

**ZANESVILLE CITY SCHOOLS  
SPECIAL BOARD OF EDUCATION MEETING  
October 6, 2025  
4:30 p.m.**

**1. Call to Order – President**

**2. Pledge of Allegiance**

**3. Roll Call**

\_\_\_\_\_ Baldwin \_\_\_\_\_ Buchanan \_\_\_\_\_ Clark \_\_\_\_\_ Lee \_\_\_\_\_ Waite

**4. Reading Notice**

The purpose of the special board meeting is (#1) to discuss personnel, (#2) approve contracts, (#3) construction items and (#4) budgetary items.

Open session will be held to approve any resolutions.

**5. Extended Time - Certificated**

Approve five (5) extra days for Wendy Curtis, Zanesville High School Career Navigator, for hours worked in August 2025 prior to the 2025-2026 school year. Rate of pay will be her hourly rate.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Buchanan \_\_\_\_\_ Clark \_\_\_\_\_ Lee \_\_\_\_\_ Waite \_\_\_\_\_ Baldwin

**6. 21<sup>st</sup> Century Program - Paraprofessionals**

Approve the following personnel as listed as the 21<sup>st</sup> Century Program Paraprofessionals pending certification and background check. Rate of pay to be \$17.00 per hour as and when needed during the 2025-2026 school year. 21<sup>st</sup> Century funds will be utilized.

| Name           |
|----------------|
| Alexis Brister |

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Clark \_\_\_\_\_ Lee \_\_\_\_\_ Waite \_\_\_\_\_ Baldwin \_\_\_\_\_ Buchanan

## 7. Employment - Classified

Approve the following certificated personnel for the 2025-2026 school year, pending appropriate certification requirements and background checks:

**Elizabeth Porth** - Library Aide Building: John McIntire Elementary  
Salary Schedule: Library Technician Step: 2 Effective Date: September 24, 2025

**Kelsy Moody** - Preschool Paraprofessional      Building: Zane Grey Elementary  
Salary Schedule: Regular Aide      Step: 4      Effective Date: October 1, 2025

**Casedy Goins** - Special Education Aide 1:1      Building: John McIntire Elementary  
Salary Schedule: MD Aide      Step: 0      Effective Date: September 29, 2025

**Anna Kirby - 3 Hour Food Service** Job#2 Building: Zane Grey Intermediate  
Salary Schedule: Café II Step: 0 Effective Date: September 22, 2025

**Kaleb Young** - Special Education Aide 1:1      Building: Zanesville Middle School  
Salary Schedule: MD Aide      Step: 0      Effective Date: September 29, 2025

**Lynnlee Morgan** - Special Education Aide 1:1      Building: Zane Grey Elementary  
Salary Schedule: MD Aide w/AA      Step: 1      Effective Date: October 16, 2025

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

Lee                      Waite                      Baldwin                      Buchanan                      Clark

## 8. Employment - Substitutes/Home Instructors

Approve the following Substitutes and Home Instructors as listed, as and when needed, pending appropriate certification and background checks for the 2025-2026 school year:

| Substitutes Teachers       |                        |                    |
|----------------------------|------------------------|--------------------|
| Solomon Pohler             | Sarah Pozzuoli (Katie) | Anna Hughes        |
| Lisa Luper                 | Trudy Cultice          | Isabella Hutchison |
| Substitute Aides/Bus Aides |                        |                    |
| Courtney Parker            |                        |                    |
| Food Service               |                        |                    |
| Zachary Elson              |                        |                    |
| Maintenance                |                        |                    |
| Jennifer Swope             |                        |                    |
| District Secretaries       |                        |                    |
| Cheryl Smith               |                        |                    |

Approve the following home instructors as listed, as and when needed, pending appropriate certification and background checks for the 2025-2026 school year:

Rate of pay will be \$20.00 per hour.

| Home Instructors |  |
|------------------|--|
| Trisha Holmes    |  |

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Waite \_\_\_\_\_ Baldwin \_\_\_\_\_ Buchanan \_\_\_\_\_ Clark \_\_\_\_\_ lee

## 9. Employee Transfers

Approve the transfer of Erica Dusenbery, Kindergarten Aide at Zane Grey Elementary to reflect Special Education Aide at Zane Grey Elementary pending certification and background check effective September 22, 2025. Rate of pay to be MD Aide, Step 8 from the appropriate salary schedule.

Approve the transfer of Kagnie Anderson, Special Education Aide at Zane Grey Elementary to reflect Kindergarten Aide at Zane Grey Elementary pending certification and background check effective September 22, 2025. Rate of pay to be Regular Aide w/AA, Step 3 from the appropriate salary schedule.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin \_\_\_\_\_ Buchanan \_\_\_\_\_ Clark \_\_\_\_\_ Lee \_\_\_\_\_ Waite

## 10. Supplemental Contracts

Approve the following Supplemental contracts as listed for the 2025-2026 school year pending required certification and background check:

| First Name | Last Name | Season | Sport               | Position      | Class |
|------------|-----------|--------|---------------------|---------------|-------|
| Kaleb      | Young     | Winter | ZMS Basketball-Boys | Coach         | VIII  |
| Ashley     | Campbell  | Spring | ZHS Softball        | JV Head Coach | VII   |

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Buchanan \_\_\_\_\_ Clark \_\_\_\_\_ Lee \_\_\_\_\_ Waite \_\_\_\_\_ Baldwin

## 11. Memorandum of Understanding - Zanesville Education Association

Approve the attached Memorandum of Understanding with the Zanesville Education Association as an amendment to The Agreement effective August 1, 2024 through July 31, 2027 with regards to the salary schedule column titles.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Clark \_\_\_\_\_ Lee \_\_\_\_\_ Waite \_\_\_\_\_ Baldwin \_\_\_\_\_ Buchanan

## 12. MVHC Clinic ZGI - Change Order

Approve the following change order with Paul Construction Company related to the remodeling of the new MVHC clinic at Zane Grey Intermediate.

| Change Order | Description                        | Amount      |
|--------------|------------------------------------|-------------|
| CO-002       | Masonry Openings & Duct Insulation | \$21,438.00 |

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Lee \_\_\_\_\_ Waite \_\_\_\_\_ Baldwin \_\_\_\_\_ Buchanan \_\_\_\_\_ Clark

### 13. Multipurpose Building - Change Order

| Change Order | Description                       | Amount          |
|--------------|-----------------------------------|-----------------|
| CO-016       | Revise/Add Panel Signage per Code | \$ 3,452.13     |
|              | Benching, Sloping & Topsoil Court | 12,637.54       |
|              | Gym Hard Duct Change              | 20,855.84       |
|              | Gutter Guards                     | 6,176.76        |
|              | Credit 140' Chain Link Fence      | (3,083.56)      |
|              | Owner Request Tech Items          | <u>5,654.61</u> |
|              | Total Increase                    | \$45,693.32     |

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Waite    \_\_\_\_\_ Baldwin    \_\_\_\_\_ Buchanan    \_\_\_\_\_ Clark    \_\_\_\_\_ Lee

### 14. Athletic Training Agreement

Approve an agreement with Lucas Graham Healthcare Solutions, LLC, to provide athletic training services for the 2025-2026 school year. Total cost will be \$40,636.00, which includes \$12,000.00 for each athletic season and \$4,636.00 for liability insurance.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin    \_\_\_\_\_ Buchanan    \_\_\_\_\_ Clark    \_\_\_\_\_ Lee    \_\_\_\_\_ Waite

### 15. ZHS Concession Stipends

Approve the following stipends as listed to manage concessions at Zanesville High School for the 2025-2026 school year:

|                   |         |
|-------------------|---------|
| Stephen Vogelsang | \$6,000 |
|-------------------|---------|

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Buchanan    \_\_\_\_\_ Clark    \_\_\_\_\_ Lee    \_\_\_\_\_ Waite    \_\_\_\_\_ Baldwin

## 16. Appropriations

Approve the Treasurer to make the following appropriation adjustments for the fiscal year ending June 30, 2026.

|         |     |        |                                    |
|---------|-----|--------|------------------------------------|
| Title I | 572 | 900.00 | To update for current year rev/exp |
|---------|-----|--------|------------------------------------|

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Clark    \_\_\_\_\_ Lee    \_\_\_\_\_ Waite    \_\_\_\_\_ Baldwin    \_\_\_\_\_ Buchanan

## 17. Executive Session

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- \_\_\_\_\_ Personnel matters
  - \_\_\_\_\_ to consider the appointment of employee(s) [reemployment] or public employees or officials
  - \_\_\_\_\_ to consider the promotion or compensation of public employee(s) or officials
  - \_\_\_\_\_ to consider the dismissal, discipline, or demotion of employee(s) or students
  - \_\_\_\_\_ to consider the investigation of charges or complaints of employee(s) or students
- \_\_\_\_\_ to consider the purchase of property for public purposes
- \_\_\_\_\_ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- \_\_\_\_\_ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- \_\_\_\_\_ conference with an attorney

- \_\_\_\_\_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- \_\_\_\_\_ matters required by federal law or state statutes to be confidential
- \_\_\_\_\_ specialized details of security arrangements

Time entered executive session: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Lee      \_\_\_\_\_ Waite      \_\_\_\_\_ Baldwin      \_\_\_\_\_ Buchanan      \_\_\_\_\_ Clark

#### **18. Executive Session (Return)**

Time returned to public session: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Waite      \_\_\_\_\_ Baldwin      \_\_\_\_\_ Buchanan      \_\_\_\_\_ Clark      \_\_\_\_\_ Lee

#### **19. Adjournment**

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin      \_\_\_\_\_ Buchanan      \_\_\_\_\_ Clark      \_\_\_\_\_ Lee      \_\_\_\_\_ Waite