



ALPHARETTA HIGH SCHOOL

COMMON SYLLABUS 2026-2027

The information provided below pertains to policies and procedures that remain consistent in every Alpharetta High School classroom. These policies are supplemental to the information in the Student/Parent Handbook and the individual class syllabus.

ARTIFICIAL INTELLIGENCE (AI) – *also included on Teacher Syllabus*

Students are encouraged to use AI tools responsibly in this course with teacher permission to assist with their learning and assignments. AI can serve as an aid to enhance understanding and interaction with course content, within the boundaries of academic integrity. All AI-generated content must be accurately cited, and students are responsible for the correctness of their submissions, including any content derived from AI tools. It is essential to critically evaluate AI outputs to ensure they meet academic standards. Use of generative AI without proper citation is considered a violation of the Fulton County Schools Code of Conduct and may result in disciplinary action.

CANVAS: COURSE LEARNING

Fulton County Schools uses Canvas as the official in-class learning platform. All teachers utilize Canvas. Canvas will also serve as the official Gradebook of Record. While grades will sync each night to Infinite Campus, parents are **encouraged** to register for a Parent Observer Account using [these instructions](#) to ensure they are viewing the most up-to-date information regarding their child's grades.

PERSONAL DEVICE POLICY DURING INSTRUCTIONAL TIME

Students cannot connect personal devices to school Wi-Fi, which will require all students to check out a Fulton County device. Additionally, and in alignment with Georgia's "Distraction-Free Education Act":

- **DISTRICT POLICY:** As per FCS Student Code of Conduct, Rule 18f: The use of Personal Electronic Devices (PEDs) is not allowed during instructional time.
- **AHS PROCESS:** Teachers will establish classroom expectations and procedures to implement the policy as described above. Students who do not meet these expectations will be given one reminder. If the student does not comply, the teacher will utilize the white button for an administrator to come and retrieve the PED. Parents will be notified by the administrator and be required to pick up the PED from the school.
 - Instructional time is defined as the full duration of a class period (bell to bell), including 5th period Flex/Advisement.
 - Students will NOT be permitted to take their cell phone to the bathroom or when requesting a pass. Cell phones must remain in the classroom in the designated area.

ATTENDANCE EXPECTATIONS

Regular attendance is essential for student success. Absences—excused or unexcused—can hinder learning. Parents must report absences according to [attendance reporting expectations](#). Upon returning, students must meet with teachers to get missed work and submit it by the deadline. Late work may be subject to penalty.

ACADEMIC HONESTY

To encourage good study habits, fair competition, and positive development in the area of academics, the Alpharetta faculty supports a strong policy for academic honesty. Students should read and understand the school's Academic Honesty Policy as published in the Handbook for Students and Parents. Students are responsible for always adhering to these policies and on all assignments, assessments, projects, or tasks. In order to reinforce Alpharetta High School's commitment to academic honesty and the ideals of being a R.I.C.H. Raider, students will be expected to write or sign an Academic Honesty pledge prior to completing an individual assignment. The AHS Academic Honesty pledge states: ***As a R.I.C.H Raider, I, __ (student name)__, pledge that I have neither given nor received assistance on this assignment.***

COMMUNICATION WITH FACULTY

Due to limited access to a phone during the school day, please email faculty members with questions and concerns, so they may answer inquiries and resolve issues in a timely manner. Faculty will strive to respond to e-mail within 48 school hours. Parents and guardians may arrange individual teacher-parent conferences; however, if a conference with more than one teacher is desired, the student's counselor will help coordinate the meeting. Parents must meet with a teacher before requesting a meeting with the department chair; parents must meet with a department chair and teacher before requesting a meeting with the department administrator. [Communication Protocol - Alpharetta High School](#)

PRACTICE ASSIGNMENTS

All classwork and homework will support course goals and standards. Homework will be announced in class and available to students and parents by 4:00 PM on the day it is assigned in Canvas.

GRADING SCALE

Letter grades will be assigned according to Fulton County's approved grading scale, which is as follows: **A:** 100-90, **B:** 89-80, **C:** 79-70, **F:** 69-0. Honors points are added by the district at the end of each semester to the grade for Honors (H), Advanced Placement (AP), International

Baccalaureate (IB), and Dual Enrollment (DE) courses. Progress reports are visible in the portal every 4.5 weeks and report cards are visible in the portal every nine weeks. Credit for high school courses is earned at the end of each semester. Final transcripts are available in the Parent Campus Portal.

INFINITE CAMPUS

Fulton County Schools uses Infinite Campus as the records and communication management portal, which allows students and parents to view academic progress and attendance records. For more detailed information including instructions for creating an account and logging in, you may visit www.fultonschools.org/infinitecampus. Canvas will serve as the gradebook of record.

LOST/DAMAGED PROPERTY POLICY

Students are financially responsible for all property issued by Alpharetta High School. These items may not be left in classrooms, and teachers are not responsible for students' items left unattended. Items issued to the student must be turned in at the end of the course or as otherwise determined. The cost of replacement items will be assigned to any student that fails to turn in property that was issued. Damaged items are subject to replacement cost. If a student is issued damaged property, the student must notify the administration in writing immediately.

MISSING AND LATE WORK

Students are expected to complete all assignments, assessments, and/or tasks in a timely manner. If work is missed due to an absence, students will have an equal number of school days as they were absent to submit the work for full credit. The make-up period begins the day after the student returns to school. After this make-up window, teachers may apply a late penalty of up to 25%. All minor and practice assignments must be submitted before the unit's summative assessment; work submitted after this point may also receive up to a 25% deduction. If a major assessment is not made up within the absence make-up window, the missing flag will be removed and a grade of zero will be recorded. A major assessment with a grade of zero may be recovered. If a student skips class on the day of an assessment, the student must take the assessment on the day after the student returns with no grade penalty; however, recovery will not be permitted. Extenuating circumstances involving prolonged absences (more than five consecutive days) will be reviewed by the content department leadership team.

MID-TERMS, FINAL EXAMS, AND GRADABLE EXPERIENCES

All face-to-face AHS courses will meet during the scheduled final exam period. During these days, courses will have a mid-term, final exam, or a graded assignment. Students who do not exempt, will be expected to attend. See exemption policy on the [AHS Website](#).

Reference individual course syllabus to determine if a mid-term or final exam will be administered for your course. Mid-terms, final exams, and gradable experiences will not be administered early; thus, students should make every effort to be present on the dates of the mid-term or final exam. For courses with a Georgia Milestones End-of-Course Test (EOC), the EOC will count 20% of the final grade.

RECOVERY

All students will have one (1) opportunity to recover all major assessments if they score below a 75%. Recovery must be completed within 10 days of the original assessment or prior to the next major assessment, whichever comes first. Students are eligible to earn a replacement grade on a recovery assessment that is no higher than 75%. A teacher must offer a R.I.S.E. session to support students who need to recover a major assessment after the graded assessment is returned and before the recovery assessment is administered.

R.I.S.E.

R.I.S.E. stands for Re-teaching/Instructional Support and Enrichment. It is dedicated time made by each teacher on a weekly basis for students to receive additional support to help build to content mastery. AHS highly recommends students attend R.I.S.E. sessions when their cumulative numeric average is below 74 or when the student earns a 79 or below on a specific major assignment/ assessment.

AHS DEPARTMENT R.I.S.E. SCHEDULE

SCHOOL YEAR	Monday	Tuesday	Wednesday	Thursday	Friday
2026-2027	English/Language Arts	Science	Math	Social Studies	World Language/Electives