I-80 Corridor of Western Wyoming Food Cooperative

Invitation to Bid
FRESH MILK 2026-2027

BID OPENING DATE:
WWFC is soliciting bids to provide Fresh Milk for the 2026-2027 school year. Bids will be received until July1, 2026 at 8:00 a.m.

BID AWARD:
The bid will be awarded to the lowest priced most responsible and responsive bidder. Selection will be publicly announced at UCSD#6, July 1, 2026 at 10:00 a.m.

BID QUESTIONS:
Questions regarding the specifications should be directed to Natalee Gaylord 307-786-4100 Ext 4106 gaylordn@lymanschools.org. No later than June 29 , 2026 at 12:00 p.m. An addendum, with any questions received and the written response, will be sent to all bidders on June 29, 2026 by 4 p.m.

PRICING METHOD AND FEES:
A firm price shall remain firm for the duration of one month based on escalation/de-escalation clause below.

All shipments shall be delivered FOB: Destination – no freight, fuel or delivery surcharges will be allowed

The determination of price increase or decrease shall be based upon the Federal Agriculture Department announcement of skim and butter fat for the month. WWFC requires the determination be made by supplier and a copy of the pricing index and new pricing be emailed to each school district by the last day of each month. It is expected that de-escalation as well as escalation be implemented.

SPECIFICATIONS:
Milk deliveries will begin at the start of the school year. Access is limited during non-school days. A copy of the school calendar is included with specifications.

PRODUCT:
All products when delivered will be fresh and of high quality. The requested 8oz. milk products shall be delivered in cases not to exceed forty (40) pounds and shall have an accurate count.

Expiration dates must good for a minimum of 7 days from day of delivery.
Substitutions must have prior approval from the Food Service Directors.

Sweetwater County School District #1
Angela Erramouspe
(307) 352-3400
erramouspea@sw1.k12.wy.us

Uinta County School District #4
Aimee Hamblin
(307) 782-6341 Ext. 6210 or (307) 747-0704
hamblina@uinta4.com

Uinta County School District #6
Natalee Gaylord
(307) 786-4100 Ext. 4106
gaylordn@lymanschools.org

Any milk reported by the district (school) as unsatisfactory due to taste, consistency, color, or containing foreign objects, will be picked up by the dairy provider. The distributor is responsible for analyzing these problems and notifying the Food Service Director in writing, the results of the findings

SUBSTITUTIONS:
The WWFC members expect the Distributor(s) to fulfill 98 percent of orders without shortages, outages or substitutions. If Distributor(s) is temporarily out of stock of a particular item, they may deliver an equal or superior product at an equal or lower price, ***with*** prior approval of an assigned representative for the affected WWFC member.

MILK CASES:
Cases in which the milk is packed for delivery to the schools must be of the same size (capacity), i.e., the number of milk units packed in all milk cases must be the same. Milk is required to be in clean, breathable, plastic milk crates.

DELIVERY LOCATIONS:
Quantities listed on Attachment A are approximate. 20 operating days, per month and could increase or decrease as much as 20 percent. The District shall not be obligated to accept delivery on more or less milk or milk products than is actually requested.

Deliveries will need to be coordinated with the contacts listed on Attachment B. Delivery will be accepted during the time of 6:00 a.m. and 10:00 a.m., Monday thru Friday during operating school days

Please see Attachment B for additional information.

TERM OF SUPPLY AGREEMENT:
Deliveries are to be made as needed for school days between approximately July 1, 2026 thru June 30, 2027 and for any summer programs ran by the District (school). An option for four (4) one year renewals with an evaluation by May 30th of each year.

Quantities indicated or estimated are subject to increase and decrease as determined by the school district.

BUY AMERICAN:

SFAs participating in the federal school meal programs are required to comply with the "Buy American" provisions in 7 CFR 210.21(d)(5). The purpose of this requirement is to

ensure that the highest quality foods are available, and to support American agriculture. A "domestic commodity or product" is defined as:

I. An agricultural commodity that is produced in the United States; and
II. A food product that is processed in the United States substantially using agricultural commodities that are produced in the United States.

The United States Department of Agriculture is defining "substantially" as meaning over 51% of a food product must consist of agricultural commodities that were grown domestically. The Bidder is required, to the maximum extent practical, to buy domestic commodities or products for the SFA.

The Bidder will affirm their willingness to assert their best and reasonable efforts to ensure compliance with this federal rule by signing this IFB.

CIVIL RIGHT COMPIANCE/ASSURANCE:
The vendor hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.); all provisions required by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines, 28 CFR Part SO.3 and 42; and FNS directives and guidelines, to the effect that, no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which the program applicant receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

FORCE MAJEURE:
Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

SUSPENSION AND DEBAREMENT
By signing this bid, bidder certifies that neither it nor its principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this bid suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension), 44 CFR Part 17, or 2 CFR Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, bidder agrees to notify WWFC members by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this bid.

NON PERFORMANCE AND TERMINATION
Except as may be otherwise provided by this document, an award/contract may be terminated in whole or in part by either party in the event of failure by the other party to fulfill its obligations under this awarded through no fault of the terminating party; provided that no such termination may be implemented unless and until the other party is given:

a) at least thirty (30) days written notice (delivered by certified mail, return receipt requested) of intent to terminate,

b) an opportunity for consultation with the terminating party, followed by a reasonable opportunity of not more than ten (10) business days or such other reasonable amount of time as may be required under the circumstances, to rectify the defects in products or performance, prior to termination.

TERMINATION FOR CONVENIENCE
The WWFC members may terminate an award prior to the expiration of the term, without cause and without penalty, upon thirty (30) days written notice to the selected Distributor(s).

OTHER FEDERALLY REQUIRED PROVISIONS
Distributor(s) are required to comply with the following provisions, as applicable:

- Contract Work Hours and Safety Standards Act
- Equal Employment Opportunity
- Davis-Bacon Act
- Clean Air Act and the Federal Water Pollution Control Act

PROTEST OF BID AWARD
PROTEST PROCEDURE:
Any vendor who desires to protest the award of a bid pursuant to this policy shall, within fifteen (15) days after award of the bid, give notice of their protest. The notice shall state in detail the basis of the claimant's bid protest and the resolution requested. The bid protest shall be provided to the milk bid coordinator, Natalee Gaylord at Uinta County School District #6, 126 North Franklin Lyman, Wyoming 82937. The Western Wyoming Food Co-op Milk Bid Coordinator shall investigate the claim and issue a written decision within fifteen (15) days after receipt. If the claimant is not satisfied with the decision of the co-op milk bid coordinator, the claimant may appeal the decision to the Western Wyoming Food Co-op President, Angie Clifford who will present it to the WWFC board. The notice of appeal shall be filed with the co-op president at Sublette County School District #9 c/o Angie Clifford within fifteen (15) days after issuance of the decision being appealed from. The appeal shall state the basis of the appeal and provide to the board the original bid protest, together with a copy of the decision being appealed from. The specific grounds for the appeal shall be stated in the appeal and shall not include additional claims or information not provided with the original bid protest.

The Western Wyoming Food Co-op Board shall meet following the receipt of the appeal and shall either hear the appeal or set a time to consider the appeal. The board, may in its discretion, render a decision based upon the information and records before the board or, in the board's discretion, may request the claimant to present information pertaining to the bid protest.

Thereafter, the board shall render its decision either at that meeting or at the next regular board meeting.

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Attachment A

Milk Products

I-80 Corridor of Western Wyoming Food Co-Op

Company Name: _____

	Description	Approx. Quantity Case	How Packed	Proposed Packed Amounts*	Bid Unit	Unit Price**
1	Milk, 1% Chocolate	6300	50 per Case		½ pt. carton	$
2	Milk, 1% Strawberry	850	50 per Case		½ pt. carton	$
3	Milk, 1%, Unflavored.	1200	50 per Case		½ pt. carton	$
4	Milk, Whole Unflavored	200	50 per Case		½ pt. carton	$
5	Milk, 1% Flavored	1500	50 per Case		½ pt. carton	$
6	Milk Fat Free Unflavored	300	50 per Case		½ pt. carton	$
7	Gallons 1% Unflavored	300	4 per Case		1 gallon	$

*Bidder can provide alternative package (case) amount if this differs from table above.

**Unit Price refers to the cost of the product including all applicable processing and warehousing costs.

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Attachment B

Delivery Days and Frequency

WWFC School District	Delivery Location	Preferred Delivery Days	Bidder Delivery Days*	Bidder Times of Delivery	Frequency
SWSD #1	Contact: Angela Erramouspe (307)-352-3400	Tuesday		5:30 - 6:30 a.m.	1 X Weekly
	Rock Springs High School				
	1375 James Drive				
	Rock Springs, WY				
UCSD #4	Contact: Aimee Hamblin (307) 782-6341				
	Mountain View K-8- 3100 Co Rd 241, Mountain View	Thursday			1 X Weekly
	Mountain High School-330 7th Street, Mountain View	Thursday			1 X Weekly
UCSD #6	Contact: Natalee Gaylord (307)786-4100				
	Urie Elementary-1707 Power Avenue, Lyman	Thursday			1 X Weekly
	Lyman Intermediate School-127 North Main Street, Lyman	Thursday			1 X Weekly
	Lyman High School-1305 East Clark Street, Lyman	Thursday			1 X Weekly

***Bidder may provide alternative delivery days if preferred delivery days cannot be accommodated.**

Delivery days and times of delivery may be negotiated between WWFC members and bidder once Bid is awarded as needed and necessary. Negotiated changes cannot be material in nature to the bid or overly restrictive by the WWFC membership.