

Home Hospital Program Planning Meeting
Tuesday, January 13th, 2026 ~ 3:00PM

***Present:** Chris Smith, Lisa Silverstein, Pat Cain, Michele Mazzola,
Jill Paris, Roger Rouse, and Sarah Spano

- 1) **Old Business:** November 4th planning meeting minutes were approved.
- 2) **Number of Students Update:** We currently have 46 students assigned. We have had a high turnover of students since mid-December.
- 3) **Parent Recording of Instruction Update:** Chris consulted RCSD Legal Dept, and with their guidance our intake documents have been amended to include the following statement: *"Video or audio recording of instruction is strictly prohibited, as this would potentially be in violation of New York State Law, FERPA, and RCSD Policy."*
- 4) **Building Relocation:** In a board meeting earlier this school year, the Superintendent said that everything at Hart St except OACES would be relocating. However, the Board has not voted on this, and Chris reports that he has not been given any information regarding IF or when this move will actually occur.
- 5) **Hart St. Building Hours:** HH Teachers may arrive as early as 7:00am and must depart daily by 4:30pm, unless you must be here later for Professional Development. These protocols are in place for safety, security, and liability purposes.
- 6) **Electives for 9-12 Students:** The team discussed ensuring that our Directly Enrolled high school students get appropriate electives and other essential courses added to their schedules so that they will be able to meet graduation requirements in a timely manner. Our Director, Coordinator, Guidance Counselor, and Sped team will continue to review course scheduling for our Directly Enrolled students. Teachers should reach out to them with any questions or concerns regarding their students' classes.
- 7) **New Business:** Please be reminded to always clean up after yourselves in our Break Room. If you are kind enough to bring in much appreciated (Thank you!) treats for everyone, please remember to clean up and put away leftovers at the end of the day. If you can't be here to do that at the end of the day, please be sure to ask someone in the building to do it for you. Note that crumbs left behind or food left out overnight may invite attention from unwanted critters!!

Next Program Planning Meeting: Tuesday, March 10th, at 3:00pm.