

Brandywine School District
District Finance Committee

Minutes of the Meeting of November 13, 2024

Members Present: Chuck Landry (Interim Chairperson), Matt Auerbach, John Skrobot III,
Victor Ferzetti, Chris Milionis

Members Absent: Jack Vinokur, Ronald Kimbrough

Other District Representatives Present: Jill Floore-Chief Financial Officer, Angie Thomas-
Manager of Finance, Dr. Lisa Lawson – Superintendent

Members of the Public: Will Pollins

The meeting was called to order by Mr. Landry at 6:02 P.M.

I. Approval of Minutes – October 16, 2024 Meeting

The minutes of the October 16, 2024 meeting were introduced for review and approval.

A motion to approve the minutes as submitted was introduced by Mr. Auerbach, seconded by Mr. Ferzetti; Approved unanimously.

II. October 31st Monthly Financial Report

Ms. Floore led the Committee through the October 31, 2024 Monthly Financial Report.

a. Revenue Report

Ms. Floore noted that our local tax receipt is a little lower currently then we budgeted and were last year but it is less than 1% so we will be keeping a close eye on it. Ms. Floore also noted that the State is still holding Division II but that is typical until after the 30th count is done. She did state there is no concerns to this. Ms. Floore noted that something is going on with the State and Debt Service and Minor Capital tax receipts. She does have a meeting scheduled to review the allocation formula to see what is going one.

b. Operating Unit Expenditure Report

Ms. Floore stated that we are currently at 36% obligated, which included encumbered and expended, but there is no major concerns related to this. Ms. Floore did not that Division I salary is a big higher, because of PEC, however she is not considered as the State will be funding some of this. The local side is below the prior year which is a good note.

A motion to approve the October 31st Monthly Financial Report was introduced by Mr. Milionis, seconded by Mr. Auerbach; Approved unanimously.

III. Old Business

a. Committee Charter/By-Laws

Several members meet before the November meeting to work through the charter but they feel a little more time is needed to get it finished. A meeting is planned for November 20th so the Charter/By-Laws can get finished. Plan is for the Charter/By-Laws to get review and approved at our next meeting so it can then go to the Board in the December meeting.

IV. New Business

a. September 30, 2024 Unit Count

Unit count was up so DOE had some questions regarding it. Ms. Floore and Dr. Lawson explained to DOE how the increase was up in Pre-k and CTE units.

b. Certificate of Necessity Update

Message is no funds to fund any CNs. Not even planning to review the plans and rank. Discussion was held on what we can do to put some pressure on the State to help get these things through.

c. Education Funding Task Force

Ms. Floore and Dr. Lawson are on the task force. This Task Force is trying to untangle how things are funded and trying to figure out the best way to move forward.

V. Public Comment

Question was raised about the facilities budget not increasing enough as supplies is going up. Ms. Floore noted that this is just the local portion and that all major projects are funded through either Major or Minor cap.

The next DFC Meeting is scheduled for December 11, 2024 at 5:00pm.

A motion to adjourn was introduced by Mr. Milionis, seconded by Mr. Auerbach. Approved unanimously.

The meeting was adjourned at 7:00P.M.

This meeting was held in person with a Zoom option available.
Respectfully submitted by Beth Curry, Associate Specialist