

# STAFF PORTAL-ABSENCE

QUICK LEARNING GUIDE



**Our District**

**Schools**

**Students**

**Parents**

**Staff**

**Community**

[Comply Requests](#) [EdInsight](#) [Frontline Absence Management](#)  
[Remote Instruction Days](#) [SAP Referral](#) [SchoolDude](#)

[Comply Requests](#)

[EdInsight](#)

[Frontline Absence Management](#)

[Gmail](#)

[GoGuardian](#)

[Mental Health Resources](#)

[PAETEP](#)

[PowerSchool](#)

[Remote Instruction Days](#)

[SAP Referral](#)

[SchoolDude](#)

[Staff Portal](#)

[PowerSchool](#)

HOME > STAFF

# Staff

## Our Applications



### Assets Inventory

Tracks and manages fixed assets.

[Learn more](#)



### Bidding

Manages vendor bids and purchase orders.

[Learn more](#)



### Fund Accounting

Handles budgeting and financial transactions.

[Learn more](#)



### Human Resources

Maintains employee records and benefits.

[Learn more](#)



### Payroll

Processes paychecks, deductions, and taxes.

[Learn more](#)



### Tax Billing

Creates tax bills and tracks payments.

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### Tax Collection


Records tax receipts and delinquencies.

[Learn more](#)

### Login



Use alternative login



**Electronic Document Management**

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**Synergy SIS**

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**eSchoolData SIS**

[Learn More](#)



**Substitute Management**

[Learn More](#)

Home

Welcome Amy. What would you like to do?

Home

Staff Portal

My Favorites

My Information

Staff Information

My Information

Pay Calculator

Pay History

My Absences

Salary Wage Information

Timesheet Information

Course Activity Information

Access My Absences

My Absence Information

Access Pay History or W2 Forms

My Pay History

### External Links

Title

Description

[PDE](#)

PDE

Absence Information Absence History Scheduled Requests Absence Calendar

Name: ID: 19 Board Hire Date: 09/02/1999

| Absence                  | Available | Awaiting Approval | Pre-Approve | Balance |
|--------------------------|-----------|-------------------|-------------|---------|
| Bereavement              |           |                   |             |         |
| In District Activity     |           |                   |             |         |
| Jury Duty                |           |                   |             |         |
| Out of District Activity |           |                   |             |         |
| Sabbatical Leave         |           |                   |             |         |
| Visitation               |           |                   |             |         |
| Teacher Personal Day     |           |                   |             |         |
| Teacher Sick Day         |           |                   |             |         |
| Unpaid                   |           |                   |             |         |

Request A



Home

Staff Portal >

★ My Favorites >

Absence Entry

Name:

ID:

Board Hire Date: 09/02/1999

\* Absence:

\* Start: 05/14/2026

End:

\* Units:

AM/PM:

\* Job Title:

Staff Note:

[Save](#) [Cancel](#)

Absence Information | Absence History | Scheduled Requests | Absence Calendar

Name:

ID:

Board Hire Date: 09/02/1999

**or Absence Request has been Submitted.**

Request Absence

| Absence                  | Available | Awaiting Approval | Pre-Approve... | Balance |
|--------------------------|-----------|-------------------|----------------|---------|
| Bereavement              |           |                   |                |         |
| In District Activity     |           |                   |                |         |
| Jury Duty                |           |                   |                |         |
| Out of District Activity |           |                   |                |         |
| Sabbatical Leave         |           |                   |                |         |
| Visitation               |           |                   |                |         |
| Teacher Personal Day     |           |                   |                |         |
| Teacher Sick Day         |           |                   |                |         |
| Unpaid                   |           |                   |                |         |

Page 1 of 1 Rows Per Page: 10

Displaying 1 - 9 of 9

Request Absence



Absence Information | Absence History | **Scheduled Requests** | Absence Calendar

Name: [Redacted] ID: 19 Board Hire Date: 09/02/1999

Absence: Bereavement  
In District Activity  
Jury Duty

Search Reset

| Date       | Absence                  | Units  | AM/PM | Location                     | Notes                      | Cancel                   | Status    |
|------------|--------------------------|--------|-------|------------------------------|----------------------------|--------------------------|-----------|
| 05/19/2026 | Out of District Activity | -0.500 | AM    | BULLSKIN TOWNSHIP ELEMENTARY | <a href="#">View Notes</a> | <input type="checkbox"/> | Requested |

Submit Cancel



Add Page to Favorites

Absence Information **Absence History** Scheduled Requests Absence Calendar

ID: 19 Board Hire Date: 09/02/1999

\* Year: 2025-2026 Fiscal Year Absence: --Select--

[Absence History](#) [Search](#) [Reset](#) [Request Absence](#)

| Date       | Absence | Units | AM/PM | Status | Location | Notes | Cancelled |
|------------|---------|-------|-------|--------|----------|-------|-----------|
| 04/24/2026 |         |       |       |        |          |       |           |
| 04/15/2026 |         |       |       |        |          |       |           |
| 04/07/2026 |         |       |       |        |          |       |           |
| 03/31/2026 |         |       |       |        |          |       |           |
| 03/11/2026 |         |       |       |        |          |       |           |
| 03/04/2026 |         |       |       |        |          |       |           |
| 02/26/2026 |         |       |       |        |          |       |           |
| 02/25/2026 |         |       |       |        |          |       |           |
| 02/24/2026 |         |       |       |        |          |       |           |
| 02/02/2026 |         |       |       |        |          |       |           |

Used: -10.000 Days

Displaying 1 - 10 of 17

[Request Absence](#)

URL for mobile version to add to your homescreen  
There is NO app at this point in time.

<https://fis5.csiu-technology.org/CASD/Account/LogOn>

# CONCLUSION

- MAKE SURE YOUR INFORMATION IS ALL CURRENT ESPECIALLY YOUR EMERGENCY CONTACTS
- IF ANY INFORMATION NEEDS CORRECTED PLEASE TAKE APPROPRIATE STEPS
- YOU ARE RESPONSIBLE FOR YOUR STAFF INFORMATION. THE ADMINISTRATION WILL NOT MAKE CHANGES IF IT IS POSSIBLE TO DO THROUGH THE PORTAL
- EFFECTIVE JULY 1 FRONTLINE WILL NOT BE USED FOR ABSENCES. ALL ABSENCES WILL HAVE TO BE ENTERED THROUGH YOUR PERSONAL STAFF PORTAL. YOU ARE RESPONSIBLE FOR ENTERING YOUR OWN ABSENCES.
- Q / A 'S