kitchen seconded the Board of Education adjourn and the Board unanimously agreed to adjourn at 6:41 p.m.

Ayes: Ayes: Callan, Culp, DeHart, Kitchen, Krupp, Stephens, Wenclewicz

Nays:

Signed:  Date: 6/22/26
Mr. Jamie Callan, President

Attest:  Date: 6/22/26
Mrs. Julie Wallace, Treasurer

**The next regular Springfield-Clark CTC Board of Education meeting
will be held June 22, 2026 at 5:00 p.m.**

COMING UP AT SCCTC

JUNE

22 BOE Meeting 5:00 p.m.

JULY

6 BOE Meeting 5:00 p.m.

AUGUST

10 BOE Meeting 5:00 p.m.

12 New Staff Day

17 Orientation Night/Staff Work Day

18 Staff Work Day

19 Incoming Students First Day

20 All Students Attend

24 BOE Meeting 5:00 p.m.

