Sweet Home Central School District
Equipment/Textbook Surplus
Disposal Form

Date: June 17, 2026

Equipment:	Textbooks:
Item Description:	**Full Title:** Glencoe Marketing Essentials
Model Number:	**Author:** Farese, Kimbrell, Woloszyk
Serial Number(s):	**Publisher:** McGraw Hill - Glencoe
Asset Tag #(s):	**Copyright Date:** 2006

Quantity: 13

Location & Room # being removed from: Room # 112, boxed front of room

Reason: textbook is 20 years old based on copyright its dated material. we have a newer online version with copy right 2021.

Disposition:
- ☐ To be auctioned
- ☐ To be recycled if no bidder at auction
- ☑ To be recycled
- ☐ To be electronics recycled

Teacher Signature: MMinorczyk

Printed Name of Teacher: Melissa Minorczyk

Administrator/Supervisor Signature: [signature]

Printed Name of Administrator: J. LUCENTI

Board of Education approval date: _____

Date physically removed from Sweet Home property: _____

Rev. KMJ 9/11/12