JACKSON
PUBLIC SCHOOLS
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Bid 3280-27

Title: Bow Hunting Lease on 16th Section

Issue Date: Monday, June 29, 2026

Submission Deadline: Tuesday, July 21, 2026

Time: 10:00 a.m. (Central Standard Time)

Office at 601-973-8582 for assistance. Questions regarding proposal specifications are to be addressed to the Project Administrator listed in the proposal.

I. Invitation

II. Procurement Schedule (Tentative)

III. RFP Coordinator / Point of Contact

IV: Submission

V. Legal and Administrative Requirements

- **A. Public Records**
- **B. Ethics / Conflict of Interest**
- **C. E-Verify**
- **D. Availability of Funds / Non-Appropriation**
- **E. Insurance**
- **F. Term and Termination**

VI. Scope of Services

- **A. Purpose**
- **B. Terms**
- **C. Price Table**

VII. General Information

- **A. Specification**
- **B. Warranty Requirements**

VII. Proposal Format and Required Contents

- **Exhibit E-1: Proposal Form and Signature Page**
- **Exhibit E-2: Submission Cover Sheet and Configuration Summary**

I. Invitation

Jackson Public School District (JPSD) is soliciting proposals from qualified vendors for goods and/or services as described in this RFP. All products and services must meet the specifications or be approved equivalents.

The selected proposer shall provide the Services described below. Proposals must clearly explain how the proposer will meet each requirement.

II. Procurement Schedule (Tentative)

The District anticipates the following schedule. The District reserves the right to modify this schedule at any time.

Bid Issued	Monday, June 29, 2026
Board Approval	Tuesday, July 21, 2026
Contract Start Date (anticipated)	Wednesday, August 5, 2026

III. Bid Coordinator / Point of Contact

Communications regarding this RFP must be submitted in writing to the designated RFP coordinator designated below:

- Name: Michele Mays
- Title: Procurement Supervisor
- Email: rfp@jackson.k12.ms.us
- Phone: 601-973-8582

Proposers shall not contact other District employees, Board members, or representatives regarding this RFP during the procurement process.

IV. Proposal Instructions and Requirements

Please be advised that Jackson Public Schools will accept electronic proposal submissions only for this solicitation. Printed, mailed, or hand-delivered proposals will not be accepted or considered.

Proposals must be submitted electronically through Central Bidding at the link below:
www.centralbidding.com

Vendors are responsible for ensuring proposals are successfully uploaded and submitted prior to the deadline.

Important Submission Notes

- The Proposal Submission Deadline is Friday, April 24, 2026, at 10:00 a.m. Central time, as stated in Section II - Procurement Schedule.

- Late proposals will not be opened or considered.
- Faxed or emailed proposals will not be accepted.
- The District is not responsible for technical issues related to electronic submission.
- Vendors are encouraged to submit proposals early to ensure timely reception.

Proposal Format Requirements

- Proposal Cover Page must be the first page
- Proposal must be signed by an authorized official
- Incomplete proposals will not be evaluated

Pricing Requirements (if applicable)

- All prices must be net and include all applicable discounts
- Unit pricing prevails in case of discrepancies
- Prices must be rounded to two (2) decimal places
- Freight and shipping costs must be included, if applicable

Payment Terms (If applicable)

- Payment issued after satisfactory delivery or completion of services
- No partial payments unless specified
- Multi-year and open purchase orders follow contracted schedules

Insurance Requirements

The Contractor shall maintain the following insurance coverage for the duration of the contract:

- Commercial General Liability
  Contractors must maintain a minimum of $1,000,000 in General Liability coverage.
  Jackson Public Schools (JPS) must be listed as an Additional Insured on this policy. Coverage shall be primary and non-contributory.
- Workers' Compensation
  Any Contractor or subcontractor entering JPS school campuses, administrative buildings, or project sites must maintain Workers' Compensation insurance with a minimum limit of $1,000,000.
- Certificate Holder Requirement
  Jackson Public Schools must be listed as the Certificate Holder on all Certificates of Insurance (COIs). COIs must be provided to JPS prior to commencing any work or entering District property.

Evaluation and Award

- Award will be made to the responsive and responsible proposer whose proposal is determined to be most advantageous to the District (best value), considering price and other evaluation factors stated in this RFP.
- Evaluation may include, as applicable: price, compliance with RFP requirements, responsiveness/completeness, references, and overall value.
- All awards are subject to approval by the Board of Trustees and availability of funds.
- The District reserves the right to reject any or all proposals, waive informalities and minor irregularities, and take any action in the District's best interest consistent with applicable Mississippi law.
- The District may request clarification, verify information, and contact references.
- Optional demonstrations/presentations:
    - The District may invite the highest-ranked proposers to participate in demonstrations, presentations, or clarification meetings.
    - Invitation is at the District's discretion and does not guarantee award.
    - Demonstrations must address the proposer's platform, enrollment tools, reporting, and other features relevant to this RFP. Failure to participate when requested may result in disqualification.
- The District may negotiate with one or more proposers, as permitted, to obtain the best value for the District.

Performance, Default, and Termination

Failure to perform in accordance with the contract may result in termination and the vendor being held responsible for any excess costs incurred by the District.

Guarantees and Warranties

All goods and services must meet the specifications outlined in this RFP. Non-conforming goods or services must be replaced at the vendor's expense.

Addenda

Vendors must acknowledge receipt of all addenda issued during the RFP process and submit any required additional information with their proposal.

Important Notices

- All proposal contents become public records after award/notice of intent, subject to the Mississippi Public Records Act and applicable exemptions.
- The District reserves the right to reject any and all proposals, waive informalities, and negotiate with the selected proposer in the District's best interest.
- Proposers are responsible for reviewing the entire RFP and submitting all required forms and attachments.

PROPOSAL INSTRUCTIONS AND DESCRIPTION

PUBLIC NOTICE
OF INVITATION TO BID FOR
BOW HUNTING LEASE
ON SIXTEENTH SECTION LANDS

To all persons interested in the following described forest land in the First Judicial District of Hinds County, Mississippi:

N 1/2 of Section 16, Township 5 North, Range 1 West, LESS
AND EXCEPT all land west of Siwell Road, and
Containing approximately 240 acres.

You are hereby notified that sealed bids to lease the bow hunting rights on the above described Sixteenth Section Lands, or lands in lieu thereof, may be filed with the Superintendent of Jackson Public School District located at 662 South President Street, Jackson, Mississippi 39201, on or before 10:00 a.m. on the 21st day of July, 2026. The sealed bids must be submitted for the entire parcel and must include 100% of the amount bid for that parcel. Bids must be submitted in a sealed envelope and must be plainly marked on the outside of the envelope " **3280-27 BID FOR BOW HUNTING LEASE** on approximately 240 acres in Section 16, Township 5 North, Range 1 West" addressed to:

Jackson Public School District
Attn: Michele Mays
Reference: 16th Section Hunting Bid 3280-27
662 South President Street
Jackson, Mississippi 39201

All bids will be opened at **5:30 p.m.** on the **21st** day of **July 21, 2026**, or as soon as possible thereafter. The Board may reduce the term and reject all bids less than $20.00 per acre, but if any bid is accepted, the Board will award the Bow Hunting Lease to the highest bidder in the manner provided by law.

Jackson Public School District
Dr. Errick L. Greene, Superintendent

Bid Proposal Amount $ _____

Written Bid Proposal Amount _____

Exhibit E-1
Other Required Forms

Document 1: Proposal Form and Signature Page

The undersigned proposes to furnish and deliver all items and/or perform all services in accordance with all sections of this RFP, including the Proposal Form, Instructions and Conditions, Specifications, and any Addenda issued.

Company Name:
_____

Address:
_____

Phone: _____ Email: _____

Authorized Representative (Printed):
_____

Signature:
_____

Date:
_____

Business Classification (circle one):

Woman-Owned Minority-Owned Woman & Minority-Owned Non-Minority

Addendum Acknowledgment:

Addendum No. ____ Date ____ Addendum No. ____ Date ____

Addendum No. ____ Date ____ Addendum No. ____ Date ____

Exhibit E-2

Document 2: Submission Cover Sheet and Configuration Summary

By signing below, the vendor certifies that they are authorized to bind the organization and that the proposal complies with all RFP requirements.

Vendor Name:

_____

Authorized Signature:

_____

Date:

_____

Configuration Summary (100 words or less):

_____

_____

_____

_____

_____