

Business Management

**Calcasieu Parish
Career & Technical Education**



What do you want to know?

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- Career Tree
 - Programs of Study
 - Jumpstart 2.0 Pathway Courses and Certification
 - Local Business Opportunities
 - Louisiana Colleges/Universities with Programs related to field
 - Additional Resources



TECHNICAL CAREERS

(Apprenticeship, Associate's Degree, Advanced Certification, Experience, etc.)

- Office Manager
- Tax Preparer
- Bookkeeper
- Accounting Clerk
- Customer Service Representative
- Legal Assistant
- Medical Billing & Coding Specialist
- Medical Office Assistant
- Store Manager
- Insurance Agent
- Sales Representative
- Shipping/Receiving Inventory Specialist

PROFESSIONAL CAREERS

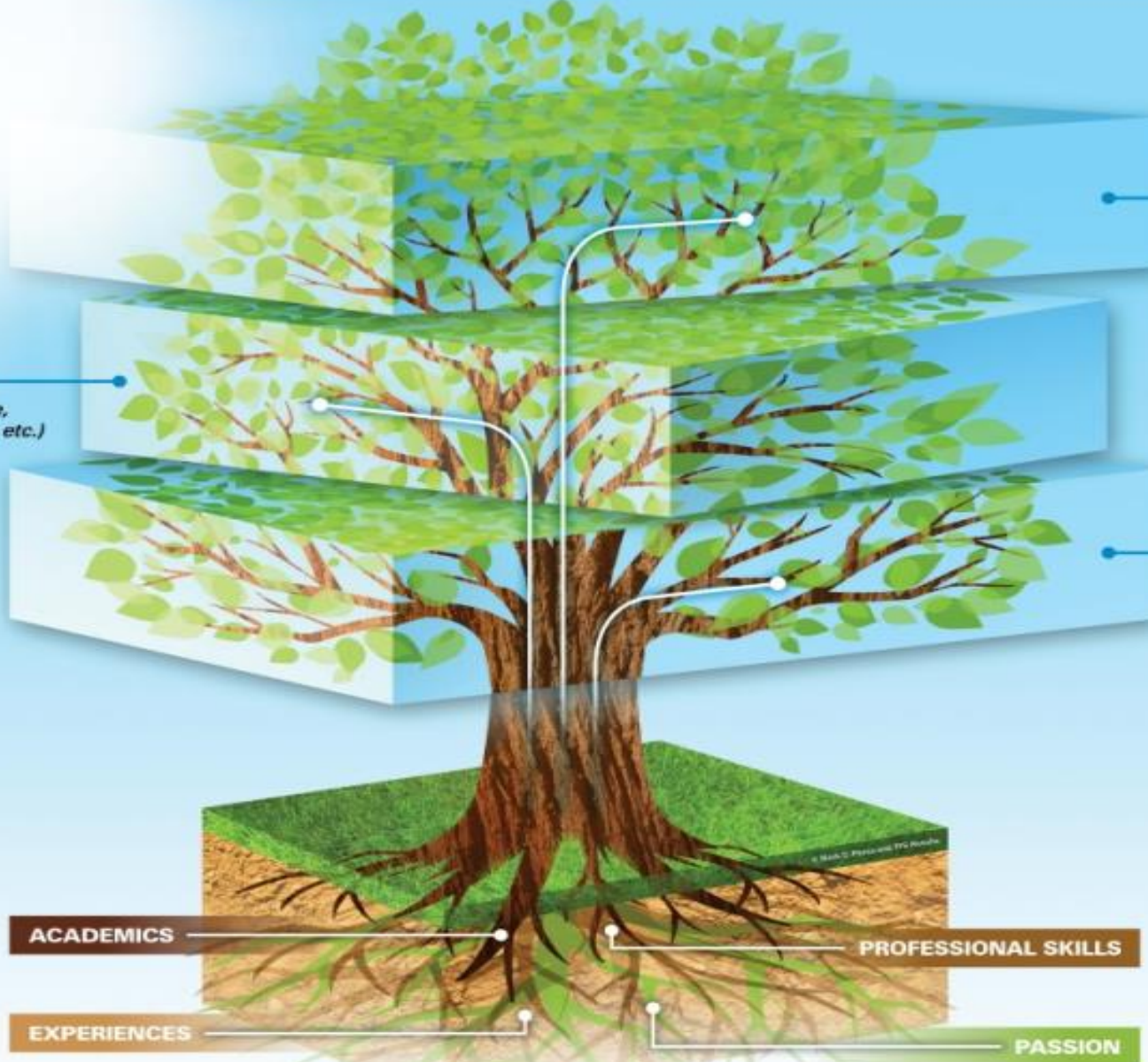
(Bachelor's, Master's, Ph.D., Specialized Training, Experience, etc.)

- Business Education Teacher
- Bank Compliance Officer
- Certified Public Accountant
- Hospitality Administrator
- Financial Analyst/Financial Accountant
- Business Continuity Planner
- Risk Manager
- Court Clerk
- E-Commerce Manager
- Social Media Strategist
- Medical & Health Services Manager
- Commercial Loan Processor

ENTRY-LEVEL CAREERS

(with Program Completion)

- Accounts Receivable Assistant
- Bank Teller
- Cashier
- Retail Clerk
- Receptionist
- Office Assistant
- Medical Admitting Clerk
- Legal Administrative Assistant
- General Office Support Assistant
- Data Entry Clerk
- Collections Representative
- Administrative Assistant



BUSINESS MANAGEMENT



Careers in the Business Management and Administration cluster relate to planning, organizing, directing and evaluating business functions essential to efficient and productive business operations. Careers in leadership, management, and support roles are needed by all types of organizations to operate successfully.

Programs of Study:
Business Management

Local Business Opportunities: Business Management



Administrative Assistant – United Way

Instructor – Business Administration
Sowela Tech Community

Operations Manager
Pacific Dental Services

Business Office Manager – Rosewood Nursing Center

Human Resources Generalist- Ceasars Entertainment

IT Manager – Insight Global

Bookkeeper/Office Manager – Aday Tire and Auto Service

General Manager – Wendy's

Louisiana Colleges/Universities: Business Management

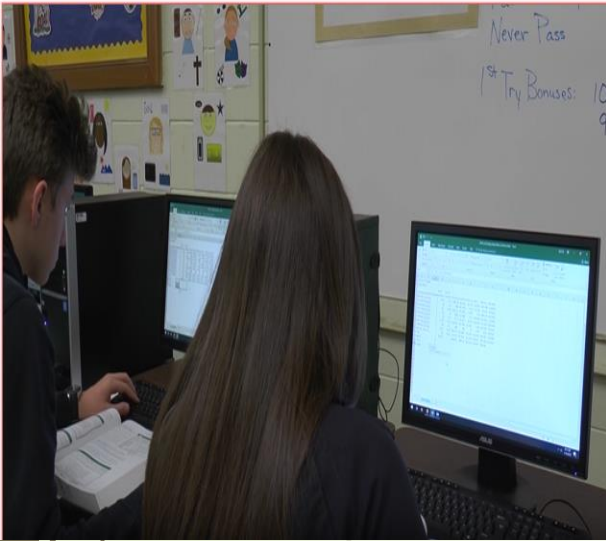
PUBLIC & PRIVATE COLLEGES

- Centenary College of Louisiana
- Dillard University
- Louisiana College
- Louisiana State University and Agricultural & Mechanical College
- Louisiana Tech University
- Loyola University New Orleans
- McNeese State University
- Nicholls State University
- Northwestern State University of Louisiana

- Southeastern Louisiana University
- Southern University and Agricultural & Mechanical College
- Tulane University of Louisiana
- University of Louisiana at Monroe
- University of Louisiana of Lafayette
- University of New Orleans
- Xavier University of Louisiana

COMMUNITY COLLEGES

- Baton Rouge Community College
- Bossier Parish Community College
- Delgado Community College
- Nunez Community College
- River Parishes Community College
- South Louisiana Community College
- SOWELA Technical Community College



O*NET Online Career Cluster

<https://www.onetonline.org/find/career?c=060300>

<https://www.onetonline.org/find/career?c=030100>

Career One Stop (video)

<https://www.careeronestop.org/Videos/IndustryVideos/business-management-and-administration-overview.aspx>

myFuture

<https://myfuture.com/career/business-management-administration>

Louisiana Believes: Jump Start Brief

https://www.louisianabelieves.com/docs/default-source/js-graduation-pathways/jump-start-2-0-pathways---business-management.pdf?sfvrsn=efce981f_11