

Board of Education Regular Meeting

December 16, 2026

4:30 P.M.

**Zanesville City Schools
Administration Building
956 Moxahala Ave.
Zanesville, Ohio 43701**

Board of Education Members:

Valencia Clark - President

Lori Lee - Vice President

Kyle Baldwin

Lori Buchanan

Mindy Waite



*Laura Tompkins M. Ed.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

Zanesville City Schools, the district you will never outgrow!

VISION STATEMENT

A STRONG FUTURE FOR ALL

MISSION STATEMENT

ZANESVILLE CITY SCHOOLS EMPOWERS ALL STUDENTS TO REACH THEIR FULL POTENTIAL WITHIN A SAFE AND DIVERSE ENVIRONMENT.

CORE VALUES

COLLABORATION
COMMUNICATION
RESILIENCE
SUPPORTIVE AND TRUSTING RELATIONSHIPS

GOALS

FINANCIAL STABILITY
ACADEMIC PROGRAMMING
STUDENT WELL-BEING AND SERVICES
COMMUNITY RELATIONS

We are Blue Devils! We are Family! We are One!

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**J. SUPERINTENDENT’S RECOMMENDATION – Laura Tompkins
BUSINESS RECOMMENDATIONS**

**J. SUPERINTENDENT’S RECOMMENDATION – Laura Tompkins
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Legislative Liaison – Lori Lee
Student Achievement Liaison – Lori Buchanan
Audit Committee – Kyle Baldwin, Lori Buchanan, Mike Young
Insurance Committee – Kyle Baldwin
Buildings & Grounds Committee – Valencia Clark, Mindy Waite
Business Advisory Council – Mindy Waite, Lori Buchanan

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C. ROLL CALL – Mike Young

_____ Baldwin _____ Buchanan _____ Clark _____ Lee _____ Waite

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

1. Enrollment Updates
2. Financial Updates
3. Recommendations and Feedback - School to Sponsor
4. Recommendations and Feedback - Sponsor to School
5. Walk Through

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education of the Regular Meeting on November 18, 2025.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Buchanan _____ Clark _____ Lee _____ Waite

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. November Financial Reports

Approve the following financial reports:

Financial report by fund
Expenditure report
Investment report

2. Reconciliations

Approve the following reconciliations:

General
Payroll

3. Monthly Financials – Zanesville Community High School

Approve the November 2025 minutes, bank reconciliation and financial reports for Zanesville Community High School.

4. Grants

Accept the following grant:

\$2,500.00 from the The J.W. and M.H. Straker Charitable Foundation to be used for youth leadership at Zanesville Middle School.

5. Advance

Approve the Treasurer to make the following advance for the fiscal year ending June 30, 2026, effective December 16, 2025.

Date	From Fund	To Fund	Amount
12/16/25	001-0000 General Fund	024-9700 Health Insurance Account	250,000.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Waite _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignation - Classified

Approve the resignation of Britney Henry, Special Education Aide at Zane Grey Elementary, effective December 31, 2025. Reason for resignation is personal.

Approve the resignation of Mark Scaggs, Bus Driver, effective January 9, 2026. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Waite _____ Baldwin _____ Buchanan

2. Employment - Classified

Approve Teresa Lichtner as a Van Driver effective November 3, 2025. Rate of pay to be Transportation salary schedule (CDL Certified), step 5, with a submission of a timesheet.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Waite _____ Baldwin _____ Buchanan _____ Waite

3. Employment - Substitutes

Approve the following Substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2025-2026 school year:

Substitute Teachers		
Matthew Bishop	Molly Denton	

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Baldwin _____ Buchanan _____ Clark _____ Lee

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS (con't)**

4. Employee Transfer - Classified

Approve the transfer of Betty Bailey, District Van Driver, from MD Aide salary scale to Transportation salary scale effective November 17, 2025. Rate of pay to be Transportation, step 0. Reason for transfer is obtaining her CDL.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Buchanan _____ Clark _____ Lee _____ Waite

5. Supplemental Contracts

Approve the following Supplemental contracts as listed for the 2025-2026 school year pending required certification and background check:

First Name	Last Name	Season	Sport	Position	Class
Paige	Coss	Winter	Cheerleading	Varsity Advisor 1/2	VII
Paige	Coss	Winter	Cheerleading	JV Advisor 1/2	VIII
Jeff	Moody	Spring	Tennis - Boys	Varsity Head Coach	IV
Lucas	Winland	Spring	Baseball	Junior Varsity Coach	VII
John (JT)	Raymond	Spring	Baseball	Assistant Varsity Coach	VII

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Waite _____ Baldwin

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS (con't)**

6. Volunteers

Approve the following volunteers as listed for the Zanesville City Schools for the 2025-2026 school year pending appropriate backgrounds checks:

Name	Building	Type
Amber Dotson	ZMS	Parent
Gina Mathes	JME	Community
Debra Stillion	JME	Community
Michael Johnson JR	ZMS	Assistant Volunteer Basketball Coach
JoAnn Doyle	JME	Community
Dylan Walker	ZHS	Assistant Volunteer Baseball Coach
Johnathan Travis	ZMS	Parent
Becky Forsythe	JME	Parent

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Waite _____ Baldwin _____ Buchanan

7. ZHS Homecoming Dance - DJ Services

Approve payment of \$500.00 to Matthew McCandlish, Zanesville High School teacher, for DJ services at the 2025-2026 ZHS Homecoming Dance on October 11, 2025. Services were for 3 hours, 7 p.m. to 10 p.m. Funding from the ZHS Student Council account.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Waite _____ Baldwin _____ Buchanan _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS (con’t)**

8. Extended Time - Certificated

Approve Karen Hand, Speech Pathologist, \$50.00 per hour up to 20 hours as needed to provide Speech Services for Zanesville Community High School Students for the 2025-2026 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Baldwin _____ Buchanan _____ Clark _____ Lee

9. ZHS Concession Stipends

Approve the following stipends as listed to assist with managing concessions at Zanesville High School for the remainder of the 2025-2026 school year:

Tisha Couch	\$4,000
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_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Buchanan _____ Clark _____ Lee _____ Waite

10. Zanesville High School - Early Graduation

Approve Parker Roberts as an early graduation candidate subject to completing the graduation requirements, effective January 16, 2026.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Waite _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Laura Tompkins
BUSINESS RECOMMENDATIONS**

**J. SUPERINTENDENT’S RECOMMENDATIONS – Laura Tompkins
OTHER RECOMMENDATIONS**

11. Policy Items for Approval:

Policy 6830 Audit
Policy 6109 Acceptance of Payment by a Credit Card

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Waite _____ Baldwin _____ Buchanan

K. REPORT/DISCUSSION ITEMS

District Nutritional Standards - Kevin Williams

L. BOARD COMMITTEE UPDATES

Legislative Liaison – Lori Lee
Student Achievement Liaison – Lori Buchanan
Audit Committee – Kyle Baldwin, Lori Buchanan, Mike Young
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M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

_____ Personnel matters

_____ to consider the appointment of employee(s) [reemployment] or public employees or officials

_____ to consider the promotion or compensation of public employee(s) or officials

_____ to consider the dismissal, discipline, or demotion of employee(s) or students

_____ to consider the investigation of charges or complaints of employee(s) or Students

_____ to consider the purchase of property for public purposes

_____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest

_____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action

_____ conference with an attorney

_____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

N. EXECUTIVE SESSION (con't)

_____ matters required by federal law or state statues to be confidential

_____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Waite _____ Baldwin _____ Buchanan _____ Clark

2026 ORGANIZATION MEETING AND JANUARY 2026 REGULAR MEETING

Approve the 2026 Organizational Meeting to be held on _____ at _____ at the
Administration Center Board Room. The Regular January 2026 Meeting will immediately follow the
Organizational Meeting.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Baldwin _____ Buchanan _____ Clark _____ Lee

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Buchanan _____ Clark _____ Lee _____ Waite