

Board of Education Special Regular Meeting

June 24, 2025

4:30 P.M.

**Zanesville City Schools
Administration Building
956 Moxahala Avenue
Zanesville, Ohio 43701**

Board of Education Members:

Valencia Clark - President

Lori Lee - Vice President

Kyle Baldwin

Lori Buchanan

Mindy Waite



*Laura Tompkins M. Ed.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

Zanesville City Schools, the district you will never outgrow!

VISION STATEMENT

A STRONG FUTURE FOR ALL

MISSION STATEMENT

ZANESVILLE CITY SCHOOLS EMPOWERS ALL STUDENTS TO REACH THEIR FULL POTENTIAL WITHIN A SAFE AND DIVERSE ENVIRONMENT.

CORE VALUES

COLLABORATION
COMMUNICATION
RESILIENCE
SUPPORTIVE AND TRUSTING RELATIONSHIPS

GOALS

FINANCIAL STABILITY
ACADEMIC PROGRAMMING
STUDENT WELL-BEING AND SERVICES
COMMUNITY RELATIONS

We are Blue Devils! We are Family! We are One!

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Student Achievement Liaison – Lori Buchanan
Audit Committee – Kyle Baldwin, Lori Buchanan, Mike Young
Insurance Committee – Kyle Baldwin
Buildings & Grounds Committee – Valencia Clark, Mindy Waite
Business Advisory Council – Mindy Waite, Lori Buchanan

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C. ROLL CALL – Mike Young

_____ Baldwin _____ Buchanan _____ Clark _____ Lee _____ Waite

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

1. Enrollment Updates
2. Financial Updates
3. Recommendations and Feedback - School to Sponsor
4. Recommendations and Feedback - Sponsor to School
5. Walk Through

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education of the Special Meeting on May 5, 2025 and Regular Meeting on May 20, 2025.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Buchanan _____ Clark _____ Lee _____ Waite

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. May Financial Reports

Approve the following financial reports:

Financial report by fund
Expenditure report
Investment report

2. Reconciliations

Approve the following reconciliations for May:

General
Payroll

3. Monthly Financials – Zanesville Community High School

Approve the May 2025 minutes, bank reconciliation and financial reports for Zanesville Community High School.

4. Appropriations

Approve the Treasurer to make the following appropriation adjustments for the fiscal year ending June 30, 2025.

Food Service	006	123,642.76	To update for current year rev/exp
Special Trust – Special Revenue	007	3,212.95	To update for current year rev/exp
Public School Support	018	7,252.61	To update for current year rev/exp
Other Grants	019	23,850.97	To update for current year rev/exp
Employee Benefits Self Insurance	024	470,000.00	To update for current year rev/exp
Student Managed Activity	200	12,461.60	To update for current year rev/exp
Data Communications Fund	451	205.70	To update for current year rev/exp
Title I	572	35,213.20	To update for current year rev/exp
Title IV-A	584	4,012.93	To update for current year rev/exp
Title II A (Imp Teacher Quality)	590	4,480.51	To update for current year rev/exp
Misc. Federal Grants	599	2,463.29	To update for current year rev/exp

**I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young
(con't)**

5. Temporary Appropriations

Approval of temporary appropriations for FY 2026 as follows: General and all other funds (except state and federal grants) not to exceed 75% of last year's actual expenditures. All state and federal funds will be appropriated as to their remaining balances.

6. Permanent Transfer

Approve the Treasurer to make the following permanent transfer for the fiscal year ending June 30, 2025, effective June 24, 2025.

Date	From Fund	To Fund	Amount
6/24/25	001-0000 General Fund	019-9903 Physics/Robotics	19,072.87

7. Advance

Approve the Treasurer to make the following advance for the fiscal year ending June 30, 2025, effective June 24, 2025.

Date	From Fund	To Fund	Amount
6/24/25	001-0000 General Fund	024-9700 Health Insurance Account	470,000.00

8. Grants

Accept the following grants:

\$3,000.00 from the Dollar General Literacy Foundation to be used for Summer Reading Camp at John McIntire Elementary.

\$3,000.00 from the Dollar General Literacy Foundation to be used for Summer Reading Camp at National Road Elementary.

\$3,000.00 from the Dollar General Literacy Foundation to be used for Summer Reading Camp at Zane Grey Elementary/Intermediate.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Waite _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignations - Certificated

Approve the resignation of Maureen Montgomery-Christian, Title I Tutor at Muskingum County Juvenile Detention Center, effective August 15, 2025. Reason for resignation is personal.

Approve the resignation of Charla Kempa, Intervention Specialist at Zane Grey Elementary, effective August 15, 2025. Reason for resignation is personal.

Approve the resignation of Jennifer Wahl, Teacher at John McIntire Elementary, effective August 15, 2025. Reason for resignation is personal.

Approve the resignation of Megan Witucky, District Literacy Coach, effective August 15, 2025. Reason for resignation is personal.

Approve the resignation of Katrina Vandegriff, Retire/Rehire Teacher at Zanesville Community High School, effective August 15, 2025. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Waite _____ Baldwin _____ Buchanan

2. Resignations - Classified

Approve the resignation of Shelia Lyttle, Educational Aide at Zanesville High School, effective June 6, 2025. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Waite _____ Baldwin _____ Buchanan _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS (con’t)**

3. Employment - Certificated

Approve the following certificated personnel for the 2025-2026 school year, pending appropriate certification requirements and background checks:

Linae Cox - Intervention Specialist at National Road Elementary

Experience:	Step 10	College:	Mount Vernon Nazarene University
Effective Date:	August 15, 2025	Amount:	BA+150

Hannah Fulkerson - 4th Grade Teacher at John McIntire Elementary

Experience:	Step 0	College:	Muskingum University
Effective Date:	August 15, 2025	Amount:	BA

Avery Walker- 6th Grade Teacher at Zane Grey Intermediate

Experience:	Step 1	College:	Muskingum University
Effective Date:	August 15, 2025	Amount:	BA+139

Laken Taylor - 3rd Grade Teacher at Zane Grey Intermediate

Experience:	Step 0	College:	Ohio University
Effective Date:	August 15, 2025	Amount:	BA

Garrett Elam - 6rd Grade Teacher at National Road Elementary

Experience:	Step 0	College:	Ohio University
Effective Date:	August 15, 2025	Amount:	BA

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Baldwin _____ Buchanan _____ Clark _____ Lee

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS (con't)**

4. Summer Employment - Food Service/Maintenance

Approve the following individuals as listed for the Summer Food Service program. Head Cooks will receive their per diem rate. Rate of pay for all others will be \$15.00 per hour. Funding will come from the Food Service Budget.

Last Name	First Name		Last Name	First Name
Cramer	Jay			

Approve the following individuals as listed for Maintenance Summer/Seasonal Employment for Grounds Crew and Custodial in the buildings pending certification and background check. Rate of pay to be substitute rate.

Last Name	First Name		Last Name	First Name
Scott	Logan			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Buchanan _____ Clark _____ Lee _____ Waite

5. Volunteers

Approve the following volunteers as listed for the Zanesville City Schools for the 2025-2026 school year pending appropriate backgrounds checks:

Name	Building	Type
Eli Taulbee	ZGI	Volunteer
Ashley Johnson	ZHS	Volunteer
Michelle Johnson	ZHS	Parent
Skylynn Cooke	ZMS	Coach
Lisa Burkett	ZMS	Coach
Richie Wells	ZMS	Coach
Frank Van Kirk	ZHS	Coach
Kylie Newsom	ZHS	Coach
Mike Young	ZHS	Coach

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Waite _____ Baldwin

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS (con't)**

6. Supplemental Contracts

Approve the following Supplemental contracts as listed for the 2025-2026 school year pending required certification and background check:

First Name	Last Name	Season	Sport	Position	Class
Tasean	Simpson	Fall	Football	Freshman Coach	VII
Tasean	Simpson	Fall	Football	August Practice	IX
Melena	Moore	Winter	Basketball - Girls	Associate Head Coach	V
Dustin	Watts	Fall	Soccer - Boys	Assistant Varsity Coach	VI
Brianna	Warden	Fall	Volleyball	7th Grade Coach	VIII
Cedric	Harris	Winter	Basketball - Boys	Varsity Head Coach	II
Jordan	Bouterse	Winter	Basketball - Boys	Associate Head Coach	V
Brady	Palmer	Winter	Basketball - Boys	Varsity Assistant Coach	VI
Benjamin	Maniaci	Winter	Basketball - Girls	Coach - 8th Grade	VIII
Devyn	Bonner	Winter	Basketball - Girls	Coach - 7th Grade	VIII
Jason	Dille	Winter	Wrestling	Varsity Head Coach	IV
Joel	Kunkle	Winter	Bowling	Varsity Coach	V
Michael	Ponslar	Winter	Bowling	Assistant Coach	VII

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Waite _____ Baldwin _____ Buchanan

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS (con't)**

7. Professional Development - Summer

Approve the following teachers as listed to attend meetings for curriculum and common assessments during the summer of 2025 at a rate of \$120.00 per day for a maximum of 2 days: Title or General funds will be utilized.

First Name	Last Name		First Name	Last Name
Alyssa	Keeley		Amanda	McKenzie

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Waite _____ Baldwin _____ Buchanan _____ Clark

8. Summer School Program - ZMS Teachers/Paraprofessionals

Approve the following teachers as listed for Summer School programming at Zanesville Middle School for the summer of 2025 as and when needed at a rate of \$40.00 per hour. School Improvement funds will be utilized as allowable.

First Name	Last Name		First Name	Last Name		First Name	Last Name
Trisha	Holmes		Jacqueline	Hoover-Renner		Joshua	Murphy
Trisha	Wilson						

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Baldwin _____ Buchanan _____ Clark _____ Lee

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS (con't)**

9. Extended Time - Certificated

Approve the following individuals as listed for extended time during the summer of 2025 prior to the 2025-2026 school year. Rate of pay is their per diem rate.

Name	Number of Days
Michelle Neal	Not to exceed 10 days
Payton Norris	Not to exceed 10 days
Wendy Curtis	Not to exceed 4 days

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Buchanan _____ Clark _____ Lee _____ Waite

10. ZHS Field Trip - Social Studies Department

Approval for the Zanesville High School Social Studies department to travel to Philadelphia, Gettysburg, and Shanksville, PA from May 13, 2026 to May 16, 2026. The trip will be offered first to Freshman in American History and Juniors in Government Classes. Brewster Travel or Barons will be handling the transportation. Cost per person is to be determined based on travel company fees, fundraising, and Grant awards.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Waite _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Laura Tompkins
BUSINESS RECOMMENDATIONS**

11. New Story Agreement - Addendum

Approve to enter into agreement with New Story Schools to provide an additional 3 weeks of services for one student during the summer beginning June 2, 2025 and ending June 20, 2025. The cost is \$8,995.00.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Waite _____ Baldwin _____ Buchanan

12. REACH Educational Service Center Agreement

Approve to enter into agreement with Reach Educational Services to provide educational services to 3 students during the summer 2025 term beginning on June 9, 2025 and ending on July 25, 2025. The amount will be \$6615 per student each month, and shall not exceed the applicable amount without advanced approval.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Waite _____ Baldwin _____ Buchanan _____ Clark

13. OAPSE Contract 2025-2028

Accept the tentative agreement between the Ohio Association of Public School Employees (OAPSE) and the Board of Education of Zanesville City Schools, effective August 1, 2025 through July 31, 2028.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Baldwin _____ Buchanan _____ Clark _____ Lee

**J. SUPERINTENDENT’S RECOMMENDATIONS – Laura Tompkins
BUSINESS RECOMMENDATIONS (con’t)**

14. Salary Schedule - Administrative

Approve the attached Administrative Salary Schedule for the 2025-2026 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.
_____ Baldwin _____ Buchanan _____ Clark _____ Lee _____ Waite

15. Salary Schedule - Secretarial

Approve the attached Secretarial Salary Schedules for the 2025-2026 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.
_____ Buchanan _____ Clark _____ Lee _____ Waite _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Laura Tompkins
OTHER RECOMMENDATIONS**

17. Policies for Approval:

Policy 1613 - Student Supervision and Welfare
Policy 3214 - Student Supervision and Welfare
Policy 4213 - Student Supervision and Welfare
Policy 5223 - Released Time for Religious Instruction During the School Day

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.
_____ Clark _____ Lee _____ Waite _____ Baldwin _____ Buchanan

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

Legislative Liaison – Lori Lee
Student Achievement Liaison – Lori Buchanan
Audit Committee – Kyle Baldwin, Lori Buchanan, Mike Young
Insurance Committee – Kyle Baldwin
Buildings & Grounds Committee – Valencia Clark, Mindy Waite
Business Advisory Council – Mindy Waite, Lori Buchanan

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
- _____ to consider the investigation of charges or complaints of employee(s) or Students

N. EXECUTIVE SESSION (con't)

- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Waite _____ Baldwin _____ Buchanan _____ Clark

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Baldwin _____ Buchanan _____ Clark _____ Lee