As we prepare to transition from SchoolMessenger to ParentSquare as our district-wide communication platform, we would like to take this opportunity to clarify our expectations regarding communication with students, parents, and guardians.

Southeast Dubois School Corporation is committed to providing consistent, secure, and reliable communication across the district. To support this goal, all staff are expected to utilize only corporation-approved communication platforms when communicating with students, parents, and guardians.

Approved communication methods include:
• ParentSquare
• Harmony
• Google Classroom
• Google Gmail
• FinalForms

By utilizing approved platforms, we can:
• Ensure important communications are delivered consistently to families.
• Maintain appropriate records of communication when needed.
• Protect student and staff privacy.
• Improve communication efficiency by reducing the number of platforms families must monitor.
• Provide a more consistent experience for parents and guardians across all schools and grade levels.

As ParentSquare becomes our primary communication platform, staff should begin transitioning family communication to ParentSquare whenever possible. Communication through personal email accounts, personal social media accounts, text messaging, messaging apps, or other non-approved platforms should not be used for official school-related communication with students, parents, or guardians.

Included in this email is an **"Activate Your Account"** button. Please click the button to activate your account. Activating your account will help ensure you receive important school communications promptly and accurately. When activating your account, please utilize the Google Sign-on with your school Google email account and Google password.

We also encourage staff members to download the free ParentSquare app for convenient access to school communication on your mobile device.

To download the ParentSquare app:
• **Apple Devices** – Open the App Store and search for "ParentSquare"
• **Android Devices** – Open the Google Play Store and search for "ParentSquare"

We understand that transitions require time and adjustment. Additional training and resources will be provided to help staff become comfortable using ParentSquare and our other approved communication tools.

ParentSquare Training Video - STAFF

Thank you for your cooperation and commitment to maintaining effective, professional, and secure communication with our families.

Sincerely,
Dr. Jamie Pund
Superintendent
Southeast Dubois School Corporation