HOPEWELL SCHOOL QUICK REFERENCE

Hopewell Elementary School
4625 W. Hopewell Rd.
Center Valley, PA 18034
(610)-791-0200 Phone
(610) 922-1604 Fax

SCHOOL HOURS:

9:00 AM-3:25 PM

PARENT DROP OFF:

Drop off is between **8:45** - **8:59** AM. Staff will be on duty to assist students into the building. Always enter and exit from the Bowood St. entrance. Once on school grounds turn left at the stop sign and proceed to the front of the school. Do not enter or exit the Bus Lane entrance.

PARENT PICK-UP/DISMISSAL

Our school is using a web application called PickUp Patrol (PUP) to help us better manage our dismissal process and make it easier for parents to communicate student plan changes to our school. More information about pick up procedures will be communicated soon.

We discourage calling the office to request last minute parent pick-up and ask you to please plan in advance. Parents who intend to use parent pick-up are asked to report by **3:20 PM**. Students on the parent pick-up list will be dismissed at the front door at **3:25 PM.** Please enter and exit from Bowood St. entrance, and not the Bus Lane. Buses will be called at approximately **3:30 PM.** For student safety, we must keep our car traffic and bus traffic separate.

ATTENDANCE:

Please plan to schedule vacations around school holidays/breaks. **State regulations define excused *Absences* and *Tardies* as follows: *Illness, Death of a relative, Emergency, or Educational Trip.***

According to the PA School Code, after 10 days of cumulative absence a physician's excuse will be required for each and every absence. Absences in excess of ten days (educational trips included) that are not accompanied by a physician's note shall be deemed unexcused. The accumulation of three(3) unexcused absences constitutes a violation of the compulsory school attendance law.

Children arriving after 9 AM are considered tardy and must be signed into school by an adult.

Educational trips may be excused if approved by the Principal 10 days in advance and the student is in good academic and attendance standing. Educational Trip forms are available on the slsd.org website or the Hopewell website.

ABSENCE WRITTEN EXCUSES:

If your child is absent for any reason, please enter the absence in Infinite Campus Absence Request Portal. If a doctor's note is available please upload that to the Absence Request Portal as well.

SCHOOL MEDICATION:

School nurses and health paraprofessionals may not dispense medication without written permission from parents **and** prescription from the child's physician. If your child needs to take any medication, a self-explanatory form: click here or go to slsd.org/Hopewell/HWhealth services, must be completed. All medical information or specific medical questions should be directed to the school nurse.

PHYSICAL ED. AND RECESS:

All children are expected to take physical education and participate in a daily recess. If your child has been ill and your physician requests your child not go outside, a physician's excuse is required if the request goes beyond one school day.

DISTRICT CALENDAR:

The district website (slsd.org) contains the most up-to-date calendar of all district wide activities. Please check the calendar for information such as school closings, special programs and district events. Dates, times and places of activities are also noted on the calendar.

SPECIALS SCHEDULE:

We operate on a five day cycle identified by DAYS A,B,C,D,E. There is a monthly calendar to identify each day.

COMMUNICATION:

Good communication is vital to your child's success in school. If you have any questions or concerns, please call or email your child's teacher. Your child's teacher should always be your first contact. Email addresses are: last name first initial@slsd.org (no spaces). Please check for school related papers in your child's folders and our website for more information.

LUNCH INFORMATION:

A cafeteria newsletter is part of the beginning of year paperwork. Please be sure to read for any new information. Log onto EZSchoolPay.com for fast, easy payment. All children will receive a PIN number (student ID#) to be used for all transactions. Children will use these funds to purchase their school lunch, snacks/ seconds. If you do not want your child to purchase snacks with these funds, you must let the cafeteria know in writing in advance and they will put a note on your child's account.

(If not using EZPAY.com please make checks payable to Southern Lehigh Cafeteria). Please refer to the district website for pricing information.

Parents may apply for Free or Reduced lunches at any time if your financial situation changes. **New applications must be completed annually for this program.**

If a child forgets or loses lunch money, your child may borrow from the cafeteria with the understanding this money must be paid back. Please send all checks or lunch money in a sealed envelope with your child's name, ID #, grade and teacher noted on the outside of the envelope payable to Southern Lehigh Cafeteria. Please add the child's name and ID# on the memo line of the check.

HOPEWELL'S SCHOOL-WIDE POSITIVE BEHAVIOR PROGRAM:

Hopewell Elementary School has a school-wide positive behavior support program designed to encourage positive behaviors and social responsibility. We are "Pouncer Pals". Pouncer Pal behaviors are intended to promote student awareness, accountability, and success across the larger school environment (classrooms, common areas of our school, the playground, cafeteria, recess and buses). The three R's communicate and remind students and staff of the ideals that help to ensure a school atmosphere where all can be successful. We are Respectful, Responsible, and Ready!

PTA NEWS:

The 2026-27 PTA officers will be greeting you at many upcoming events.

Please refer to the HW PT Board located on the Hopewell Parent page for more information.

Thank you in advance for your involvement and support of our PTA! Together our parents and teachers provide the entrance fees for field trips, numerous school assemblies, supplemental teaching materials, and supplies.

Monthly PTA meetings will be held the first Wed. of each month, starting in September, with the exception of January and April. While we welcome all to attend, we understand meeting times are not always suitable for all parents. The majority of our volunteer tasks and activities can be accomplished anytime during the day and school year. Please consider joining our PTA and helping out your child's school and consider volunteering for at least one school related PTA sponsored function we'll be hosting this year! You will make a difference.

VOLUNTEERS:

You are required to have clearances . The clearances are required every 5 years: FBI FINGERPRINT, PA STATE POLICE CRIMINAL HISTORY, and PA DEPT. OF WELFARE CHILD ABUSE CLEARANCE. ACT 24 ARREST/CONVICTION REPORT AND CERTIFICATION FORM.

No parent/grandparent/any adult will be able to volunteer, assist or be invited into our classrooms or chaperone field trips without these clearances. Once the district receives the appropriate paperwork it will take several days to verify the information and put you on the district-wide approved volunteer list.

For more information on the clearances required and how to obtain them, please visit the district website (slsd.org).