OCEAN VIEW SCHOOL DISTRICT
17200 Pinehurst Lane
Huntington Beach, CA 92647

**Special Board of Trustees' Meeting**
**June 10, 2026; 5:30 p.m.**

APPROVED

# MEETING MINUTES
## Open Session: 5:30 p.m.

**Voting Members**
Gina Clayton-Tarvin, President
Patricia Singer, Vice President
Keri Gorsage, Trustee
Morgan Westmoreland, Trustee

**Administration**
Julianne Hoefer, Ph.D., Superintendent
Reagan Headrick, Deputy Superintendent, Human Resources
Keith Farrow, Assistant Superintendent, Administrative Services

**A. Call to Order**

The Special Meeting of the Board of Trustees was called to order by President Gina Clayton-Tarvin at 5:30 p.m.

**B. Roll Call**

Members present: Gina Clayton-Tarvin, Keri Gorsage, Patricia Singer, Morgan Westmoreland

**C. Agenda Adoption- Special Board of Trustees' Meeting of June 10, 2026**

Motion made by: Patricia Singer
Motion seconded by: Keri Gorsage

Voting:
Unanimously approved by the Trustees present

**D. Pledge of Allegiance**

President Clayton-Tarvin led the Pledge of Allegiance.

**E. Public Comment:** None.

**F. New Business**

1. **Board Member Vacancy - Call for Election or Provisional Appointment (Action)**

   Motion by Gina Clayton-Tarvin and seconded by Patricia Singer to adopt Resolution No. 28:2526, Establishing Procedure for the Provisional Appointment of a Board Member.

Dr. Hoefer reviewed the options available to fill the Board vacancy resulting from Jack Souders' resignation, including a Special Election or Provisional Appointment. She noted that the Board followed the Provisional Appointment process for its last vacancy in 2018 and that a similar process could be used again if selected.

The Board discussed the options presented and unanimously agreed to proceed with the Provisional Appointment process.

Dr. Hoefer reviewed the Resolution establishing the procedures the Board would follow for the appointment process. After discussion, the Board unanimously agreed to interview all qualified candidates.

The Board established the following times, days, and dates in the Resolution:

*#3 That the deadline for submission of completed application materials shall be 5:00 p.m. on Wednesday, June 17, 2026, in the office of the Superintendent. No applications will be accepted or considered if they are received after 5:00 p.m. on Wednesday, June 17, 2026;*

*#8. That the Board shall hold a Special Board Meeting on Monday, June 22, 2026, at 4:00 p.m., or at such other or additional times as the Board may determine in accordance with law, for the purpose of interviewing applicants, voting to make a provisional appointment, and swearing into office the selected individual;*

Since the Board decided to interview all qualified candidates, #7 was removed from the Resolution that stated:

*#7. That the Board shall hold a Special Meeting on _____(day, date), at _____ (time) p.m., or at such other or additional times as the Board shall determine, in accordance with law, convene for the purpose of reviewing applications, finalizing the procedure for interviews, and selecting applicants for interviews.*

Vote on approval of Resolution No. 28:2526, revised as shown above:

Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Morgan Westmoreland – Yes

## G. Adjournment

Time: 6:01 p.m.

Motion made by: Patricia Singer
Motion seconded by: Keri Gorsage

Voting:
Unanimously approved by the Trustees present

Julianne Hoefer, Ph.D., Superintendent

Patricia Singer, Vice President

June 23, 2024
Date